

# PUBLIC COMMENT SIGN IN SHEET

Tuesday, June 4, 2013 6:00 PM

## Limited to forty [40] minutes, four [4] minutes per person.

Please be advised that citizens not utilizing their full four [4] minutes may not "donate" their remaining time to another speaker. As stated above, each speaker is restricted to a maximum of four [4] minutes.

Citizens with comments related to a specific action agenda item will be called first.

If time permits additional citizens may be permitted to speak on a non agenda items fat the discretion of the Chairf.

# PRINT Information Below

	FULL NAME	AGENDA ITEM FOR DISCUSSION	NON-AGENDA ITEMS
1			MATERIAL PROCES
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Everyone speaking before Council will be required to do so in a civil manner.

Council will not tolerate personal attacks on individual council members, county staff or any person or group.

Racial situs will not be permitted. Council's number one priority is to conduct husiness for the civizens of this county.

All cirizens who wish to address Council and all Boards and Commission appointed by Council should do so in an appropriate manner.

NOTE: Non Agenda Item matters can be addressed except for those which, due to law or proper protocol, would be inappropriate for public meetings of Council, such as, but not limited to, partisan political activity and/or comments.

Council may make closing comments directly following the public & extended public comment sessions if time permits.

# OCONEE COUNTY CAPITAL PROJECT ADVISORY COMMITTEE [CPAC]

# Report to County Council May 2013

#### COMMITTEE MEMBERSHIP

The Committee is made up of nine members; voting members each appointed for a maximum of three one year terms:

#### Voting Members:

County Council Member Mr. Paul Corbeil
County Administrator Mr. Scott Moulder
Infrastructure Advisory Commission Mr. Bob Winchester

Two At Large / Citizen Representatives Mr. David Mead & Mr. Randy Abbott

#### Non-Voting Members:

Planning Commission Representative Ms. J. David Lyle Finance Director Mr. Mark Pullium Facilities Director Mr. Lake Julian Planning Director Mr. Art Holbrooks

#### ACTIVITIES

The CPAC met as needed to review & score potential Capital Projects as outlined on the Capital Improvement Project Listing [CIP - Attachment A]. As part of the process the Department Heads were invited to the meeting to both provide additional information and to answer committee member questions prior to and during discussions related to the scoring of the project.

Since the last report in November 2012, the CPAC has continued to review and update the CIP which is provided annually to the Planning Commission and County Council during the budget preparation each fiscal year.

#### PROJECTS REVIEWED BY CPAC SINCE LAST REPORT:

- Public Service / Operation Projects;
  - O PRT / PRT Office Move to South Cove Park
  - Oconee County Libraries
- Economic Development Projects [short/long term]: None
   A summary report of the reviewed / scored project is provided as Attachment B.

After final scoring by the CPAC, the Committee forwards each project to the Planning Commission with all backup material included for their full review. The CPAC will continue to review the CIP, receive and evaluate project questionnaires and make additions/deletions as necessary to maintain an accurate listing of proposed capital projects for the Oconee County Planning Commission and County Council's review and possible funding.



#### COMMUNITY RELATIONS AT A GLANCE

#### A. What is Community Relations?

Building relationships between people and entities in the community.

#### B. Who are the people, and what are the entities that should be included?

- 1. Community leaders
- 2. Community organizations
- 3. Faith groups
- 4. Governmental entities
- 5. Others

#### C. How do we build relationships?

- 1. Name recognition
- 2. Name association
- Mutual Interest
- 4. Engaging in dialogue

#### D. What is Name Recognition/Association?

- Name of the person
- 2. With an organization
- 3. With an issue
- 4. With national, state, county, city, community entities, etc.

#### E. Mutual/Consensus Interest Issues

- 1. Education issues
- 2. Economic/employment issues
- 3. Crime issues
- 4. Housing issues
- 5. Senior services/health care issues

### F. Engaging in Purposeful dialogue

- To receive/give information/get understanding
  - a. National/state issues
  - b. County issues
  - c. City issues
  - d. Community issues
  - e. Personal (family, religion, etc.)



# South Carelina Human Affairs Commission

#### Mission of the South Carolina Human Admirs Commission.

- to eliminate and prevent untawful employment discrimination on the basis of race, color, national origin, religion, sex, age or disability
- to eliminate and prevent unlawful housing discrimination on the basis of race, color, national origin, religion, sex, familial status or disability
- to eliminate and prevent unlawful discrimination in public accommodations on the basis of race, color, national origin or religion.

#### Laws Enforced by the South Carolina Human Affairs Commission

South Carolina Human Affairs Law
 The General Assembly declares the practice of discrimination against an individual because of race, religion, color, sex, age, national origin, or disability as a matter of state concern and declares that this discrimination is unlawful.

The General Assembly further declares that to alleviate these problems a state agency is created which shall seek to eliminate and prevent discrimination because of race, religion, color, sex, age, national origin, or disability.

- The South Carolina Fair Housing Law

The South Carolina Fair Housing Law makes it illegal to discriminate in housing because of race, color, religion, sex, national origin, physical or mental handicaps, or familial status (families with children).

The law applies to the sale, rental and financing of residential housing. Apartments, houses, mobile homes; and, even vacant lots to be used for housing, are covered by the Fair Housing Law. With a few exceptions, anyone who has control over residential property and real estate shorting must obey the law. This includes rental managers, property owners, real estate agents, landfords, banks, developers, builders and incividual homeowners who are selling or renting their property.

Public Accommodations Act

States that every person is entitled to full enjoyment of described services and accommodations without discrimination on account of race, color, religion, or national origin, and defines places of public accommodation.



#### How to Organize Your Community:

- Identify the NEEDS and GOALS of your community.
- Establish PRIORITIES by importance and by timing.
- Develop CONFIDENCE and goodwill within your group.
- Find RESOURCES (money, people, and materials).
- Take ACTION to accomplish goals.
- Evaluate EFFORTS (for future use).

Community Leaders

Concerned Citizens

Governments

Community Relations Councils

Grass Roots Organizations

Private Industry

Elected Officials

# HOW TO CONTACT THE COMMISSION:

You may call us at:

(803) 737-7800 or Toll Free 1-800-521-0725 (in state) Fax: (803) 253-4191

Monday through Friday From 8:30 a.m. to 5:00 p.m.

> Web Address: www.state.sc.us/schac

Email Address: Information@schae.state.se.us

Street Address:
South Carolina
Human Affairs Commission
2611 Forest Drive, Soite 200
Columbia, South Carolina 29240-4490





WHERE DO WE
BEGIN WITH
GOOD
COMMUNITY
RELATIONS IN
SOUTH
CAROLINA?



AT THE SOUTH CAROLINA HUMAN AFFAIRS COMMISSION

Raymond Buxton, II Commissioner

#### Community Relations - Shared Values and Common Interest

#### COMMUNITY RELATIONS.

The Community Relations Division was created in encourage local resolution of problems and to foster belief constrainty relations diroughout the sees. This unit ones conferences, conclination and persuestion to bring together cross-sections of people to resolve disquires involving discrimination in pulice relations, education, businesspractices, public accommodations, and other nonemployment or non-linuxing tissues.

#### Community Relations:

- Serves as a resource for South Carolinians to sees solutions to problems encountered due to sacral or institutionalized practices that have a divisive impact.
- Investigates complaints rising from alleged violations of the figure Enjoyment and Privileges in Public Accommodations Act and any other a legislana of discrimination according in sectors offset than coupleyment or lausing.

The South Caralina Flumon Affairs Commission last worked to link sine government to community groups by assisting in the establishment of or fire continued operation of existing Community Relations Councils. Upon respect from an existing council or committee, Community Relations will send members of its staff to offer support, technical assistance, and resources. The staff advises councils on Elemifying problems, setting priorities to program planning and development, and developing funding processes his community projects:

#### What is a Community Relations Council?

A Community Relations Council is a formal impairization consisting of valuating representatives of all major inserests, organized on a germanent basis to work together for common purposes. An effective control in also able to identify and out up patential problems.

#### Does Your Community Need A Community Relations Council?

- Are there problems in your community that citizens and organizations can study and recommend strategies for the prevention of a fatter crisis and the promotion of good retarions?
- Is there a need for housing, employment, education, stansportation or health service?
- Is there an available conclusion body for coolsing tension and conflict in an envergency or crisin situation?

# Community Relations is responsible for eight program areas:

- Establishing and consulting with local Community Relations Councile;
- (2) Processing of non-employment complaints,
- (3) Coordination of activities with the U. S. Department of Education Office of Civil Rights.
- (4) Federal Highway Administration Survey,
- (3) South Catalina Project Notification and Review System (A-95 Process);
- (6) South Carolina Emergency Preparednessprograms;
- (7) Technical assistance and referrals; and
- (8) Enforcement of the South Carolina Equal Enjoyment of and Privileges to Public Accommodistions Law.

The Community Relations Division conducts investigations under the Investigative Process of Section 1-13-50/e) & Public Accommunations. Additionally, the division receives and reviews all requests for federal fraction/loans, coveronmental unpoer reports, and legistery projects through the S.C. Project Notification & Review System to ensure South Caselina guidelines are real.

#### Investigative Process of Section 1-13-90(a) & Public Accommudations:

Section 1-12-90(a) non-employment discomination examination may be filed on the basis of roce, noter, religion, age, sex, national (engit) or disability. The statutory limitation for filing a cataphrica is (180) one handree-eighty days.

Public accommodatives discrimination comptaints, may be filed on the basis of race, color, religion, or national origin. The statutory functions for filing a complaint is (180) and hundred-eighty days. The types of basinesses covered include the followingtions, botals, metals, responds, baselinis, clinics, because, concert halls, billiard parlors, surrooms, policitumes, sports arenas, stadiums, or other places of amusement, exhibition, recreation, or entertainment.

# Serving all of South Carolina





South Carolina Human Affairs Commission 2611 Forest Drive, Suite 200 Post Office Box 4490 Columbia, South Carolina 29240



# SOUTH CAROLINA HUMAN AFFAIRS COMMISSION'S

# TRAINING BROCHURE

Seminars are designed to prevent employment discrimination and reduce employer liabilities by delivering up-to-date information on today's most important employment issues.

#### EQUAL EMPLOYMENT

This training provides participants with critical skills needed for successful supervision and presents an overview of the various employment laws, as well as a look at the current trends from our courts. Participants are given a coucise, easy-to-understand explanation of the proofs and defenses in a charge of discrimination. Small groups participate in a case study on safe-himing and eliminating bias in the selection process.

#### AFFIRMATIVE ACTION

The Affirmative Action seminar dispels the many myths surrounding this controversial topic. Participants learn how to conduct statistical analyses that not only meet State/Federal compliance standards, but also comply with recent Supreme Court decisions on Affirmative Action Plans.

This is a practical approach that will bring clarity to a confusing area and will assist managers in meeting their employment goals and objectives.

#### SEXULL HARASSMENT

This two has seminar is designed to help managers distinguish between in ppropriate behavior and unlawful lehavior, and between sexual attraction and sexual harassment

The training combines a legal briefing with common sense steps employers can take to lessen their habilities by recognizing, eliminating, and preventing sexual harassment in the workplace.

#### AMERICANS WITH DISABILITIES ACT 1990

The Americ as with Disabilities Act (ADA) training informs managers and supervisors of the disabled person's legal right in the workplace. Explanations and discussions center on terms such as essential job functions, casonable accommodations, job descriptions, testing, medical examinations, illegal use of alcohol and drugs. Proofs detenses and remedie: are also discussed.

Case seens ios are presented and discussed, providing participants with a more practical approach to solving problems the may face in the future.



#### SPECIALIZED TRAINING

The training staff at the South
Carolina Human Affairs
Commission also designs
sessions to meet the needs of
individual organizations.
Practical advise combined with
legal theory enables SHAC to
prevent discrimination through
cducation. SHAC's training is
offered throughout the country
to private and public employers.
All training is available on an inhouse basis and may be
approved for Criminal Justice,
CLE or CEU credits.

#### For more information, contact:

South Carolina
Human Affairs
Technical Services and
Training Division

Phone: 803-737-7800 In-State: 1-800-521-0725

Web Address:

www.state.sc.us/schae



#### Greater Columbia Community Relations Council

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Programs

**Events Calendar** 

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Hour! Backing Proposition Streets

#### About Greater Columbia Community Relations Council

CRC was formed in 1955 as recommany variety refer by occasion god dividey in consciently. By sidess. fire amostly and Clay Leavers, "one process backgrounds, come popular de process and preparational designation that threatynes to divide the community.

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CRC recognizes the inter-dependency of passess community, and globourous at any secret, acrompted as objectives modelly according, constanally is not perfectly an perfect of perfectly according.

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#### Board of Director

#### Karen R. Jerstra, State James Marry Berges Geniel M. Cobie Monday Coles Tod Creveh Effort Exps Michael Glymph Managel Metre Continuentson Kimberly Kennedy-Gooden Keith Molese Josephine McRant Lou Notani Jenofer Powers Hal Stevenson Regald Thomason Saratir8, Watson Frank Wilde, Jr.

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1973-1974	James G. Historie
1974 - 1976	- Eincoln S. Jenkins
1976 - 1976	Lincoln G. Cerbins
1977 - 1978	Charles Batsen
1978 1979	Josper-Salmond
1979 - 1988	Jesper Salmond
1981 - 1982	Julea Landeur III
1982 - 1983	Latte Thomas
1984 - 1985	Gr. Andrew J. Chishom
1985 - 1986	Sidney F. Tuoreas, Jr.
1985 - 1987	T. B. McConnet
1989 1989	Johnny Kiptour
1989 - 1998	Paul Beagley.
1990 - 1991	Thomasing B. Roserts
1991 - 1992	Rifett Jackson
1992 - 1993	Lincoln Jankins, (III

#### **CRC Board Chairs** 1973 - 2013

1993 1994	Anda B. Gaster
1965 - 1996	M. Molissa Bomette
1999 - 1997	James Brown
1997 - 1998	Disco Thompson
1989 1999	James E. Jackson
1990 - 2000	Br. John Clade
2001 - 2002	Maryin ( Lare
2002 - 2003	Workla West
2000 - 2004	But M. Hostrary
2004 - 0006	Stacy O. Schuler, Jr.
2005 - 2006	Liften Crosby-Drown
2005 - 2007	George Jackson
2007 - 2008	W. Vanzel haire
2009 2010	Michael Jacobs
2010 - 2011	Frank/White
2011 - 2012	Koren R. Jenkins
2012-2013	Keren R. Jenkins
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#### Board of Advisors

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#### Greater Columbia Community Relations Council

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#### CRC Programs

#### Housing Initiative

CRC's Fair Housing Program

In partire strip with federal, state and local enthies, CRC fields community mealings, from an and sominars to aroutions comproblems vertain housing education in the Midlands.

**CRC Housing Referral** 

CRC, shrough its Hausing Committee, proyeds referral assistance to individuals who may be fremedess, without food or without URies. For more Pair Housing information please contact our Fair Housing Hothre 803 733-1134.

#### Youth Initiative

The condition of our years is a respir construitor CRC. This is aspecially from as new shallenges to acceptable social values and good marels. threaten community safety and tranquility.

CRC's Youth Initiative uses impositive and collaborative pagrams to reach young people in solicer and community perview settings that entrance self-esteem and positive learning opportunities. The ultimate goal in to assist loday's youth in becoming productive and wholesome differs in the larger community.

#### Community Education and Forums

CRC's Community Issues Initiative provides input or initiate discussions on current or proposed public policy or community issues. The objective is to ensure that issues that may have a divisive impaction the community are either negated or resolved to the benefit of all area chizons.

CRC holds torgins and community adjugation programs to encourage open positive delegate and divisive issues and to epicatione author. on the impact these issues may have on the community at large

CRC meets regularly with leaders of government, community, school, neighborhood and business organizations to scukess current issues.

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# Are You Being Discriminated Against?

The South Carolina Human Affairs Commission is a state government agency that enforces the South Carolina Fair Housing Law. If you think you have been discriminated against in housing, you should contact the Commission. The Commission will investigate VOUL complaint to see if the law was broken. If there is a violation, the Commission can help get legal remedies to which you may be entitled. Most of the time, the Commission can settle housing discrimination complaints quickly and easily. If it is necessary, the Commission may hold a hearing or take discrimination cases to court.

