



**OCONEE COUNTY
FREEDOM OF INFORMATION ACT REQUEST**

As provided by S.C. Code 30-4-30(B), the County may establish and collect reasonable fees not to exceed the actual cost of the search, retrieval, and redaction of records.

Schedule of Oconee County Charges

Paper Copies:

8.5 x 11 \$ 0.25 per page
8.5 x 14 \$ 0.50 per page
11 x 17 \$ 0.50 per page

Other Charges:

Please note that, based on the nature of materials requested, other copying charges may apply to your request. Copying charges are established by the County's Annual Budget Ordinance.

Hourly Fees:

Hourly fees for searching, retrieving, and redacting records will not exceed the prorated hourly salary of the lowest paid employee who, at the reasonable discretion of the County Administrator or his designee, has the necessary skills and training to carry out these tasks as required under the Freedom of Information Act.

A deposit not to exceed twenty-five percent of the total reasonably anticipated cost for reproduction of the records may be required prior to the County searching for or making copies of records. The total cost for the reproduction of records must be paid at the time of the production of the request.

REQUEST

Requesting Person or Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Information Requested (please be as specific as possible – type or print clearly):

Signature: _____ Date: _____