Discrimination can be subtle. Often people may suspect that they have been discriminated against, but they are not sure they can prove it. Call the Commission if you suspect you have been discriminated against.



## We are here to help.

If you feel you have been discriminated against, we want to hear from you.

## HOW TO CONTACT THE COMMISSION

You may call:

(803) 737-7800 Toll Free: 1-800-521-0725 (in state) Pax: (803) 737-7835

> Monday through Friday 8;30 a.m. to 5:00 p.m.

Web Address: www.state.se.us/schae

E-mail Address: Information@schae.state.se.us

Our Address is: South Carolina Human Affairs Commission

Fair Housing Division Post Office Box 4490 Columbia, SC 29204-4490



Visitors are received by appointment or as walk-ins.

Delaine A. Frierson Fair Housing Director

# Fair Housing is the Law in South Carolina



The South
Carolina Human
Affairs
Commission

Raymond Buxton, II Commissioner

# Housing Discrimination is against the Law in South Carolina



The South Carolina Fair Housing Law makes it illegal to discriminate in housingbecause of race, color, religion, sex, national origin, physical or mental handicaps, or familial status (families with children). The law applies to the sale, rental and financing of residential housing. Apartments, houses, mobile homes, and vacant lots to be used for housing, are covered by the Fair Housing Law. With a few exceptions, anyone who has centrol over residential property and real estate financing must obey the law. This rental managers, property includes owners, real estate agents, landlords, bankers, developers, builders, insurers, appraisers, and individual homeowners who are seiling or renting their property.

#### Examples of Housing Discrimination:

The law prohibits the following acts based on race, color, religion, sex, national origin, handicap or familial status:

- · Refusing to sell or reat housing.
- · Lying about the availability of housing
- Evicting someone from housing
- Discriminating in housing; reat, security of facilities

#### Case Examples of Discrimination:

- A real estate agent tries to persuade someone not to buy or cent a house in a certain neighborhood. This is called steering.
- A landlord refuses to rem an apartment to an applicant because the applicant is mentally disabled.
- A newspaper ad says that housing is available for white applicants.
- A black person answers a newspaper ad for an apartment. The landford tells the person that the apartment has already been rented. It turns our that the apartment was not rented, and the landford later rents it to a white applicant who answers the same ad.
- A landlord evices a white renant from her mobile home because her black friends visit her there.

- A resident manager refuses to rent an apartment to a family with children, will only allow families with children to five in certain buildings or on certain floors, or charges families with children higher security deposits.
- A landlord checks the credit records of all black and Hispanic applicants and uses small credit problems as an excuse to refuse to rent apartments to them; however, the landlord does not always check white applicants' credit records or overlooks small credit problems in their records.
- A property manager refuses to rent an apartment to a single woman, but will rent the apartment to a single man.
- A bank refuses to lend money to a house buyer who wants to purchase a house in a minority neighborhood. This is called redlining.
- A rental manager charges minority tenants a larger security deposit, or higher rent than white tenants.
- A female tenant and her family are evicted from their apartment because she refused the landlord's sexual advances.
- A landlord refuses to cent an apartment to a person with a sorvice animal. The landlord considers the animal a pet.

Welcome to our Woncerful County At Great Place to Live Work & Plays

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Иотте:

Officials

find

Departments

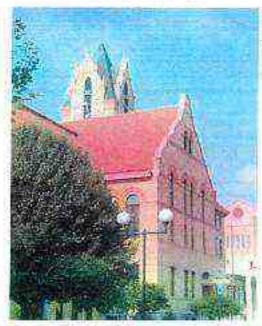
Boards & Commissions

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Anderson County Boards and Commissions

# BOARDS & COMMISSIONS

#### **Human Relations Council**



Council Statement of Purpose

The Anderson County Human Relations Council seeks to improve human relations, by building bridges and lowering barriers, among all races and ethnic groups represented throughout Anderson County. To do this the Council will work to:

- Be sensitive to discrimination in any form and eliminate unfair, unjust and discriminatory practices based on social, economic, religious, cultural, ethnic, racrat, age, gender or hendicap blas.
- Plan and implament workshops, training sessions and hands-on programs so as to bring peoples of all colors, races and creeds together in an environment where matters of mutual interest may be openly discussed in a spirit of cooperation and solutions to problems may be sought and obtained to help channel communications and stop false rumors:
- Encourage cooperation in both the public and private sectors by enlisting the support of civic, religious, professional, educational, business organizations and their leaders in the County to accomplish the purposes of the council.
- Study difficult situations and to actively respond to any situation as it may relate to the purposes of the council and to make recommendations for resolutions of same to the County Council

Note: Council meets second Thursday of each month 5:30 p.m. - 7:08 p.m. in the Historic Courthouse 2nd flaor conference room.

Contact - Steve Newton

#### Members

Terms are three years. No member shall serve more than two consecutive terms.

#### District #1

Ms. Fley C. Kerryon, Esquire 1303 Wendover Way Anderson, SC 29621

#### District #1

Ms. Missy Embler 102 Greenbriar Road Anderson, SC 29621 Phone:

Phone:	
District #2 Ms. Nancy Webb 503 Woodlake Anderson, SC 29624 Phone: 617.7719 (h) 226.9530	District #2 Ms. Janis Turmon 2512 East River Street Anderson, SC 29621 Phone: (h) 222,7653
District #3 Ms. Doris Reid 101 Jones Road Pendleton, SC 29624 Phone: 296.3122	District #3 Ms. Daloris Green 1335 Vandale Place Bellon, SC 29826 Phone: (h) 224,5860
District #4 Ms. Martie Manning 114 Seven Oaks Road Pendleton, SC 29670 Phone: 231.3137	District #4 Ms: Mary S, Hartsell 405 Double Springs Rd Townville, SC 29689 Phone: 287,2938
District #5 Rev. Ronnie Williams 1102 Hunters Trail Anderson, SC 29625 Phone: 934,4313	District #6 Ms. Candide Edwards 1501 Natures Trail Anderson, SC 29625 Phone: 225.4847
District #6 Ms. Angela Bruce 100 Browning Road Piedmont, SC 29673 Phone: 947.7919	District #6 Ms. Celia Thompson PO Box 61182 Piedmont, SC 29673 Phose:
District #7 Ms. Pat Seawright 730 Autumn Lane Belton, SC 29627 Phone: 224 2312	District#7 VACANT



Anderson County South Carolina

(864) 260 4000 101 S. Main St., P.O. Box 8002 Anderson, SC 29622-8002 USA

Public Information Office Web Manager Anderson County Directory 3, 2013 Anderson County

Anderson County Privacy Policy | Franci Folloy



June 3, 2013

Mr. Maulder,

As discussed today, we have completed our community solicitation of potential new names for the Echo-Hills Industrial Park and now ask for final determination by County Council.

During the month of May 2013, we took name recommendations from the general public via phone and email. Notice of this opportunity was accomplished thanks to an article in the Daily Journal and through various speaking engagements whereas recommendations were asked for.

Many of the names submitted where similar, so below are those that were distinctly different. As you know, the intention of this is to get a new name that creates a "sense of place" for the park and aids with its searchability on various online mediums.

Here are the top 10 names (out of 30) that we ask County Council to consider and select one name that we will use as the new name of the park on all future materials about the park and on a new sign:

- The Falls industrial Park
- Foothills Industrial Park
- Golden Corner Industrial Park
- Oconee Bell Industrial Park
- Mountain Lakes Industrial Perk
- Oconee County Business & Technology Park
- Oconee Industry & Technology Park
- Oconee Business & Industry Park
- Golden Oconee lodustrial Park
- Oconee Industrial Park

We are certainly open to input on other names from council if the above are not suitable. We ask for a decision from council on June 4, 2013 so new signage can be ordered for the completion of Phase I of the park development.

Respectfully,

Richard K. Blackwell, SCCED Executive Director Oconee County Economic Development Commission



May 20, 2013

#### PRESS RELEASE

For Further Information Contact Stephen J. Gauthier (312) 977-9700

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Chicago—The Government Finance Officers Association of the United States and Canada (GFOA) is pleased to announce that **Oconee County**, **South Carolina** has received the GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to **Finance Department**.

For budgets including fiscal period 2012, over 1,340 entities are expected to received the Award. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

The Government Finance Officers Association is a nonprofit professional association serving over 17,800 government finance professionals throughout North America. The GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting.

# South Carolina Clerks to Council: Role, Responsibilities and Certification

By Elizabeth G. Hulse, CCC Ocomo County Clerk to Council

The South Carolina Clerks to Council Association was formed by the SCAC and is made up of dedicated clerks throughout the state providing professional services.



Elizabeth G. Hube, CCC

on aday to day basis for their county council members, elected officials, staff and the public. In many counties, the clerk is the "face" of Council in the citizens. The clerk is the per-

son available in the office daily to provideinformation upon request, to address questions and concerns related to county policies and procedures, to address issues with specific county departments and many other areas. Each clerk plays an integral role as they assist Council and staff in implementing Council's vision and mission for their county.



A clerk to conneil's duties are outlined in Section 4-9-110 of the S.C. Code of Laws as follows: "The Clork shall record proceedings of enuncil meetings and perform such other duties as Council may describe." In addition, §4-9-120 states that "All adopted ordinances are to be compiled, indexed, auditied, published

> by title and made available for public inspection at the office of the Clerkof Council... The Clerk of Council is to maintain a permanent record of all ordinances adopted and furnish a copy of such record to the Clerk of Court for fitnes."

Clerks to council do so much more than is outlined in State law. The specific duties and responsibilities for each clerk vary from chunty to county based on a number of factors to include the form of government, whether the clerk is assigned full time or part time to Council and/or assists other departments with routine operations.

Clerks to council have the opportenity through their Association to obtain a certification that establishes them as experts in their counties in many key areas and also provides participants with the unique appostunity to join together to discuss and shace common problems, issues and concerns. The S.C. Clerks to Comcil Association certification program is a joint project of the SCCCA and the University of South Caroline's Institute for Public Service and Police Research. The program offers intensive training which addresses clerk duties and general management canabilities. Certification is typically carned in two to three years. A clock must be a member in good standing. with the Association to become certified and affirm that the following ethics shall govern his/her conduct as clerk to council:

- To uphold county government and protect the laws that have been established;
- To conduct my public and private life as to be an example to my fellow eithers;
- To conduct the affairs of my office in a manner that reflects horier and (See Clerks, P. 44).

## SCAC's Magazine and Newsletter Highlight County Achievements

SCAC's publications, CAROLINA COUNTRES NEWSLETTER and COUNTY FOCUS MAGAZINE, highlight county uchievements. Articles, which focus on <u>significant</u> county uchievements, are published on a space available basis in CAROLINA COUNTRES Newsletter. In-depth articles are published in COUNTY FOCUS MAGAZINE.

For more information, please contact SCAC's Public Information Office at 1-800-922-6081 or smorgan@scac.ac,

# Clerks ...

(Continued from P. 42)

public trust.

- To the best of my ability record and preserve what is true and accurate;
- To protect documents and artifacts;
   which have been entrasted to me;
- To maintain the role of neutral servant as I serve the elected body and the public.

The Certification Program was designed to establish minimum standards and professional goals for county clerks and deputy clerks. The program accomplishes this by:

- Introducing new methods and approaches to enable clerks to become more efficient and effective in their jobs;
- horeasing managerial competence

- of clerks to meet new challenges and demands placed upon local government:
- Ensuring clerks are up to date on the most recent legislation approved by the General Assembly affecting the local governing body and any additional responsibilities placed on the clerk; and
- Creating the opportunity for clerks to further their professional development to improve overall efficiency and effectiveness of the office of the clerk to council.

The curriculum consists of an overview of job duties and functions required of clerks. Designed and presented by recognized experts and veteran clerks, these training courses offer members the opportunity to explore new methods and technologies, while learning from the experiences and expertise of others

across the state: The carriculum reguires that the clerk complete 36 hours of specific training, which consists of 12 courses - eight required courses (including Managing and Conducting Meetings; Financial Management: Building Effective Intergovernmental Relations; Ethical Leadership and Public Service: Records Management, Customer Service; Roles and Responsibilities; and Minutes, Agenday and Ordinances) and four electives. Each course provides three credit hours and is offered through the South Carelina Association of Counties' Institute of Government for County Officials or the winter meetings of the South Caroline Clerks to Council Association. The Association in conjunction with USC's Institute for Public Service and Policy Research reviews the content and ourriculum for each class; updating where necessary to ensure that the most current information is being included.

As part of the educational requirements for the County Clerks to Council Certification, at the end of each course, each clerk is required to complete a Knowledge Transfer Questionnaire. The purpose of the questionnaire is for the clerks to demonstrate what they have learned during the sessions, to determine if the attended understood the material presented and to ascertain if the clerk is prepared to bring back the material presented in each class to integrate the best practice in their own county.

Elizabeth G. Hulse chain the S.C. Clarks to Council Promotions & Membership Committee.

# Certified Clerks to Council

The South Curolina Clerks to Council Association is pleased to announce that the following 24 clerks have successfully completed the Association's training program:

Certified Clerk	County
Mary B. Blanding	Sumter County
JaNet Blow-Bishop	Darlington County
Shrvil Brown	Fairfield County
Diana Burnett	Lexington County
Carolya Clayton-Snipes	Chester County
Beverly Craven	Charleston County
Ketekash Cramo-Lukie	Greenwood County
Linda Eddleman	Anderson County
Theresa Floyd	Georgetown County
Jody Frank	Jasper County
Lisa Gray	Diffon County
Connic Haselden	Florence County
Elizabeth Hulso	Ocongo Chunty
Linda Jolly	Union County
Theresa Kizer	Greenville County
Regina McCaskill	Greenville County
Aline Newton	Hampton County
Deris Pearson	Cherokee County
Suzanne Rainey	Beaufort County
Rose Shepherd	Remberg County
Lynn Sopolosky	Abbeville County
Jackie Turner	Orangeousy County
Karen Whittle	Saluda County
Debbie Ziegler	Spartanoning County
U.S. 4 Sept. A March 60 Sept. 10	275 CHARLES ATTRIBUTED \$10,700 CT 120.00

# OCONEE COUNTY ORDINANCE 2013-07

AN ORDINANCE AUTHORIZING THE TRANSFER AND CONVEYANCE OF CERTAIN REAL PROPERTY; AND OTHER MATTERS RELATED THERETO.

WHEREAS, Oconee County, South Carolina (the "County") is a body politic and corporate and a political subdivision of the State of South Carolina (the "State"), and as such possesses all powers granted to counties by the Constitution and laws of the State; and

WHEREAS, Section 4-9-30 of the Code of Laws of South Carolina, 1976, as amended, provides, in part, that counties may acquire real property by purchase or gift, and lease, sell or otherwise dispose of real and personal property; and

WHEREAS, the County is the owner of that certain piece, parcel or tract of land situate in the County consisting of approximately 22.38 acres (the "Property") and being more fully shown and designated on survey of Gregory Blake Sosebee P.L.S.# 14818 prepared for the County dated April 30, 2013 ("Survey"), a copy of which Survey is now before the County Council of the County (the "County Council") and is attached hereto as Exhibit A; and

WHEREAS, Pioneer Rural Water District ("Pioneer") wishes to acquire from the County, and the County wishes to convey to Pioneer, the Property for the purpose of allowing Pioneer to construct on the County Property a potable water treatment facility to be connected to and operated as part of Pioneer's waterworks system (such acquisition and conveyance, the "Transfer"), subject to and in accordance with the terms and provisions of a Purchase and Sale Agreement ("Purchase Agreement"), the form of which is now before the County Council and is attached as Exhibit B hereto; and

NOW, THEREFORE, BE IT ORDAINED, BY THE COUNTY COUNCIL OF OCONEE COUNTY, SOUTH CAROINA AS FOLLOWS:

Section 1. Approval of Transfer. County Council hereby approves the Transfer, subject to and in conformity with the provisions of the Purchase Agreement in substantially the form attached as Exhibit B hereto, or with such changes as are not materially adverse to the County.

Section 2. Execution and Delivery of Purchase Agreement. The Administrator of the County ("Administrator") shall be, and hereby is, authorized to execute and deliver the Purchase Agreement on behalf of the County in substantially the form attached as Exhibit B hereto, or with such changes as are not materially adverse to the County and as the Administrator shall approve, upon the advice of legal counsel.

1

- Section 3. Execution and Delivery of Deed and Other Transfer Documents. The Administrator shall be, and hereby is, authorized to execute and deliver on behalf of the County a limited warranty deed conveying title to the Property to Pioneer in accordance with the provisions of the Purchase Agreement in a form and substance acceptable to the Administrator, on advice of legal counsel to the County. The Administrator shall be, and hereby is, authorized to execute and deliver any and all other documents or instruments on behalf of the County related to the Transfer in a form and substance acceptable to the Administrator, on advice of legal counsel to the County. The County Administrator is further authorized and empowered to execute any subsequent amendments or revisions to any of the agreements, certifications or documents authorized under this Ordinance
- <u>Section 4</u>. <u>Severability</u>. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.
- Section 5. Repeal of Inconsistent Ordinances and Resolutions. All ordinances and resolutions of the County, and any part of any ordinance or resolution, inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.
- Section 6. Effective Date. This Ordinance shall be effective upon its enactment by the County Council of Oconee County, South Carolina.

DONE AND ENACTED by the County Council of Oconee County, South Carolina, this 4<sup>th</sup> day of June, 2013.

OCONEE COUNTY, SOUTH CAROLINA

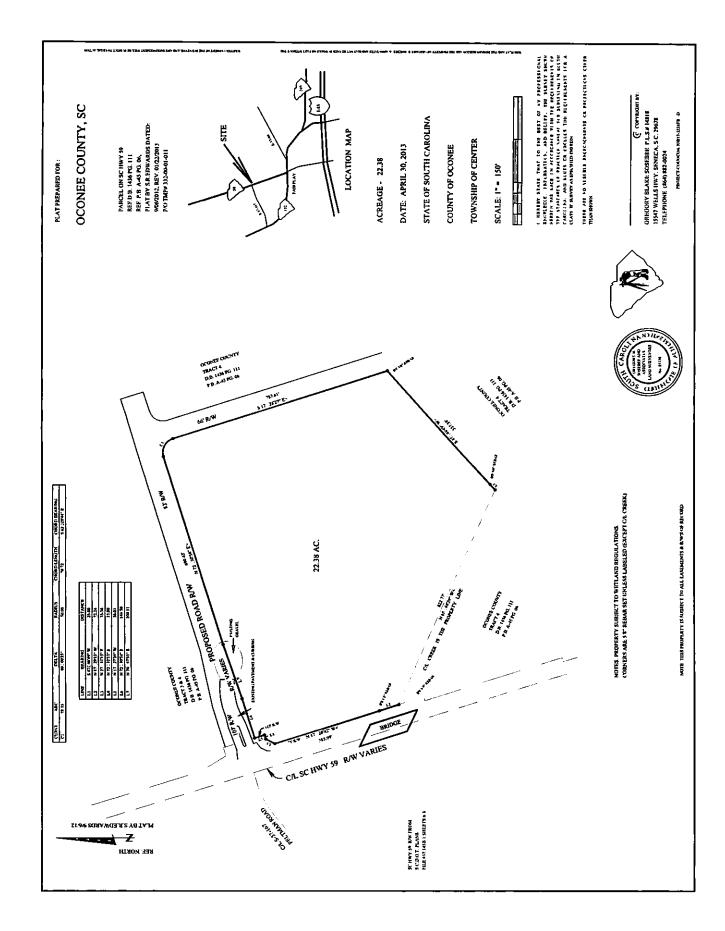
(SEAL)	Chairman, County Council Oconee County, South Carolina	
ATTEST:		
Clerk to County Council, Oconee County, South Carolina		

First Reading: March 19, 2013
Second Reading: May 21, 2013
Public Hearing: June 4, 2013
Third & Final Reading: June 4, 2013

# EXHIBIT A

Survey

[see attached]



# EXHIBIT B

Purchase Agreement

[see attached]

# AGREEMENT FOR THE PURCHASE AND SALE OF REAL PROPERTY

THIS AGREEMENT FOR THE PURC	HASE AND SALE OF REAL PROPERTY,
made and entered into as of this day of _	, 2013 ("Effective Date"), by and
between OCONEE COUNTY, SOUTH CAR	OLINA, a body politic and corporate and
political subdivision of the State of South Carolina	("Seller"), and PIONEER RURAL WATER
DISTRICT ("Purchaser").	

#### RECITALS

- A. Seller is the owner in fee simple title to that certain piece, parcel or tract of land ("Land") consisting of approximately 22.38 acres and being more fully shown and described on survey of Gregory Blake Sosebee P.L.S.# 14818 prepared for the County dated April 30, 2013 ("Survey"), a copy of which Survey is attached as Exhibit A hereto and incorporated herein by reference; and
- B. Purchaser desires to purchase the Property (as described below) for the purpose of constructing and operating a potable water treatment facility (the "Water Facility") thereon.
- C. Seller desires to sell and convey the Property to Purchaser, and Purchaser desires to purchase and acquire the Property from Seller, subject to the terms and conditions of this Agreement.

#### AGREEMENT

#### 1. SALE OF PROPERTY.

- 1.1. <u>Property</u>. For and in consideration of **TEN AND 00/100 DOLLARS (\$10.00)** ("Purchase Price"), receipt of which is hereby acknowledged, and the mutual covenants and agreements contained herein, Seller agrees to sell and convey all of Seller's right, title and interest in and to the property described below ("Property") to Purchaser, and Purchaser agrees to purchase the same from Seller, pursuant to the terms and conditions set forth herein.
  - 1.2. <u>Description of Property</u>. The Property shall consist of:
    - (a) The Land;
  - (b) All rights, privileges and easements appurtenant to the Land, including all rights, rights-of-way, roadways, roadbeds, and reversions ("Appurtenant Rights");
    - (c) All improvements on or within the Land, if any ("Improvements").
- 2. SELLER'S REPRESENTATIONS, WARRANTIES AND COVENANTS. In order to induce Purchaser to enter into this Agreement and to purchase the Property, in addition to warranties, representations, covenants, and undertakings contained elsewhere in this Agreement, Seller hereby makes the following representations, warranties and covenants, each of which is material and is relied upon by Purchaser:

- 2.1. <u>Title to Property</u>. Seller is the sole owner of good, marketable and insurable fee simple title to the Property.
- 2.2. Authority of Seller. Seller has the right, power and authority to enter into this Agreement and to sell the Property in accordance with the terms and conditions hereof, and this Agreement, is a valid and binding obligation of Seller as of the date first set forth above. As of the Closing, all necessary action shall have been taken by Seller authorizing the execution and delivery of all documents and instruments to be executed and delivered by Seller at Closing. This Agreement, when executed and delivered by Seller, will be a valid and binding obligation of Seller in accordance with its terms.
- 2.3. Options and Contracts. No options or other contracts have been granted or entered into which are still outstanding and which give any other party a right to purchase any interest in the Property or any part thereof.
- 2.4. <u>Condemnation Proceedings</u>. There are no condemnation or eminent domain proceedings pending against the Property or any part thereof and the Seller has received no notice, oral or written, of the desire of any public authority or other entity to take or use the Property or any part thereof.
- 2.5. <u>Mechanic's Liens</u>. No payments for work, materials, or improvements furnished to the Property will be due or owing at Closing and no mechanics lien, materialman's lien, or other similar lien shall be of record against the Property as of Closing.
- 2.6. <u>Pending Litigation</u>. There is no claim, litigation, or other proceeding, the probable outcome of which will have a material adverse effect on the value of the Property or its intended use, pending or threatened before any court, commission, or other body or authority, and, further, Seller has not received written notification of any asserted failure of Seller or the Property to comply with applicable laws (whether statutory or not) or any rule, regulation, order, ordinance, judgment or decree of any federal, municipal or other governmental authority.
- 2.7. <u>No Defaults</u>. Neither the execution of this Agreement nor the consummation of the transactions contemplated hereby will:
  - (a) Conflict with, or result in a breach of, the terms, conditions, or provisions of, or constitute a default under, any agreement or instrument to which Seller or any predecessor of Seller is a party, or
    - (b) Violate any restriction to which Seller is subject, or
  - (c) Constitute a violation of any applicable code, resolution, law, statute, regulation, ordinance, rule, judgment, decree, or order, or
  - (d) Result in the acceleration of any mortgage or note pertaining to the Property or the cancellation of any contract or lease pertaining to the Property, or
  - (e) Result in the creation of any lien, charge or encumbrance upon any of the properties or assets to be sold or assigned to Purchaser pursuant to the provisions of this Agreement.

- 2.8. Events Prior to Closing. Seller will not cause or permit any action to be taken which would cause any of Seller's representations or warranties to be untrue as of the Closing. Seller agrees immediately to notify Purchaser in writing of any event or condition which occurs prior to Closing hereunder, which causes a change in the facts related to, or the truth of, any of Seller's representations.
- 2.9. <u>Further Acts of Seller</u>. On or before the Closing, Seller will do, make, execute and deliver all such additional and further acts, deeds, instruments and documents as may reasonably required by Purchaser or Purchaser's title insurance company to vest in and assure to Purchaser full rights in or to the Property.
- 2.10. <u>Maintenance of Property</u>. Between the date of this Agreement and Closing, Seller will continue to maintain the Property as it currently is maintained and exists; and Seller shall not make or enter into any lease or other agreement for the use, occupancy or possession of all or any part of the Property without Purchaser's prior written approval.
- 2.11. AS IS SALE. OTHER THAN THE SPECIFIC REPRESENTATIONS AND WARRANTIES HEREIN, SELLER MAKES NO REPRESENTATIONS, WARRANTIES, OR PROMISES REGARDING THE PROPERTY, INCLUDING, BUT NOT LIMITED TO REPRESENTATIONS, WARRANTIES OR PROMISES AS TO THE PHYSICAL OR ENVIRONMENTAL CONDITION, LAYOUT, FOOTAGE, ZONING, UTILITIES, PRESENCE OF HAZARDOUS MATERIALS, OR ANY OTHER MATTER OR THING AFFECTING OR RELATING TO THE PROPERTY OR ITS SALE TO PURCHASER. PURCHASER AGREES THAT NO SUCH REPRESENTATIONS, WARRANTIES OR PROMISES HAVE BEEN MADE AND AGREES TO TAKE THE PROPERTY "AS IS." PURCHASER REPRESENTS TO SELLER THAT PURCHASER HAS CONDUCTED, OR WILL CONDUCT PRIOR TO CLOSING, SUCH INVESTIGATIONS OF THE PROPERTY AS ARE DESIRED BY PHYSICAL PURCHASER, INCLUDING BUT NOT LIMITED TO, THE AND ENVIRONMENTAL CONDITIONS THEREOF, AND WILL RELY SOLELY UPON SAME AND NOT UPON ANY INFORMATION PROVIDED BY OR ON BEHALF OF SELLER OR ITS AGENTS OR EMPLOYEES WITH RESPECT THERETO, OTHER THAN SUCH REPRESENTATIONS, WARRANTIES AND COVENANTS OF SELLER AS ARE EXPRESSLY SET FORTH IN THIS AGREEMENT. THIS PROVISION SHALL SURVIVE CLOSING.

#### 3. CONDITIONS PRECEDENT TO PURCHASER'S OBLIGATIONS.

- 3.1. <u>Purchaser's Review Period</u>. Purchaser shall have a period (the "Review Period") commencing on the date hereof and expiring ninety (90) thereafter to do the following, each of which shall be a condition precedent to Purchaser's obligations hereunder:
  - (a) To conduct, at Purchaser's cost, any and all inspections, engineering and feasibility studies, including, but not limited to environmental inspections and studies, which Purchaser deems necessary, in an effort to determine whether or not to proceed with the Closing of this transaction. Without limitation of the generality of the foregoing, it is agreed that Purchaser's inspection of the Property may include soil borings, surface water and groundwater testing and analysis, boundary, structural, topographical, and other surveys and any other studies and/or tests desirable for Purchaser to determine that

the Property is suitable for its intended purpose. In this regard, Seller hereby agrees that Purchaser, and/or Purchaser's agents or employees, may have unlimited access to the Property during such Review Period to conduct such studies and inspections. Upon completion of such inspections, Purchaser shall restore the surface of the Property to substantially the same condition of the surface on the date hereof after all such tests and inspections are completed.

- (b) To obtain a commitment for owner's title insurance (issued by a title insurance company acceptable to Purchaser) on standard ALTA Owner's Policy Form (2006) (together with copies of all instruments and plats evidencing exceptions stated therein), by which commitment the title insurance company agrees to insure the fee simple title to the Property in Purchaser in an amount equal to the purchase price of the Property subject only to exceptions acceptable to Purchaser and Purchaser's lender, if applicable.
- (c) To obtain a survey of the Property, such survey disclosing rights-of-way, easements, encroachments or other encumbrances upon the Property acceptable to Purchaser.
- (d) To obtain such assurances or approvals from the appropriate governmental authorities as Purchaser deems necessary in relation to Purchaser's intended use of the Property or the environmental condition of the Property. Seller agrees to use its best efforts to cooperate with Purchaser so that Seller shall deliver to Purchaser any item in the possession or control of Seller which Purchaser would like to receive and inspect.
- 3.2. <u>Termination of Agreement</u>. Prior to the expiration of the Review Period, Purchaser shall have the right to terminate this Agreement in its sole discretion based on Purchaser's findings during the Review Period, in which event this Agreement shall be void, and neither party shall have any further obligation hereunder.
- 3.3. Status of Title. At Closing (as defined below) Seller shall deliver the Closing Documents (as such term is defined below) to Purchaser as provided by Section 6.2 below, and shall be capable of conveying, and the Closing Documents will purport to convey, good and marketable fee simple title to the Property to Purchaser subject only to encumbrances and title exceptions acceptable to Purchaser. Seller shall not create, cause or permit any encumbrance, impairment or transfer of title to the Property, other than as specifically provided herein; provided, however, that Seller shall have no obligation to cure, have the Property released from or terminate any encumbrance on, impairment of, or lien against the Property caused by Purchaser or related to Purchaser's activity on or use of the Property.
- 4. CLOSING. The purchase and sale contemplated hereunder shall be consummated at the closing (referred to herein as the "Closing") which shall take place no later than \_\_\_\_\_\_\_, 2013. The Closing shall take place at the offices of Seller's counsel:

McNair Law Firm, P.A. 132 East Benson Street, Suite 200 Anderson, SC 29624

- 5. PRO-RATED ITEMS AND ADJUSTMENTS. Purchaser shall pay for the title insurance premiums due in connection with the issuance of Purchaser's owner's title insurance policy, if any, and for the cost of any survey of the Property prepared at Purchaser's request. Purchaser shall pay all deed recording fees (formerly known as documentary tax stamps) and intangible taxes assessed with respect to the deed conveying title to the Property to Purchaser. Purchaser and Seller shall each pay their own legal fees related to the transaction contemplated hereby.
- 6. **SELLER'S DELIVERIES**. In addition to other conditions precedent set forth elsewhere in this Agreement, Seller shall deliver to Purchaser all of the following documents and items, the delivery and accuracy of which shall further condition Purchaser's obligations to consummate the purchase and sale herein contemplated:
- 6.1. <u>Items Delivered Within Ten (10) Business Days</u>. Seller shall deliver all of the following in Seller's possession or control to Purchaser within Ten (10) business days following the Date of this Agreement:
  - (a) Results of any soil boring tests with respect to the Property.
  - (b) All building plan drawings, surveys and topographical renderings of the Property.
  - (c) All environmental studies of the Property and any environmental permits or approvals with respect to the Property.
- 6.2. <u>Items Delivered to Purchaser at Closing</u>. Seller shall deliver the following items (collectively, the "Closing Documents") at Closing to Purchaser:
  - (a) A limited warranty deed, satisfactory in form and substance to Purchaser or Purchaser's title insurance company, conveying good and marketable fee simple title to the Property, free and clear of all liens, encumbrances, easements, and restrictions except as may be permitted under this Agreement. The County may, at its option, include in the above described limited warranty deed certain restrictions limiting the use of the Property to the construction and operation of the Water Facility and prohibiting sale of the Property or any part thereof by Purchaser to a person or entity other than Seller until such time as construction of the Water Facility has been completed and the Water Facility is operational.
  - (b) An Owner's Affidavit, lien waiver, and or other agreements (not to include provisions requiring indemnification by Seller) and affidavits satisfactory for the purpose of removing the "standard" exceptions from Purchaser's Owner's Title Insurance Policy for the Property.
- 7. CONDEMNATION OR CASUALTY LOSS. In the event of condemnation or receipt of notice of condemnation or taking of any part of the Property by governmental authority prior to the Closing, or any material casualty loss to the Property prior to Closing, Purchaser, at its option, shall have the right to terminate this Agreement. After Closing, all risk of loss due to condemnation or casualty shall lie with Purchaser.

#### 8. COMMISSIONS.

8.1. <u>Real Estate Commission</u>. Seller and Purchaser represent and warrant to each other that no brokerage fees or real estate commissions are or shall be due or owing in connection with this transaction or in any way with respect to the Property.

#### 9. DEFAULT.

- 9.1. <u>Seller's Defaults</u>. In the event Seller breaches any warranty or representation contained in this Agreement or fails to comply with or perform any of the conditions to be complied with or any of the covenants, agreements or obligations to be performed, Purchaser at Purchaser's option shall: (i) be entitled to thereafter exercise any and all rights and remedies available to Purchaser at law and in equity, including without limitation the right of specific performance; or (ii) be entitled, upon giving written notice to Seller, as herein provided, to terminate this Agreement. Upon any such termination, this Agreement and all rights and obligations created hereunder shall be deemed null and void and of no further force or effect.
- 9.2. <u>Purchaser's Defaults</u>. In the event Purchaser breaches any warranty or representation contained in this Agreement or fails to comply with or perform any of the conditions to be complied with or any of the covenants, agreements or obligations to be performed, Seller at Seller's option shall: (i) be entitled to thereafter exercise any and all rights and remedies available to Seller at law and in equity, including without limitation the right of specific performance; or (ii) be entitled, upon giving written notice to Purchaser, as herein provided, to terminate this Agreement. Upon any such termination, this Agreement and all rights and obligations created hereunder shall be deemed null and void and of no further force or effect.

#### 10. CONSTRUCTION OF WATER INFRASTRUCTURE FACILITY.

- 10.1. Construction of Water Infrastructure Facility. Seller acknowledges and agrees that this Agreement is being entered into with the expectation that Purchaser build and commence operation of the Water Facility and any necessary ancillary improvements on the Property. Seller hereby covenants and agrees that it will diligently proceed with construction of, and commence operation of, the Water Facility as quickly as is reasonably practicable following Closing, and acknowledges that its agreement to construct and operate the Water Facility on the Property is a material term of this Agreement and a material inducement to Seller's agreement to convey the Property to Purchaser under this Agreement. Seller covenants and agrees not to use the Property for any purpose other than the construction, maintenance and operation of the Water Facility, and not to sell, grant, bargain, convey or encumber the Property, any portion thereof, or any interest therein, prior to completing construction and installation of the Water Facility.
- 10.2. <u>Attorney's Fees</u>. If the Seller retains an attorney to enforce Section 10.1 of this Agreement, the Seller shall be entitled to recover, in addition to all other items of recovery permitted by law, reasonable attorney's fees and costs incurred through litigation and all appeals.

#### 11. MISCELLANEOUS

11.1. <u>Completeness</u>; <u>Modification</u>. This Agreement constitutes the entire agreement between the parties hereto with respect to the transaction contemplated herein and it supersedes all

prior discussions, undertakings or agreements between the parties. This Agreement shall not be modified except by a written agreement executed by both parties.

- 11.2. <u>Binding Effect</u>. This Agreement shall be binding upon and inure to the benefit of the parties hereto, and their respective, heirs, devisees, personal representatives, successors and assigns.
- 11.3. <u>Survival</u>. Except as otherwise expressly provided herein, it is the express intention and agreement of the parties to this Agreement that all covenants, agreements, statements, representations and warranties made by Purchaser and Seller in this Agreement (which shall be deemed to include the matters and information disclosed in any of the Exhibits attached hereto or in any document or instrument delivered by Seller pursuant to the provisions of this Agreement or at or in connection with the Closing), including without limitation, the specific agreement for the Purchaser to build and commence operation of the Water Facility, shall survive the Closing.
- 11.4. <u>Governing Law</u>. This Agreement shall be governed by and construed under the laws of the State of South Carolina.
- 11.5. <u>Headings</u>. The headings as used herein are for convenience or reference only and shall not be deemed to vary the content of this Agreement or the covenants, agreements, representations, and warranties set forth herein or limit the provisions or scope of this Agreement.
- 11.6. <u>Pronouns</u>. All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine, neuter, singular or plural, as the identity of the person or entity may require.
- 11.7. <u>Time of Essence</u>. Both parties hereto specifically agree that time is of the essence to this Agreement with respect to the performance of the obligation of the parties under this Agreement.
- 11.8. <u>Counterparts</u>. To facilitate execution, this Agreement may be executed in as many counterparts as may be deemed appropriate by the parties, all of which shall comprise one (1) agreement.
- 11.9. <u>Notices</u>. All notices, requests, consents and other communications hereunder shall be in writing and shall be personally delivered or mailed by First Class, Registered or Certified Mail, return receipt requested, postage prepaid, as follows:

#### (a) If to Purchaser:

Pionee Attn.:		l Wate	r Distri	ct	
With a	с Сору	to:			

#### (b) If to Seller:

Oconee County, South Carolina Attn.: Oconee County Administrator 415 South Pine Street Walhalla, South Carolina 29691

With a copy to:

McNair Law Firm, P.A. Attn.: Thomas L. Martin, Esq. 132 East Benson Street, Suite 200 Anderson, SC 29624

Any such notice, request, consent or other communications shall be deemed received at such time as it is personally delivered or on the fifth business day after it is so mailed, as the case may be.

- 11.10. <u>Assignment</u>. Neither this Agreement nor any rights or obligations created or existing under this Agreement may be assigned by Purchaser without the prior written consent of Seller.
- 11.11. <u>Invalid Provisions</u>. In the event any one or more of the provisions contained in this Agreement shall be for any reason held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein or therein.

[execution pages follow]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and
year first written above.
*

SELLER:
OCONEE COUNTY, SOUTH CAROLINA
Ву:
Its:

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

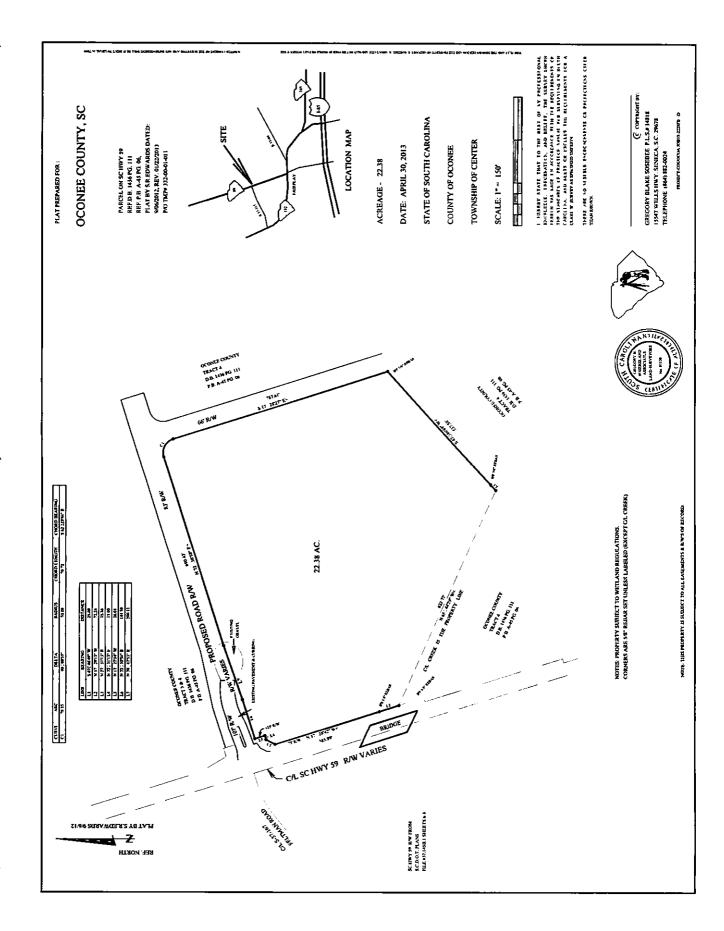
PIONEER RURAL WATER DISTRICT	PIONEER	RURAL	WATER	DISTRICT
------------------------------	---------	-------	-------	----------

By:		
Its:		

### Exhibit A

Survey

[see attached]



# OCONEE COUNTY ORDINANCE 2013-15

AN ORDINANCE AUTHORIZING THE GRANT OF EASEMENTS AND EXECUTION AND DELIVERY OF CERTAIN EASEMENT AGREEMENTS AFFECTING CERTAIN REAL PROPERTY OWNED BY OCONEE COUNTY; AND OTHER MATTERS RELATED THERETO.

WHEREAS, Oconee	County, a body po	litic and corpora	ate and a political s	ubdivision of
the State of South Carolina (t	he "County"), is t	he owner of tha	t certain piece, pare	cel or tract of
land situate in Oconee Count	y ("County Prope	rty"), consisting	of approximately	acres, and
being more fully shown	and designated	on survey o	f	entitled
	_ dated	, 2013 ("Surve	ey"), a copy of which	ch is attached
hereto as Exhibit A; and				

WHEREAS, Central Electric Power Cooperative, Inc. ("Central Electric") wishes to acquire from the County, and the County wishes to grant to Central Electric, certain perpetual easement rights for, generally and without limitation, the construction, maintenance, alteration and replacement of one or more eclectic lines, for overhead or underground electric transmission, distribution and communication lines over, across, under and through certain portions of the County Property (the "Easements"); and

WHEREAS, the form, terms and provisions of the easement agreements now before the Oconee County Council ("County Council"), a copy of which are attached hereto as Exhibit B ("Easement Agreements"), are acceptable to the County Council for the purpose of giving effect to the Easements; and

WHEREAS, Section 4-9-30(2) of the Code of Laws of South Carolina, 1976, as amended, (the "Code") authorizes the County to transfer or otherwise dispose of interests in real property:

NOW, THEREFORE, be it ordained by Council, in meeting duly assembled, that:

- 1. Council hereby approves the Easements, subject to and in conformity with the provisions of the Easement Agreements.
- 2. The Administrator of the County ("Administrator") shall be, and hereby is, authorized to execute and deliver the Easement Agreements on behalf of the County in substantially the form attached as <a href="Exhibit B">Exhibit B</a> hereto, or with such changes as are not materially adverse to the County and as the Administrator shall approve, upon the advice of legal counsel, such Administrator's approval to be deemed given by his execution of the Easement Agreements.
- 3. The Administrator shall be, and hereby is, authorized to execute and deliver any and all other documents or instruments on behalf of the County related to the Easements in a form and substance acceptable to the Administrator, on advice of legal counsel to the County.

- Should any portion of this Ordinance be deemed unconstitutional or otherwise unenforceable by any court of competent jurisdiction, such determination shall not affect the remaining terms and provisions of this ordinance, all of which are hereby deemed separable.
- All orders, resolutions, and enactments of the County Council inconsistent herewith are, to the extent of such inconsistency only, hereby repealed, revoked, and rescinded.
- This ordinance shall take effect and be in full force and effect from and after third reading and enactment by the County Council.

ORDAINED	in meeting,	duly assembled,	, this	day of	, 2013

ATTEST:	

Elizabeth Hulse, Clerk to Oconee County Council Joel Thrift, Chairman, Oconee County Council

First Reading: Second Reading: May 7, 2013 June 4, 2013

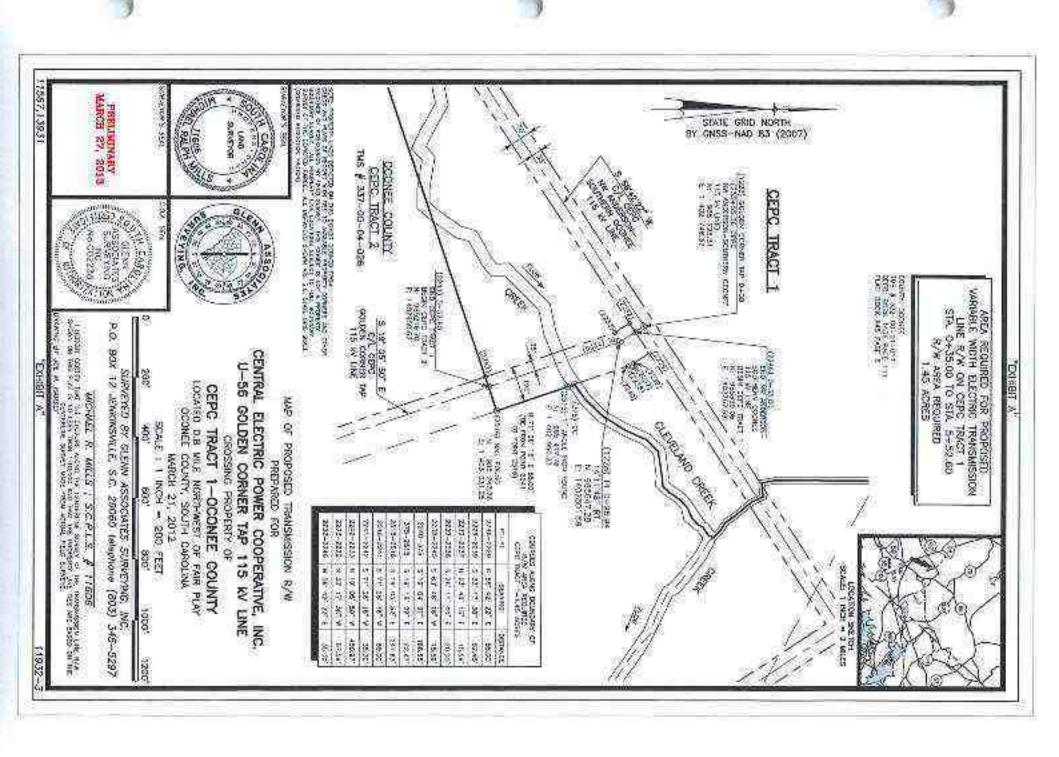
Third Reading:

Public Hearing:

## Exhibit A

Survey of County Property

[see attached]



## Exhibit B

## Easement Agreement

[see attached]

TMS # 332-00-01-011

THE STATE OF SOUTH CAROLINA) U-56 GOLDEN CORNER TAP EASEMENT # 046

COUNTY OF OCONEE

The undersigned Grantor, Oconee County, in consideration of the payment hereinafter agreed upon hereby grants to the Central Electric Power Cooperative, Inc., (hereinafter called

the Grantee), its successors and assigns, a perpetual easement for the construction,

maintenance, alteration and replacement of an electric line or lines, for overhead or

underground electric transmission, distribution and communication (for Grantee's internal use

only) lines, consisting of supporting structures, overhead and underground connectors,

manholes, conduits and lightning protective wire, towers, poles, anchors and necessary fixtures

and wires attached thereto, counterpoise underground wires, and all structures and appliances

necessary or convenient in connection therewith, together with all rights and privileges incident

to the use and enjoyment thereof, the right to install, maintain and use anchors and guy wires

on land adjacent to the right-of-way herein granted, the right of ingress and egress to and along

the said line and the right to clear and keep clear all brush, timber and tree tops along the right-

of-way which might endanger any of the works thereon, over and upon a portion of that certain

tract situated in Oconee County, South Carolina, now or formerly bounded and more fully

described as follows:

North: Oconee County

East: Thelma Lois Ogden; Crawford M. Cross; Larry A. Maret, et al: Thomas O. Boykin, III

South: Oconee County

West: Highway 59

and containing approximately 110.16 acres 0.8 miles northwest from Fair Play, South Carolina.

The easement granted herein contains 1.45 acres and is more clearly shown on the

attached "Exhibit A" which is hereby incorporated by reference and made a part of this

easement.

This being the same property conveyed to Grantor as evidenced by the deed of A. P. Reidhead, recorded in the Office of the Register of Deeds for Oconee County on August 2, 2005 in Deed Book 1436 at Page 111.

The lump sum consideration herein mentioned is the entire consideration to be paid for the rights granted.

Payments provided for by this instrument may be made by check mailed to the Grantor at 415 S. Pine Street, Walhalla, S. C. 29691-2415.

The Grantee shall have the right to clear and keep clear the timber, pulpwood, brush and tree tops within the easement area as well as all danger trees at a greater distance which would injure the transmission line in falling. All trees cut shall become the property of the Grantee and except as directed by a local, state and/or federal agency shall be removed from the right-of-way. For danger trees cut after the initial clearing, the Grantee will pay to the owner of said tract the fair market value of such danger trees at the time of cutting as determined by a registered professional forester. The Grantee shall have the right of entry upon Grantor's said lands for all of the purposes aforesaid. Any damage to the property of Grantor (other than to property cleared or removed as hereinbefore provided) caused by the Grantee in the course of constructing, rebuilding or repairing said lines shall be borne by Grantee. No buildings or structures shall be placed within the easement area, nor shall any other encroachments which interfere with the operation or maintenance of the transmission line be permitted.

The undersigned agrees that all poles, wires and other facilities, installed on the above described lands at the Grantee's expense, shall remain the property of the Grantee, removable at the option of the Grantee.

The Grantor further represents and warrants that the property described in this easement is free from all liens and encumbrances including mortgages, timber deeds, mineral deeds, and tax liens, and in the event that any such liens and encumbrances do exist, the Grantor hereby grants to the Grantee, its successors and assigns, the right at its discretion to pay all or any portion of the consideration for this agreement to the owners and holders of any liens on the property, including tax liens, if any such liens be outstanding. Such payments to lien holders shall be part of the consideration for this agreement to the same effect as if made directly to the Grantor.

This agreement shall extend to the parties, their heirs, executors, administrators, successors and assigns.

TO HAVE AND TO HOLD, all and singular the rights, privileges and easements aforesaid unto the said Central Electric Power Cooperative, Inc., its successors and assigns, forever. And Oconee County does hereby bind itself and its heirs, executors, administrators (successors and assigns) to warrant and forever defend all and singular the said rights, privileges and easements unto the said Central Electric Power Cooperative, Inc., its successors and assigns against Oconee County and its heirs and all other persons whomsoever lawfully claiming or to claim the same or any part thereof.

IN WITNESS WHEREOF, it here	eunto set <u>its</u> hand(s) and Seal(s), this day of
WITNESS	Oconee County
	BY:(L.S.)
	ITS:
THE STATE OF <u>SOUTH CAROLINA</u> ) COUNTY OF	ACKNOWLEDGMENT (Pursuant to S.C. Code Section 30-5-3- (c)) , Notary Public for <u>South Carolina</u> , do hereby certify the
Oconee County, by	, its
personally appeared before me this da instrument.	y and acknowledged the due execution of the foregoin
SWORN to before me this day	
of, 20 .	
Notary Public for <u>South Carolina</u>	
My Commission Expires	

## AGENDA ITEM SUMMARY OCONEE COUNTY, SC

COUNCIL MEETING DATE: June 4, 2013
COUNCIL MEETING TIME: 6:00 PM

ITEM TITLE [Brief Statement];

First Reading of Ordinance 2013-16 "AN ORDINANCE TO AMEND CHAPTER 26 OF THE OCONEE COUNTY CODE OF ORDINANCES IN CERTAIN LIMITED REGARDS AND PARTICULARS, ONLY, AS TO THE AMENDMENT OF SECTION 26-2 - PRIVATE ROAD STANDARDS AND REGULATIONS, THE AMENDMENT OF SECTION 26-7(F) ENCROACHMENTS., AND THE ESTABLISHMENT OF FUNDING AND FEES POLICY RELATING TO ENCROACHMENT POLICIES OF OCONEE COUNTY; AND OTHER MATTERS RELATED THERETO"

#### BACKGROUND DESCRIPTION:

The ordinance, policy, application and fees were considered at the May 14, 2013, Transportation Committee Meeting and the Committee recommended submitting to full council for consideration.

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None:

FINANCIAL IMPACT [Brief Statement]
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✓ Check Here if Item Previously approved in the Budget. No additional information required.

Approved by: Finance

## COMPLETE THIS PORTION FOR ALL GRANT REQUESTS:

Are Matching Funds Available: Yes / No.
If yes, who is matching and how much:

Approved by: Grants

### ATTACHMENTS.

Ordinance 2013-16 Policy Application

### STAFF RECOMMENDATION [Brief Statement]:

It is the staff's recommendation that Council approve Ordinance 2013-16 on first reading,

Submitted or Prepared By:

Δ.Μαγκ Κελλω, 9ρ., ΠΕ. ΓΙΛΣ, ΧΦΜ

Department Head/Elected Official

Approved for Submittal to Council:

T. Scott Moulder, County Administrator

Council has directed that they receive their agenda packages a week prior to each Council meeting, therefore, Agenda Items Summaries must be submitted to the Administrator for his review/approval no later than 12 days prior to each Council meeting. It is the Department Head / Elected Officials responsibility to ensure that all approvals are obtained prior to submission to the Administrator for inclusion on an agenda.

A calendar with due dates marked may be obtained from the Clerk to Council.

## STATE OF SOUTH CAROLINA COUNTY OF OCONEE ORDINANCE 2013-16

AN ORDINANCE TO AMEND CHAPTER 26 OF THE OCONEE COUNTY CODE OF ORDINANCES IN CERTAIN LIMITED REGARDS AND PARTICULARS, ONLY, AS TO THE AMENDMENT OF SECTION 26-2 – PRIVATE ROAD STANDARDS AND REGULATIONS, THE AMENDMENT OF SECTION 26-7(E) ENCROACHMENTS., AND THE ESTABLISHMENT OF FUNDING AND FEES POLICY RELATING TO ENCROACHMENT POLICIES OF OCONEE COUNTY; AND OTHER MATTERS RELATED THERETO

WHEREAS, Oconee County, South Carolina (the "County"), a body politic and corporate and a political subdivision of the State of South Carolina, acting by and through its County Council (the "County Council"), is authorized by Section 4-9-30, South Carolina Code, 1976, as amended (the "Code"), among other sources, to provide for a system of public works, including roads and bridges, of the County, and to assess property and levy ad valorem property taxes and uniform service charges for functions and operations to the County, including, but not limited to, appropriations for such general public works, including roads; and,

WHEREAS, Oconee County Council has heretofore, by and through Chapter 26 ("Roads and Bridges") of the Oconee County Code of Ordinances (the "County Code"), provided for certain policies, procedures, fees, and other funding pertaining to the roads and bridges portion of the public works program of Oconee County; and,

WHEREAS, Oconee County Council deems it necessary and proper to amend certain sections of the Oconee County Code of Ordinances from time to time to modify County policies and procedures to comport with changed and changing needs, or simply to reflect existing practical applications of policies and procedures; and,

WHEREAS, it has come to the attention of Oconee County Council that certain revisions need to be made in Chapter 26 of the County Code, to meet the needs of the County as to the safety of the public utilizing Oconee County roads and bridges, to assure that the necessary provision of Oconee County roads and bridges, including the regulation of private roads, encroachment, and construction, provide for the proper health and safety of the Oconee County public, are funded by those benefitting from such roads, encroachment, or inspection, and are consistent with other Oconee County policies and procedures, already codified; and,

WHEREAS, the County Engineer and the Roads and Bridges Department of the County have recommended several changes to Chapter 26 of the Oconee County Code of Ordinances, so as to: amend the private road construction and inspection procedures; to remove the County from all involvement with private roads except that necessitated, tangentially, through other County involvement, such as the regulation of subdivisions, and establish policies for the County to limit its involvement with and in private roads; revise the Oconee County encroachment permit policy and procedures, including, without limitation, by adopting and approving encroachment policies to be followed by the County, and a fees schedule to pay for the encroachment program of the County; and, provide for the funding for such policies and

procedures. Oconee County Council has reviewed the needs, in each instance, has determined that such needs are legitimate and serve the public purposes and best interests of Oconee County, and has determined to modify the respective sections of Chapter 26 of the Oconee County Code of Ordinances as requested, and to affirm and preserve all other provisions of the Oconee County Code of Ordinances not specifically or by implication amended hereby.

**NOW, THEREFORE,** it is hereby ordained by the Oconee County Council, in meeting duly assembled, that:

- 1. The foregoing findings of fact, recommendations, and conclusions are hereby adopted, as findings of fact, supporting this ordinance, in their entirety.
- 2. Chapter 26 of the Oconee County Code of Ordinances is hereby modified and amended as follows, and in the following details, only:
  - A. Section 26-2 of the County Code is hereby amended to read as follows:

Sec. 26-2. - Private road standards and regulations.

OCONEE COUNTY SHALL HAVE NO RESPONSIBILITY FOR NOR CONTROL OF THE DESIGN, ENGINEERING, CONSTRUCTION, INSPECTION OR MAINTENANCE OF PRIVATE DRIVEWAYS, DRIVES AND ROADS IN OCONEE COUNTY AND SHALL ONLY BE INVOLVED WITH PRIVATE DRIVEWAYS, DRIVES AND ROADS TO ENFORCE THESE REGULATIONS AND TO THE EXTENT REQUIRED FOR THE COUNTY TO CARRY OUT ITS OTHER DUTIES AND FUNCTIONS, SUCH AS APPROVING THE SUBDIVISION OF PROPERTY.

- (a) Private driveways. Private driveways shall serve no more than three residential dwellings, and shall be maintained by the property owner(s). No design standards shall apply to private driveways, but driveways must comply with applicable building and fire codes.
- (b) Private drives. All private drives existing and in use at the time of adoption of these regulations, as well as those private drives under construction prior to the time of adoption, shall be exempted from the standards contained in this section. This exemption shall also extend to those private drives approved by the planning department prior to the time of adoption. All other private drives shall:
  - (1) Serve no more than ten lots or dwellings;
  - (2) Have a minimum road right-of-way of 50 feet, or an appropriately executed private roadway easement as defined by these regulations;
  - (3) Have an appropriate encroachment permit from either the county or the South Carolina Department of Transportation;
  - (4) Have a minimum driving surface width of 20 feet constructed of no less than five inches of compacted crushed stone or gravel base; a minimum height clearance of 13½ feet; and appropriate documentation from a professional engineer licensed by the State of South Carolina certifying the maximum weight limit of any bridge or culvert located along the drive. All bridges and any culvert over which a private drive crosses a perennial stream must include appropriate signage (located at each end of the bridge) displaying the structure's weight limits;

- (5) Be maintained by an individual, association of property owners, or commonly held by the property owners fronting the private drive;
- (6) Comply with all current fire regulations and codes;
- (7) Shall serve no more than ten dwellings, and shall connect to another road, either public or private, on one end only. In the event proposed construction and/or development will result in an existing private drive serving 11 or more dwellings, the existing drive shall be upgraded so as to meet the standards put forth in these regulations for private roads;
- (8) Parcel boundaries may extend to centerline of the road, with the appropriate road right-of-way shown on all plats and deeds;
- (9) Be named in accordance with adopted E-911 Addressing regulations and procedures;
- (10) Allow at least 100 feet of sight distance for each ten miles per hour of the posted speed limit where the private drive intersects a public road. The sight distance shall be measured from a seeing height of 3½, offset 15 feet from edge of road, to an object 4¼ feet in height above the grade of the public road, as stated in SCDOT's 1996 Access and Roadside Management Manual. If the proposed drive does not meet the sight distance requirement, a waiver must by signed by the individual(s) constructing the private drive stating that the property owner(s) is liable and responsible for any accidents, injuries, problems, and property damage resulting from improper sight distance;
- (11) Meet all applicable stormwater management and sediment control regulations;
- (12) Be approved in writing by planning commission or designated staff prior to submission of plat(s) to the Register of Deeds for recording. The following shall be prominently printed on the plat(s):

  "THE ROAD RIGHT-OF-WAY SHOWN ON THIS PLAT SHALL BE PRIVATE DRIVES NOT OWNED, MAINTAINED OR SUPERVISED BY OCONEE COUNTY, AND WERE NOT CONSTRUCTED PURSUANT TO ANY PLAN FOR FUTURE ACCCEPTANCE BY OCONEE COUNTY. ROAD RIGHT-OF-WAYS SHOWN UPON THE PLAT SHALL NOT BE ACCEPTED FOR MAINTENANCE BY OCONEE COUNTY AT ANY TIME IN THE FUTURE UNLESS CONSTRUCTED IN ACCORDANCE WITH ALL ADOPTED OCONEE COUNTY REGULATIONS. MAINTENANCE OF THE RIGHT-OF-WAY SHALL BE THE RESPONSIBILITY OF \_\_\_\_\_\_."
- (13) Signage shall comply with the manual for uniform traffic control devices.
- (c) Private roads. Private roads shall provide vehicular access and road frontage to developments, or sections of developments, containing more than ten dwellings. All private, nondedicated roads shall be prominently indicated as such on plats prior to subdivision approval. Maintenance arrangements for such roads must be noted in writing on subdivision plat submittals and must be subsequently recorded. The development served by a private road shall have direct access into a public road, and no such private road shall be laid out so as to serve property outside the development. All private roads shall:
  - (1) Serve a minimum of 11 lots;
  - (2) Have a minimum road right-of-way width of 50 feet;

- (3) Be designed in accordance with the regulations set forth in Section 26-3(e) of these regulations;
- (4) Be constructed in accordance with the regulations set forth in section 26-3(f) of these regulations;
- (5) Be maintained by an association of property owners or the developer and be designated on all plats and recorded in appropriate deed covenants and restrictions, or an appropriately executed private roadway easement as defined by these regulations;
- (6) Parcel boundaries may extend to the centerline of the road, with the appropriate right-of-way designated on all plats and deeds;
- (7) Be legally certified for compliance by a surveyor/engineer licensed by the State of South Carolina;
- (8) Be named in accordance with adopted E-911 Addressing regulations;
- (9) Meet all stormwater management and sediment control regulations;
- (10)Be properly approved in writing by planning director prior to submission of plat(s) to the Register of Deeds for recording. The following shall be prominently printed on the plat(s): "THE ROAD RIGHT-OF-WAY SHOWN ON THIS PLAT SHALL BE PRIVATE ROADS, NOT OWNED, MAINTAINED OR SUPERVISED BY OCONEE COUNTY AND NOT CONSTRUCTED PURSUANT TO ANY PLAN FOR FUTURE ACCEPTANCE BY OCONEE COUNTY. ROAD RIGHT-OF-WAY SHOWN UPON THE PLAT SHALL NOT BE ACCEPTED FOR MAINTENANCE BY OCONEE COUNTY AT ANY TIME THE IN **FUTURE UNLESS** CONSTRUCTED IN ACCORDANCE WITH ALL OCONEE COUNTY REGULATIONS. MAINTENANCE OF THE RIGHT-OF-WAY SHALL BE THE RESPONSIBILITY OF THE
- (11) Have installed signs that control the traffic flow in a safe manner as specified by standards in the Manual for Uniform Traffic Control Devices.

With the exception of the requirements put forth in this section, all private roads shall meet the requirements for all public roads as defined by this article.

## B. Section 26-7(e) of the County Code is hereby amended to read as follows:

## (e) Encroachment.

(1) All persons desiring to excavate within, encroach upon, or in any way alter a county maintained road and/or right-of-way, shall notify the county engineer and submit to the county road department an application for an encroachment permit, together with the required fees and security as determined and established periodically by county council. Notice will be given by the applicant to the County at least 48 hours prior to initiating such work, and only after receiving an approved permit from the county. A schedule of required fees and securities shall be available for review from the county road department. No person may excavate within, encroach upon, or in any way alter a county maintained road or right-of-way without the written approval, in advance, by approved permit, of the county engineer. In determining whether to approve any

such request, and issue a permit, the county engineer will consider all factors, including the needs of the applicant, as well as the needs of the county, including, without limitation, good engineering standards, the need to maintain county rights-of-way and keep them open, the convenience of the traveling public, the applicant's compliance with previous permits, including temporary permits, and policies of the County, and other similar professional considerations, including, without the provisions of the encroachment permit policy (Encroachment Permit Policy) which is maintained by the Oconee County Road and Bridges Department and approved by County Council from time to time and is included herein by reference. The county engineer may impose restrictions on any granted approval and permit under this section, consistent with such professional considerations; including, without limitation, up to and including temporary suspension or permanent revocation of such permit, for failure to comply with the permit terms or these policies.

Oconee County Council shall, from time to time, approve the County's Encroachment Permit Policy, including, without limitation, the policy itself, as well as the Encroachment Permit Application Form, and the schedule of fees for the application of the policy. The initial Encroachment Permit Policy, Encroachment Permit Application Form, and Fee Schedule are attached as exhibits to this Ordinance, and are hereby approved. The County, acting by and through the County Council, may revise the policy, application form, or fees, as it desires, in the future by simple resolution of County Council, and may include the fees schedule in the schedule of departmental fees that is contained in a proviso in the annual County Budget Ordinance.

- Upon completing the permitted activity, the applicant shall restore the county maintained road and/or right-of-way to its original condition (except for any permanent alteration approved by county permit, and through a county-granted right-of-way or easement), insuring that all repairs conform to the requirements contained in the SCDOT standard specifications for highway construction and the Encroachment Permit Policy. Eighteen months after the permitted activity is satisfactorily completed, the security shall be returned to the applicant provided the county engineer, upon final inspection, approves the repair. If the county engineer deems the repair to be unacceptable, the security shall be retained by the county and used to properly repair and restore the road and/or rightof-way to its original condition. Once the road and/or right-of-way has been properly repaired, any excess security will be returned to the applicant, it being understood that, in one form or another, all costs of encroachment upon, or any alteration of a county maintained road or rightof-way shall be borne by the applicant.
- (3) Driveway aprons and mailbox turnouts abutting county maintained roads are encroachments, subject to the provisions of this section, and will be the responsibility of the property owner, as to

construction and maintenance, subject to the provisions of Section 26-7(b), and subject to the caveat that if the county constructs or manages a road project, driveway aprons and mailbox turnouts may be part of the project, subject to the terms of such Section 26-7(b).

- (4) Violation of the Encroachment Permit Policy is a violation of this Code and is punishable by civil fine of \$500/day/violation. Each and every day of a continuing violation shall be deemed a new and separate offense. Failure to pay any civil fine levied hereunder shall constitute a violation of this Code and shall be punished in accordance with Section 1-7, hereof.
- 3. All other parts and provisions of the Oconee County Code of Ordinances not amended hereby, either explicitly or by implication, remain in full force and effect.
- 4. Should any part or provision of this Ordinance be deemed unconstitutional or unenforceable by any court of competent jurisdiction, such determination shall not affect the rest and remainder of this Ordinance, all of which is hereby deemed separable.
- 5. All ordinances, orders, resolutions, and actions of Oconee County Council inconsistent herewith are, to the extent of such inconsistency only, hereby repealed, revoked, and rescinded.
- 6. This Ordinance shall take effect and be in full force and effect from and after third reading and enactment by Oconee County Council.

ORDAINE	D in meeting, duly assembled, this _	day of	, 2013.
ATTEST:			
Elizabeth Hulse,		Joel Thrift,	·
Clerk to Oconee Co	ounty Council	Chairman, Oconee C	ounty Council
First Reading: Second Reading: Public Hearing:	June 4, 2013		

Third Reading:

# OCONEE COUNTY ROADS AND BRIDGES DEPARTMENT ENCROACHMENT PERMIT POLICY

#### I. GENERALLY

- 1.1 It shall be unlawful for any utility, business, entity or individual to excavate within, encroach upon, or in any other way alter a County-maintained road, easement or right-of-way, except in accordance with Oconee County Code of Ordinances Section 26-7 (the "Section") and these policies.
- 1.2 Any utility, business, entity or individual desiring to excavate within, encroach upon, or in any other way alter a County-maintained road, easement or right-of-way shall notify the Oconee County Roads and Bridges Department Engineering Department ("Engineering Department") of the proposed activity by submitting an application for an Encroachment Permit ("Permit"). A Permit ensures that all activities will be performed in accordance with applicable design and construction standards, that anyone working within the County maintained road, easement or right-of-way shall have sufficient insurance necessary to safeguard the public interest, that facilities will be properly located within the right-of-way to prevent obstruction of and damage to existing facilities and public and private property, and that any activity will be performed in accordance with applicable Federal, State and local law and these policies.
- 1.3 A copy of an issued Permit shall be maintained by the applicant/permittee and kept at the work site at all times during the permitted activity, except for Annual Blanket Permit holders, which are only required to notify the Engineering Department of work recently performed. Failure to obtain a Permit or failure to comply with the terms of a Permit shall result in a civil penalty of \$500/day. Failure to comply with and honor a civil penalty shall constitute a violation of the Code and shall be punishable pursuant to Section 1-7 of this Code. Upon issuance of a civil penalty, all activity at the work site must immediately stop until the penalty has been paid in full and a Permit has been issued, or the applicant/permittee complies with the terms of the existing Permit. Failure to stop the activity at the work site after issuance of a civil penalty constitutes a separate offense under the Code.
- 1.4 If a bond is required by the Code or hereunder, a surety bond, cash bond, or Irrevocable Letter of Credit from an accredited lending institution must be posted with Oconee County prior to issuance of the permit and will be held for a period of 18 months after all repairs or excavation have been completed. The cash/bond is refundable after such 18 months period, upon a final inspection to ensure work is completed to the satisfaction of the county.

### II. ENCROACHMENT PERMITS ("PERMITS")

- 2.1 Permits must be obtained at least forty-eight (48) hours prior to initiating any activity within any County-maintained road, easement or right-of-way. Permit application forms and a schedule of required fees and security, as amended periodically by County Council, shall be available for review upon request from the Oconee County Roads and Bridges Engineering Department, located at 15022 Wells Highway, Seneca SC (864-886-1072). The initial permit application forms and schedule of fees, as approved by County Council, is attached hereto, and hereby incorporated herein by reference.
- 2.2 The applicant/permittee should be familiar with the proposed activity within the County-maintained road, right-of-way, or easement, or secure the assistance of a qualified contractor to represent the applicant/permittee, and should be prepared to discuss the proposed activity with the Engineering Department at the time of application. The applicant/permittee shall be required to submit a sketch or drawing with each Permit application. Depending upon the complexity of the proposed activity, in the sole determination of the County engineer, three sets of detailed engineering plans may be required to provide sufficient information regarding the horizontal and vertical placement of the proposed facilities, such as the area of placement, proximity to existing facilities, safety measures needed to safeguard the public, and methods of protection of public and private facilities from damage during and after construction.
- 2.3 Except as noted below, licensed, insured, and bonded contractors or utility companies shall be required to perform all activities within the County-maintained road, right-of-way, or easement. The issuance of Permits to individuals shall be restricted to situations where the nature of the encroachment is such that a licensed, insured, and bonded contractor is not required to ensure and protect the integrity of the roadway and the safety of the public, and to situations involving the installation of driveways (where the use of licensed, insured, and bonded contractors may be required, but the Permit will nevertheless be issued to individual

owners of property involved). However, permits shall not be issued to individuals without the use of a licensed, insured, and bonded contractor if the proposed activity requires compaction of fill, erosion protection measures, or other activities that would place at risk the integrity and stability of the County-maintained road right-of-way, in any event.

- 2.4 A contractor or utility company acting as an authorized agent for an applicant/permittee may secure a Permit, upon sufficient proof of such Agency, or authority. However, by signing the application, the agent as well as the applicant/permittee accepts all responsibility for all activity associated with the Permit and both must sign the application.
- 2.5 Permits shall be valid for a period of time not to exceed ninety (90) days from the date of issuance, unless pre-approved for a longer period of time by the Engineering Department. A Permit may be extended for an additional reasonable period of time, upon good cause shown, as determined by the Engineering Department. Applicants/Permittees or their agents working under an expired Permit shall be subject to the same penalties as an individual or entity working without or failing to comply with the terms of a Permit.
- 2.6 The applicant/permittee ("applicant" becomes "permittee" upon approval of permit), or any agent or employee of the applicant/permittee, shall obtain all necessary information related to the existence and location of all existing surface and underground facilities. To the fullest extent of the law, the applicant/permittee shall hold harmless and indemnify the County, its successors and assigns, officers, council members, agents and employees from and against any and all claims, losses, expenses (including reasonable attorney's fees), demands or judgments which result from or arise out of damage to other facilities and/or adjacent private property while working in the County-maintained road, right-of-way, or easement.
- 2.7 Upon completion of the permitted activity, the applicant/permittee shall restore the County maintained road, right-of-way, or easement to its original condition, pre-construction, ensuring that all repairs conform to the requirements contained in the current edition of the SCDOT Standard Specifications for Highway Construction Manual, the permit, these policies, and the Code. Eighteen months after completion of the permitted activity, security funds held by the County, if any, shall be returned to the applicant/permittee, provided the County Engineer or County Inspector, upon final inspection, approves the repair. If the County Engineer deems the repair to be unacceptable, the County Engineer or County Inspector shall notify the applicant/permittee of the unacceptable nature of the repair and provide the applicant thirty (30) days to correct such deficiency before permanently retaining the security to properly repair and restore the County-maintained road, right-of-way, or easement to its original condition. Once the County-maintained road, right-of-way, or easement has been properly repaired, excess security funds held by the County, if any, shall be returned to the applicant/permittee. The Engineering Department reserves the right to correct or have problems corrected in the case of any encroachment on a county road, easement, or right-of-way, and charge all associated costs (including but not limited to labor, materials, equipment, supervisory, and administrative) to the applicant/permittee or its security deposit.
- 2.8 The Engineering Department may refuse to issue a Permit if any monies are due and outstanding from the applicant/permittee or for inadequate past performance on the part of that applicant/permittee that was not corrected after notice from the County.
- 2.9 For Homeowner or Commercial driveway, or Driveway Culverts and Aprons abutting any County road, right-of-way, or easement, any driveway must have an approved encroachment permit from the county before any work takes place. There is an inspection fee that is for one pre-work inspection and one final inspection. If the owner has not properly identified the location at the time of the first inspection, there will be an additional fee for a return pre-work inspection. All driveway aprons along county maintained roads, installed by Oconee County, shall be billed to the owner at 2.5 times the cost of the materials, in accordance with the Code. Any relocation of utilities, landscaping or other appurtenances shall be the responsibility of the property owner and the respective utility company.
- 2.10 All fees hereunder are to be paid at the Oconee County Roads and Bridges Department, 15022 Wells Highway, Seneca SC 29678. Phone 864-886-1072

#### III. MISCELLANEOUS

- 3.1 All permitted activity in the County-maintained road, right-of-way, or easement shall be performed in accordance with appropriate Federal, State, and local standards, the permit, these policies, and the Code.
- 3.2 All permitted activity hereunder shall be performed to the satisfaction of the County Engineer or County Inspector or designee. Permits may not be issued or shall be revoked for activity that is not performed in

accordance with sound engineering and construction principles or otherwise in compliance with law, all as determined by the Engineering Department.

- 3.3 Except in emergency circumstances, all activity in the public roads, right-of-way, or easements shall be performed during daylight hours, sunrise to sunset, unless otherwise specified in the Permit.
- 3.4 Except in the event of an emergency, the Engineering Department shall be notified at least forty-eight (48) hours in advance of the start of the activity. Should the County Engineer or County Inspector find work in progress prior to notification by the applicant/permittee and/or the Permit is not posted onsite during construction, work will be stopped until all permit and regulatory requirements have been met.
- 3.5 As required by law the applicant/permittee must contact the Palmetto Utility Protection Service (PUPS) at 1-888-721-7877 at least three (3) business days before any type of excavation activity commences. The PUPS number must be noted on the Permit.
- 3.6 All activities within the County-maintained road, right-of-way, or easement shall be conducted in a manner that causes minimal inconvenience to adjacent property owners and the traveling public. Reasonable access to driveways, houses, and buildings adjacent to the site shall be maintained at all times unless previously arranged in writing with the affected party. Any temporary approaches to crossings or intersecting highways shall be pre-approved by the Engineering Department and kept in good condition. All business establishments or homes within 300 feet of the site shall be notified by applicant/permittee or agent at least twenty-four (24) hours in advance of any activity and shall have access during construction at all times. Any trees, shrubbery, or landscaping damaged by the applicant/permittee during the activity shall be replaced as directed by the County Engineer or County Inspector if owned by the County or by the owner if on private property.
- 3.7 No debris, spoils, or stockpiling of materials shall be allowed unless specifically authorized in a Permit. Under no circumstances shall material stockpiles be left in the street or on shoulders of the County-maintained road, right-of-way, or easement overnight.
- 3.8 Excavations shall be limited to a maximum of one thousand linear feet (1000') of open trench before backfill operations must begin. If any excavation cannot be backfilled immediately, the applicant/permittee shall securely and adequately cover the excavation and maintain proper barricades, and lights as required, from the time of the opening of the excavation until the excavation is surfaced and opened for travel. The County Engineer or County Inspector may require additional barricading to maintain public safety.
- 3.9 All concrete forms shall be inspected for consistency with the applicable permit and these regulations by the County Engineer or County Inspector twenty-four (24) hours prior to pouring.
- 3.10 Traffic controls within any Permit site shall conform to the Manual of Uniform Traffic Control Devices (MUTCD), Latest Edition.
- 3.11 If it should ever become necessary to move or relocate a facility permitted hereunder, or any part thereof, on account of change in location of the roadway, widening of the roadway, or for any other sufficient reason, such moving or relocation shall be done, on reasonable demand of the Engineering Department, at the sole expense of the owner of the facility. If and when the facility contemplated herein shall be moved or relocated, either on the reasonable demand of the Engineering Department or at the option of the owner, all work in connection with the construction, maintenance, moving or relocation of the facility contemplated herein shall be done by and at the expense of the owner, and the roadway and facilities shall be restored to their original condition at the expense of the owner. An additional encroachment permit shall be required for any relocation of such facilities, but the County Engineer may waive otherwise applicable fees if such relocation is at County request.
- 3.12 If significant damage to the asphalt surface of a County-maintained public road occurs or is anticipated to occur as a result of a permitted activity, the County Engineer or County Inspector has the right, as a condition of the Permit, to require the applicant/permittee to resurface, not spot repair the entire affected road surface within or adjacent to the permitted site. A separate bond in the amount of 125 percent (125%) of the contract cost of resurfacing shall be posted prior to construction.
- 3.13 In the event of an emergency, an individual or entity may act without a permit, but shall notify the County Engineer or County Inspector within twenty four (24) hours of the emergency response, or as soon thereafter as reasonably practicable. The individual or entity shall then obtain a Permit from the Engineering Department within forty-eight (48) hours of the emergency response or will be subject to a civil penalty not to exceed \$500. Failure to comply with and honor a civil penalty shall constitute a violation of this Code and such violation shall be punishable in accordance with Section 1-7 of this Code. If the County will not issue a permit for such work, all work performed must be removed and the site returned to the pre-work conditions

within thirty (30) days after notice from the County that a permit will not be issued. Failure to do so constitutes a violation of these policies and will be handled in the same manner as performing work without a permit, and shall result in the same penalty(ies). The Engineering Department reserves the right to correct or have problems corrected in the case of <u>any</u> improper encroachment (those violating the terms of Chapter 26 of the Code or this policy or an encroachment permit) on a county road, easement, or right-of-way, and charge all associated costs (including but not limited to labor, materials, equipment, supervisory, reasonable attorney fees and administrative) to the violator.

- 3.14 Activities typically considered illegal and prohibited from encroachment permit approval within the County road easement and/or road right-of-way may include, but are not limited to the following:
  - Unsafe or poorly maintained driveway aprons. Such improper aprons may be removed by the County.
  - Concrete driveways, aprons and sidewalks.
  - Planting of trees and shrubs and other landscaping including fencing, walls, lighting, plantings, and irrigation.
  - Landscaped islands and/or medians.
  - Privately owned utility (water, sewer, communication, etc.), except for bores crossing the road at 90 degrees.
  - Speed bumps/humps.
  - Basketball goals (portable or otherwise).
  - Unauthorized road markings, paintings, or signage.
  - Direct discharge of stormwater on to road surface.
- 3.15 For the purpose of this Policy and the Encroachment Permit Application Form, the following terms are defined.

**Applicant.** The person or authorized agent that has the clear, legal responsibility to abide by the conditions and provisions of an approved application.

Authorized Agent. An Authorized Agent is someone for whom clear, legal authority to act on applicant's behalf has been given and is available for review.

**Permittee.** The applicant shall become the permittee upon County approval of Encroachment Permit Application Form and payment of necessary fees and bonds.

**Property Owner.** The property owner of record that is immediately adjacent to or contained within the County road right-of-way or easement in which an encroachment is desired.

**Public Utility.** A public utility is municipal or privately owned and operated business in whose services are essential to the general public (examples include but are not limited to sanitary sewer, electricity, stormwater, drinking water, communication, and natural gas).

## IV. PUBLIC UTILITY ANNUAL BLANKET PERMITS

- 4.1 Public utility companies may apply for an Annual Blanket Permit with the Engineering Department, allowing an unlimited number of permits for all activities that do not disturb the road surface of a County-maintained public road. However, public utility companies shall provide the Engineering Department a weekly report detailing activities performed such as the location of the activity and the type of work performed. Plans are not required for routine maintenance and service connections. It is the intention of this Annual Blanket Permit to cover emergency repairs, routine maintenance, and service connections that do not involve disturbing the road surface.
- 4.2 Public utility companies that do not desire to apply for an Annual Blanket Permit shall apply for a separate permit for each activity within a County-maintained road right-of-way together with applicable fees and/or security.
- 4.3 Regardless of whether a utility company has obtained an Annual Blanket Permit, separate Permits are required for new or replacement line installations, new or relocated service poles, and any activity disturbing the asphalt surface of a County maintained public road.
- 4.4 Annual Blanket Permits are valid from July 1 until June 30 (the County's fiscal year). No prorated fees are accepted.

### V. FEE SCHEDULE

5.1 Permit Fees

General Permit Fee: \$60.00 Permit Extension Fee: \$10.00 Blanket Permit Fee: \$1,000.00 Re-inspection Fee: \$60.00

Pavement Removed: \$250.00 Permit Fee + \$10.00/sf of pavement removed

Longitudinal Work in R/W: General Permit Fee + \$0.10/linear foot

5.2 Required Bonds

Pavement Cut, Pavement Removed: Permit Fee x 10

Longitudinal Work in R/W: Longitudinal Work Permit Fee x 50

Bonds may be in the form of a Surety Bond, Cash Bond or Irrevocable Letter of Credit. Bond will be waived for an adjacent homeowner who is doing less than 100 linear feet of work or at the discretion of the County

Engineer.

## VI. APPLICATION FORM (Attached)



## OCONEE COUNTY ROADS AND BRIDGES DEPARTMENT 15022 WELLS HIGHWAY SENECA SC 29678 864-886-1072

## **ENCROACHMENT PERMIT APPLICATION**

PERMIT		

EXP. DATE:

(Homa Owner	( Contractor	PUPS a	
(DW Estallation Requested	( Using	Losere pails ere regioned by is possession.	im. cm² 1-686-721-7877 at legel if business days before any type cal
Applicant Nome		- Ewants	
Company Name		Connectica Crease #	
Address:	Steese EN Zu		Show.
PROFERTY OWNER 16599			
Advess	Civ.	20	Phone
Adwess:	CAR	120	7320
Work Excellen Astress of Work St	9.	~	RG4D NLXI96R
Nearest Increading Read:			Tit.
DESCRIPTION OF WORK TO BE D	ONE	SQ FT OF PAVERENT OUT	
		LINEAR FT OF NEW INSTAL	_ATIOS=
ESTINATED START DATE:		ESTIMATED FINISH DATE:	MAX201
N:			
	S Permittee shell comply with each opposite to become a Permittee upon per		
o Netify the County Inspector 618	hará alta eny changes tó the exprova	Spendi.	PERMIT FEE:
o Notily the County Road Ciffice	(864) 883-1072 at Youst 48 hours be	lore work begins:	
o Keepa cupy of this permit and	approved plans at the work site as a	t iraes.	SONO:
o Rotty County inspector upon	completion of activity for final inspect	Crit	SATE:
the said up the risk purpose to confidence in a 2-confidence internal pulpose strong his color pulpose strong to the purpose distingly work with interpose of the pulpose interpose and the descripted op plant intertourney was the descripted of plant internal respective with the descripted of plant internal respective pulpose a part interesting themselves and the interesting the pulpose and the plant interesting the pulpose interesting	cal and helicate applies strate polytice, and Exading reacting features stocknote projection for middless contains and the record in less to the DERRO to ferror or with superstants or others. The operated applies to complete the or COMM, and all providing to the montainer of the operated applies to the feat, successor council by the production or make as an association of others with reacting to the providing on with early applies.	Population (1), with the little of a reason, a profession, which, at eather words, a devair and carb and gator in redsy man from the Groups system; butter consumers a strategic or matter the Groups system; butter consumers in the local system (2000)? A Popular Accompagate or the bound by the 2000)? A Popular Accompagate or the bound by the 2000)? A Popular Accompagate or the bound by the 2000 or popular the bound of the both or the bound of the bound of popular the bound of the both of the bound of the boun	an party in the County or County ROADS AND BRIDGES DERIVATIVES IN COUNTY AND A COUNTY ROADS AND BRIDGES DERIVATIVES IN COUNTY AND A COUNTY ROADS AND BRIDGES AND BRIDGES AND A COUNTY AND A
APPLICANT SIGNATURE:			DATE:
i Carify to the be 1. The applicant 2. The applicant 3. The proposed 4. The work is to	_)A! R6	batel trat sand agreements of this pennit requested on the application. Ricting with any ratio ded covernants.	ies and reguladors: as well as the provisions of this permit.
PROPERTY OWNE Or AUTHORIZ	R ED AGENT SIGNATURE:		DATE

## OCONEE COUNTY ROADS AND BRIDGES

## **ENCROACHMENT PERMIT APPLICATION**

<u>FEES</u>	Permit fees (non-refundable)			Bonds (if required)		Permit Conditions
(	Residential / Commercial	\$60.00	(	Road Cut	(	Traffic Control (see 3 on back)
(	D/W Installation Requested	2.5 x Materials		Pavement Cut Permit		
(	Pavement Cut Fee- Contractor Only	\$250.00 +\$10.00 /sf		Fee_x 10 =	(	Commercial / Utility (must provide 3 sets of Engineering Drawings)
(	Permit Extension	\$10.00				
(	Re-Inspection Fee	\$60.00	(	New Installation	(	Residential (drawing or sketch)
(	Longitudinal work in ROW	\$60.00 +\$0.10 / If		Longitudinal Permit		
(	Bore Beneath Pavement	\$60.00 +\$0.10 / If		<u>Fee</u> x 50 =		
				-		

OCONEE COUNTY Roads and Bridges Department Approval In compliance with your request and subject to all provisions, terms, conditions and restrictions stated in the application, general provisions on the reverse hereof, and special provisions belown or attached hereto, the OCR&B approves the request. This permit shall become null and vold unless the work contemplated herein shall have been completed prior to:  Date:						
SPECIAL PROVISIONS:						
Permit Specialist Review and Verification of Completeness of Form and Compliance of Encroachment Permit Policy.						
Approval Signature:	Date:					
Manager/ Engineer:	Date:					

FOR COUNTY INSPECTOR'S USE ONLY	DATE	ACCEPT	ADDITIONAL INSPECTOR COMMENTS:
Application Received			
Initial Inspection			
Pre-Construction Inspection			
In-Progress Inspection		-	
Final Inspection			
Additional Inspections			

#### **ENCROACHMENT PERMIT APPLICATION**

GENERAL PROVISIONS

- NOTICE PROR TO STARTING WORK: Before sexing the work with the trats of the receiver right of way, the Coonee County Roads and Bridges Department shall be maked 48 hours in Justice so that we may be present with the work is underway and this permit is subject to further respections.
- 2. PERMIT SUBJECT TO INSPECTION: This point shall be kept at the site of the work of all Times with east work is critical way and provide shown to any representative of the County or tow enforcement offices.
- 3. PROTECTION OF ROADWAY TRAFFIC. Adequate provisions shall be made for the protection of the made by and at times, becausely detours, contractes, warring styre and tagmen shall be provided by and at the expense of the Franction and shall be in accordance with the NUTCO, Latest Edition. No road will be blocked except for energency situations. No county must always shall be reade without Occner County Roads and Bridges Department approval and proper community notification. The want shall be planned and carried out so that there will be the least possible. Intermediates to the readiney traffic. The Permittee agrees to observe all rules and regulations of the SCDOT and George County write carrying on the work contemplated Report and take all other processions that discurrently easiers warrant.
- 4. STANDARDS OF CONSTRUCTION: All work shall conform an ecognized statistics and construction and shall be performed in a work tending manner. Adequate provisions shall be made for material to proper distinguishing the proper distinguish the proper distinguishing the proper dis
- 5. FIFTURE VOVAID OF PHYSICAL APPURTERIANCES If, in the opinion of the Ocense County Reads and Bridges Department, I should ever become recessary to move or running the objects appurerances, or any purt thereof come replaced benefit or an account of change in location of the medium, without g of the necksary or for any other sufficient reason, such moving or sensoring that be done on reasonable demand of the Roads and Bridges Department of the expense of the Permittee.
- 6 RESTORATION OF ROADMAY FACILITIES UPON MOVING OR REMOVING OF PHYSICAL APPURITENANCES. If, and when, the physical appurtenances contemplated hereia shall be appeared in response, other on the durant of the Roads and Bridges Department or at the option of the Familias, the restway and test its shell immediately be restored to their original condition at the expense of the Persisten.
- 7. COSTS: All work in connection with the containation, maintenance, moving or revening of the physical appartenances contamplated hundred ballocarby and at the expense of the Permittee
- 3. Definitions of Important terms are included in Section 25-7 of the October Crowley Date of Orderance and are incorporated select by reference.
- 9. PERMISSION OF ABUTTONS PROPERTY OWNERS it is a fact that this power does not in any way grant or release any rights lewflety possessed by the abutting property owners. The Permisse is shall because any such rights recessary from each debutting property camers.

NO. WORK PERFORMANCE:

- (a) Utility Foles shell be placed at the claterare from the contentine of the roadway as specifically applied at herein and in the popular
- (b) All occessings over the readway shall be constructed in econolistic with Specifications for Overhead Oriestings of Light and Power Tracemission Lines and Telephone and other shall develop and over Highest of Year in South Carolina as approved by the Public Sendra Commission of South Carolina and effective as of date of this period.

  [c] Service and other small develop process shall be judged, driven, or others so forced undomorph the parameters on any surfaced road without durining sald periodent. The section under the modeling parameter and within a distance of two (2) section either size shall be continuous without jurits.
- (d) No payement shall be out unless specifically authorized herein.
- (a) No expansion shall be negret than three else to the edge of povernor) urless specifically autromated turns, nor shall be left open overnight without proper banks and Upitic.
  Excensions shall be in that to a requirium one thousand (1000) thesi seek of open bench before body?) operations must begin
- (f) Underground fact has will be at minimum depths as defined in the URBy Accommoditions (Assus) for the bossenitants, as follows:
- (1) Bury order pavement 4 feet minimum for heast-bus or dangerous transmittent- 3 feet rub trues for other trues.
- [2] Buty under lotter surfaces 30 inches minimum for power and communication (new and 3 feet for all other feet lifes. Shadower depths may be approved in writing price to incustation if adequate protection is provided.
- (g) Work shall be performed in accordance with the SCDOT's Latest Schools of "A Palay for Accommodating Utilities on Highway Rights-of-Way", and "Standard Specifications for Highway Construction"
- 1. The Permittee shall be visipons to a for obtaining any other approvals or pounts expressing or proper for installation.
- .2 Pendites is responsible for resintaining reasonable covers to private diversors during construction.
  13. Till diversory apronistigationing is country treat to cult or demaged during the process of realizing of Electrophysics of the Permittee to replace such entire aproni.
- 14. There shall be no excreption of set exerce than two lest of any public citty the or apportunant to 3thy except with the consent of the owner thereof, or except upon special permission of the Roads and Bhitges Department above as opportunity to be heard is given the owner of such the or apportunity to
- 15. LICENSED CONTRACTOR REQUIRED: Learnest and bendef contactors independent active or utility companies shall be required to perform all work at P in the county right-of-way unless explicity appears and Bridges Department.
- 16. SCNDIKG OF WORK: It above is required, a surely bond, cash bond, or beweeable Letter of Credit from an exceeded lending institution must be posted prior to assume or the posted prior to the bald for a period of 18 months after all repairs have been completed to the satisfaction of the county.
- 17. Coming County Reads and Bridges Department may revolve, arrived, change, amend, ampthy, or terminate this permit or any of the conditions herein enumerated if Permittee faits to comply with any or it, provision, requirements and requisitions as herein set forth.
- 1& Except in emergency discurrate note, all activity in the public right-of-way shall be performed during daylight fours, ourside to extreet, unless otherwise execution in the Permit.
- 19 in accepting this permit. The Permittee agrees that any damage or injusy dama to the property of the Permittee or any expense incurred by the Permittee through the operation of a contractly stig.] be still the other expense of the Permittee.
- 26. UABILITY: Applicant Permittee assumes the so's responsibility for the select and protection of the plemase and other persons and essentes is linky for any injury or demage occurring on account of the performance of work under this encountered permit, whether due is negligance, text) or default of Applicant Permittee prints; so the link by or Applicant Permittee prints; servents or employees, and neither the approach by the engineers or the part of its agents, servents or employees, and neither the approach by the engineers or the other employees of the methods of doing the work not the eight or the engineers or the other employees and engineer to real attention to improper or nestinguise estimate or the regime or the deep deep to deep the engineers or the other engineer to deep the engineers or the other engineers to deep the engineers or the other engineers.
- 21. INDESENTY ADAINST LIADELTY: Applicant Pornative shall indure the county. Its agents officials and employees agents all injuries, deaths, less, damages, claims, palent dains such, febilities, judgments, costs and expenses that may in any way occur you not County in But the actives caused through neg types or the Applicant Permittee or Applicant Permittee is employees of the subcontractor's employees. If any and the Applicant Permittee shall at Applicant Permittee is own expenses arrang from or fround in connection with their estady, and it any judgment shall be rendered against Decines County in any such action, the Applicant Permittee is their all Applicant Permittee is own expenses, satisfy and obstacting that judgment. Applicant Permittee expressly understands and agrees that any performance bond or insurance protection required by this contract, or otherwise provided by Applicant/Permittee, shall in one way that the responsibility to indemnify, sheep and cause herries and defend Counter as non-provided. Insurance coverage specified herein construits the information and requirements and relationship in the unit of standard Permittee. Applicant Permittee shall provide and standard, this own cost and expense, any additional insurance, which, in its own judgment, may be recessary for his property protection of the way.
- 22. REVDCATION: Occupe County reserves the right, at any time, to concel the person's should the Applicant Pormittee fall to comply with the terms and countries under which it was granted. The County reserves the right, at any time, to central the permit should the Applicant/ Permittee fall to comply with the terms and countries under which it was granted.
- 23. Sections 1-22 above represent a sub-set of the officed Openice County Roads and Bridges Department Engineering Policy that is included in Occase Occurity Code of Ordinances: Section 26.

**(** 

tritlats of Applicant

Turised 66-04-2003 1 of 0

## PROCUREMENT - AGE: JA ITEM SUMMARY

OCONEE COUNTY, SC.

COUNCIL MEETING DATE: June 4, 2013

HEM TITLE:					
Procurement #:	RFP 12-13	Title: Financial Auditing Service	es Department(s): Administ	rative Services	Amount: \$49,900.00
FINANCIAL IM	PACT:			Minary L. Mina	Self-model returns to
¥	Requests	TERM CONTRACTS: Term length; Only authorization for Administrator to re Approval: Mach H. Talling	new agreements through contract	wals = Total Five Ye, term: ⊠ Yes □ No	ers
BACKGROUND	DESCRIPT	ION:			
all financial recen	wan the augi Is and transac	ssued to select a firm of Independent C t of the 2012-2013 fiscal year. Under S tions of the County to be made by a Co fiscal affairs of the County or its office	outh Carolina law, Oconee Councy tified Public Accountant for firm	v mare provide for an	indopenation among with at
Description and Sc Sally Lowery, Acc	i memoea: Q hedule (25% ounting Mans	d proposals were opened. Ninctoen fin ualifications, Capabilities of the Firm a ) and Compensation (15%). An evalua- ager, Glenn Breed, Assistant County As District unanimously voted to recomme	nd Individuals Within the Firm (30 ion committee consisting of Mark Impostator (Insport Nowel) Cou	0%), Experience and I Pullium, Disector of a unity Treasurer and Sec	References (30%), Project Administrative Services,
ATTACHMENT(	S);			100	
1. Summary Sco	re Sheet				
STAFF RECOMM	MENDATIO	N SULDER NEW YORK			
2817 - \$52,000; for	re rises) year ra total awari ur years, as li sared By	Fig. 12-13. Financial Auditing Services to a see estimated as follows: FY ending tower five years of \$253,200.00. Staffing as the amount does not expeed the accordance of the contright, Procurement Director	2014 - \$49,960; FY ending 2015 also recommends that the County annual amount budgeted for this se proved for Submittal to Council;	549,900; FY endin Administrator is auti	π 2916 - \$51 \$60 EV audian

Council has directed that they receive their agenda packages a week prior to each Council meeting, therefore, Agenda Items Sammaries must be submitted to the Administrator for his review/approval no later than 12 days prior to coch Council meeting. It is the Department Head / kleeted Officials responsibility to ensure that all approvals are obtained prior to submission to the Administrator for inclusion on an agenda.

Bidder	Baird & Co.	Cherry, Bakaert & Holland	Elliott Davis	Greene Finney & Horton	Hobbs Group	Mauldin & Jenkins	McAbee Talbert & Helliday	Thompson Price Scott Adams	Webster Rogers
Location	Augusta, GA	Spartanburg, Green	(usersay) in a series	enwood,	Columbia, SC	Atlanta, GA	Atlanta, GA	Whiteville,	Charleston, SC
Total Score	1822 50	1986.25	1877.50	2228,25	1885	2377.50	1497.50	1773.75	2165
RANKING	7	4	6	2	5	*	9	8	3

	ROUND 2	INTERVIE	WS
Bidder	Greene Finney & Horton	Mauldin & Jenkins	Webster Rogers
Location	Mauldin, SC	Atlanta, GA	Charleston, SC
OVERALL RANKING	2	î	3.

## PROCUREMENT - AGEN JA ITEM SUMMARY

OCONEE COUNTY, SC

COUNCIL MEETING DATE: June 4, 2013

ITEM TITLE:	TO STREET HE STRANGE			
Title: Keowee Falls Substation		Department(s): Emergency Services	Amount: \$ 219,662.83	
FINANCIAL IN	IPACT:		will be a higger to a final feature	
	Procurement was approved I	by Council in Fiscal Year 2012/2013 budget process.		
	Finance Approval:			
BACKGROUNI	D DESCRIPTION:		Compared to the Residence of the Compared to t	
	uirements of each substation. The ns are finalized.	Development and Schematic Phases to review a variety of cos County is still working on the details for the Cherokee Lake Sa		
A STATE OF THE STA	ntract Amendment No.1 with exhib	ốt A		
STAFF RECOM	IMENDATION:			
Westminster, SC Submitted or Pr	commendation that Council appro- to construct the Keowee Falls Sub epared By: <u>LOGY</u> ht. Procurement Director	Approved for Submittal to Council:	gency) to Joel Davis Construction of  Moulder, County Administrator	

Conwell has directed that they receive their agenda packages a week prior to each Council meeting, therefore, Agenda Hems Summaries must be submitted to the Administrator for his review/approval no later than 12 days prior to each Council meeting. It is the Department Head / Elected Officials responsibility to ensure that all approvals are obtained prior to submission to the Administrator for inclusion on an agenda.

A calendar with due dates murked may be obtained from the Clerk to Council,

## **Keowee Falls Substation**

	Hogan Construction Group		J. Davis Construction		Roebuck Buildings_		Trebel Corporation	
	Cliffs	Pickett Post	Cliffs	Pickett Post	Cliffs	Pickett Post	Cliffs	Pickett Post
Qualifications	On file with RFP 11-23		On file with RFP 11-23		On file with RFP 11-23		On file with RFP 11-23	
Schematic Drawings Fee	\$4,000.00	\$4,000.00	\$200.00	\$200.00	\$2,250.00	\$2,250.00	\$1,000.00	\$0.00
Design Development Fee	\$4,000.00	\$4,000.00	\$500.00	\$500.00	\$3,000.00	\$3,000.00	\$1,000.00	\$500.00
Costruction Drawing Fee	\$11,750.00	\$11,750.00	2.90%	2.90%	3.00%	3.00%	\$6,000.00	\$5,000.00
Contractor's Profit mark up	6.00%	6.00%	5.00%	5.00%	8.00%	8.00%	6.00%	6.00%
If building cost is 150000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00
Schematic Drawing	\$4,000.00	\$4,000.00	\$200.00	\$200.00	\$2,250.00	\$2,250.00	\$1,000.00	\$0.00
Design Development	\$4,000.00	\$4,000.00	\$500.00	\$500.00	\$3,000.00	\$3,000.00	\$1,000.00	\$500.00
Construction Drawings	\$11,750.00	\$11,750.00	\$4,350.00	\$4,350.00	\$4,500.00	\$4,500.00	\$6,000.00	\$5,000.00
Contractor's Profit mark up	\$9,000.00	\$9,000.00	\$7,500.00	\$7,500.00	\$12,000.00	\$12,000.00	\$9,000.00	\$9,000.00
	\$178 <u>,</u> 750.00	\$178,750.00	\$162,550.00	\$162,550.00	\$171,750.00	\$171,750.00	\$167,000.00	\$164,500.00
Cost for Both Buildings	Cost for Both Buildings \$357,500.00		\$325,100.00		\$343,500.00		\$331,500.00	

FYI: In the beginning we were calling these two substations Cliffs and Picket Post...now the name has changed to Keowee Falls and Cherokee Lake.

## **AMENDMENT NO. 1 TO CONSENSUSDOCS 410**

## STANDARD DESIGN-BUILD AGREEMENT AND GENERAL CONDITIONS BETWEEN OWNER AND DESIGN-BUILDER

## (Where the Basis of Payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price)

Pursuant to Section 3.2 of the Agreement dated Aug. 28, 2012.between the Owner, Oconee County, and the Design-Builder, J. Davis Construction,Inc., for Keowee Falls Substation (the Project), the Owner and the Design-Builder desire to establish a Guaranteed Maximum Price (GMP) for the Work. Therefore, the Owner and the Design-Builder agree as follows:

#### **ARTICLE 1 GUARANTEED MAXIMUM PRICE**

The Design-Builder's GMP for the Work, including the Cost of the Work as defined in Article 8 and the Design-Builder's Fee as set forth in Section 7.3, is Two hundred nineteen thousand six hundred sixty-two and eighty-three Dollars (\$219,662.83), which includes \$2,693.21 owners contingency.

The GMP is for the performance of the Work in accordance with the documents listed below, which are part of the Agreement.

Exhibit A Scope of Work

This Amendment is entered into as of June 5, 2013.

#### ARTICLE 2 DATE OF SUBSTANTIAL COMPLETION

The Date of Substantial Completion of the Work is (6 months) Dec. 02, 2012.

#### **ARTICLE 3 DATE OF FINAL COMPLETION**

The Date of Final Completion of the Work is: or within thirty (30) days after the Date of Substantial Completion, subject to adjustments as provided for in the Contract Documents.

ATTES	т:							
OWNE	R: Ocone	ee Cour	nty					
BY:								
Print	Name:	Joe1	Thrift	Print	Title:	County	Council	Chairman



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ConsensusDocs 410.1 - Standard Design-Build Agreement and General Conditions Between Owner and Design-Builder (Where the Basis of Payment is Cost of Work Plus a Fee with a GMP) - 2011. THIS DOCUMENT MAY HAVE BEEN MODIFIED FROM THE STANDARD LANGUAGE, and a report of modifications can be generated through the ConsensusDocs platform. Consultation with legal and insurance counsel and careful review of the entire documents are strongly encouraged. Purchase of the document permits the user to print one contract for each party to the contract within one project only. You may only make copies of finalized documents for distribution to parties in direct connection with this contract. Any other uses are strictly prohibited. Content Secure ID: 4332BD12-049D

ATTEST:	
DESIGN-BUILDER: J. Davis Cor	struction, Inc.
BY:	
PRINT NAME: Joel Davis	PRINT TITLE: President
END OF DOCUMENT.	





## Goeden Build Contractor

12245 S. Hwy 11 Westminster, SC 29693 joeldavis@jdavisinc.com

#### Exibit A

#### Keowee Falls Sub Station

Division 1 General Requirements:
We assume the County will waive any and all permit or plan review fees.
Architectural: Structural: Mechanical: Electrical: and Plumbing Drawings included necessary to obtain Ocones County Building Permit
Job Site Clean Up Fees
Project Management and Supervision
Temporary Power, water, dumpster, and facilities
% Water Tap paid to Salem Water

Division 2 Site Work.

Site work per Draft Civil Drawing.

Gonstruction Staking.

Construction Entrance.

Silt Pence Installed.

Clearing and Grubbing (Assumes we can stockpile debris on adjoining property).

Equipment to Rough and Fine Grade.

GRAVEL base all of parking to: AND eccess road (assuming county supplies gravel) to: Septic System Installed.

2' Water Supply Provide.

Grassing and Matting at Completion.

Duke power Electric Power Fees.

Oil Wester Seperator from Floor Drains.

## Existing Fire Hydrant assumed adequate

Division 3 Concrete: 6' Stab reinforced on grade 40x75 under bullding Piers and Footing design per structural angineer stamped drawings. Floor to have one cost of 30% cure and seal finish

Division 4 Masonry: None

Division 5 Metals

Labor and Materials to credt a 40x75x14 PEMB meeting all applicable building codes.

Standing Seam Gavialume Roof colored walls, 1/12 pilon

Steel Stud Framing for Bathroom

Division 6 Wood and Plastics: None



## Design Calif Gardenday

12245 S. Hwy 11 Westminster, SC 29693 joeldavis@idavisinc.com

Division 7 Thermal and Moisture Protection: 3' Vinyl faced insulation installed on roof and wells 3' Vinyl Faced Insulation on walls

R 13 Batt in internal Framed Walls

Division 8 Doors and Windows:

2 3/0 External Stee! Doors

3 Sectional 12\*12 Garage Doors Insulated with light commercial outy operators

\$ 3/0 Door in Sathroom

Division 9 Finishes. 5/8 sheet rock on all Framed Walls

Division 10 Specialties: None

Division 11 Equipment None

Division 12 Furnishings:

Division 13 Special Construction. None

Division 14 Conveying Systems: None.

Division 15 Mechanical: One ADA Compliant bathrooms with sink, and toilet. Rough in Only for future Bathroom and Laundry 3 Floor Drains installed Hanging Heater to prevent Freezing 2 exterior hose bibs

Division 16 Electrical:

200 amp service, 10 Duplex Receptacles; 3 wall packs and 2 exit doors; 12 T-9 Lights; Ont Bath heater; power to truck bay heaters

Telephone and data by county



## Doelga Balld Centractor

12245 S. Hwy 11 Westminster, SC 29693 joeldavis@jdavisinc.com

Including Payment and performance Bonds (Builders Risk Excluded)

Recommended Base Budget: \$216,969.62 (due to change upon linal design)

Owners contingency: \$2,693.21

Recommended Budget for Shell Building no paving: \$219,662.83

Does not include any allowances to replace any unsultable soil other than septic allowance

Budget based on Scope above.

**Excludes Special Inspections** 

Price good for 30 Days from May 22, 2013

## **PUBLISHER'S AFFIDAVIT**

STATE OF SOUTH CAROLINA COUNTY OF OCONEE

IN RE:

Oconee County Council Public Hearing- June 4, 2013

Ordinance 2013-07

BEFORE ME the undersigned, a Notary Public for the State and County above named, this day personally came before me, Jerry Edwards, who being first duly sworn according to law, says that he is the Publisher of THE JOURNAL, a newspaper published Tuesday through Saturday in Seneca, SC and distributed in Oconee County, Pickens County and the Pendleton area of Anderson County and the notice (of which the annexed is a true copy) was inserted in said paper on May 24, 2013 and the rate charged therefore is not in excess of the regular rates charged private individuals for similar insertions.

Jerry Edwards Publisher

Subscribed and sworn to before me this 24th day of May A.D. 2013

Jephifer A. White Notary Public for South Carolina My Commission Expires: 05/18/2014

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T. Scott Moulder Administrator

Oconee County Administrative Offices 415 South Pine Street Walhalle, SC 29691

Phone: 864 718 1023 Fax: 864 718 1024

### E-mail: bhuke@oconeesc.com

Paul Corbeil Vice Chairman District (

Wayne McCatt District II

Archie Barron District III

> Joel Thrift District IV Chairman

Reginald T. Dexter District V



## LEGAL AD.....

# OF YOUR NEWSPAPER

The Oconee County Council will hold a Public Hearing for Ordinance 2013-07 "AN ORDINANCE AUTHORIZING THE TRANSFER AND CONVEYANCE OF CERTAIN REAL PROPERTY; AND OTHER MATTERS RELATED THERETO" on Tuesday; June 4, 2013 at 6:00 p.m. in Council Chumbers, Oconee County Administrative Offices, 415. S. Pine Street, Walhalla, SC.

Citizens wishing to speak regarding these ordinances may do so by signing up at the meeting. Written comments may be submitted at any time prior to the hearing for inclusion in the official record. Submit written comments to the Clerk to Council, 415 South Pine Street, Walhalla, South Carolina, 29691.

## Beth Hulse

From:

Beth Hulse

Sent:

Wednesday, May 22, 2013 11:38 AM Beth Hulse; classading@upstatetoday.com

Subject: Attachments: Public Hearing: 2013-07 - 6-4-13 052213 - PH 2013-07, 6-04-13.doc

Please run at your earliest convenience.

## Elizabeth G. Hulse

Clerk to County Council

Oconce County Administrative Offices
415 South Pine Street
Walhalla, SC 29691
864-718-1023
864-718-1024 [fax]
phulse@oconeesc.com
www.oconeesc.com/council

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## Beth Hulse

From:

Beth Hulse

Sent:

Wednesday, May 22, 2013 11:39 AM

To:

Beth Hulse; Chad Dorsett, Greenville News (localnews@greenvillenews.com); Kevin; Norman Cannada (ncannada@upstatetoday.com); Ray Chandler; Westminster News / Keowee Courier (westnews@bellsouth.net); WGOG (dickmangrum@wgog.com); WSPA TV - Channel

7 (assignmentdesk@wspa.com)

Subject:

Public Hearing: Ordinance 2013-07 - June 4, 2013

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## Elizabeth G. Hulse Clerk to County Council

Oconec County Administrative Offices
415 South Pine Street
Walhalla, SC 29691
864-718-1023
864-718-1024 [fax]
bhuise@oconeesc.com
www.oconeesc.com/oduncij

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