

OCONEE COUNTY PROCUREMENT OFFICE
415 S. PINE ST., WALHALLA, SC 29691 Phone: 864-638-4141 Fax: 864-638-4142

REQUEST FOR QUOTATION

*Quotes may be emailed, faxed or
 Hand delivered to the Procurement Office.*

RETURN QUOTE TO:

Katie Brown
 Fax: 864-638-4142
 Email: kbrown@oconeesc.com
 Hand Deliver:
 Oconee County, Procurement Office
 415 South Pine St.
 Walhalla, SC 29691

THIS IS NOT AN ORDER

- Please quote on this sheet in the spaces provided below.
- Vendors must state their delivery after receipt of order.
- Base quote on terms & conditions shown.
- Quote shall be valid for 30 days.
- Quotes are due back in this office by the deadline stated
- Prices shall include all freight charges to destination.

RFQ 22-105Q, Roof Replacement for 2 Buildings @ Chau-Ram

RFQ DATE: 4/11/2023

This is a request for quote; therefore, there will NOT be a public opening.

Do not proceed with anything on this request until you receive notification from the Oconee County Procurement Office and until a purchase order is issued.

ALL BLANKS BELOW TO BE FILLED IN BY THE QUOTING VENDOR

Name of Company: _____ Quotation Date: _____ Quotation #: _____

Authorized Signature: _____ Print Signature: _____

Toll Free Phone #: _____ S.C. Contractor's License #: _____

Return Quote By:	Deliver To:	Terms:	FOB:
April 27, 2023 @ 2:00pm	Chau-Ram County Park Westminster, SC	Net 30	

Qty.	Description	Unit Price	Total Price
Main Recreation Building			
Lump Sum	Roof Replacement		
Shelter #2			
Lump Sum	Roof Repair and Replacement		
Lump Sum	Concrete & Post		
List Any Additional Fees/Costs (if applicable):			
ESTIMATED DAYS TO COMPLETE BOTH ROOF REPLACEMENTS:		SALES TAX (6%) Materials Only	
ESTIMATED START DATE:		GRAND TOTAL:	

MINIMUM SPECIFICATIONS FOR ROOF REPLACEMENT FOR CHAU-RAM COUNTY PARK

Oconee County is seeking quotations from qualified, licensed contractors to re-roof two buildings at Chau-Ram County Park, 1220 Chau Ram Park Road, Westminster, SC 29693.

The Contractor shall provide all equipment, materials, and labor necessary to remove and dispose of the current roof and install new roofing as described herein. Materials include, but are not limited to OSB sheathing, roofing felt, roofing nails, tin caps (if required), roofing shingles, ridge vent, flashing and sheet metal, and waterproof valley flashing underlayment.

SCOPE OF WORK

Main Recreation Building

The main recreation building roof is approximately 3,720 square-foot. Currently, the building has shingles and felt laid on top of tongue and groove boards. Vendor shall remove single layer of shingles and felt. Inspect under felt for bad/rotten tongue and groove boards and replace as needed. Add 19/32 OSB sheathing on top of existing tongue and groove boards. Install starter shingles, roof over ridge vent, ridge caps as needed for entire building roof. Cut overhanging deck boards flush with fascia/freeze board to allow for drip edge. Install drip edge, ice/water shield at side walls (pipe boots) and water diverter above doors. Replace all pipe boots. Supply and install approximately 75-foot of new 6in seamless gutters on back side of building over porch area.

Vendor shall provide lump sum pricing, to include materials and labor, for the roof replacement of the main recreation building on the Quote Form (page 1).

Shelter #2

The roof on shelter #2 is approximately 894 square-foot. Currently, the shelter has shingles and felt laid on top of tongue and groove boards. The front corners of the building have damage due to being hit by campers. The corners of the shelter require repair prior to roof replacement.

Vendor shall remove single layer of shingles and felt. Inspect under felt for bad/rotten tongue and groove boards and replace as needed. Remove and replace front two rafters. Add 19/32 OSB sheathing on top of existing tongue and groove boards. Add cricket behind chimney to divert water. Install synthetic felt, shingles, step/counter flash chimney, perimeter starter shingles, drip edge and ridge caps.

Vendor shall provide lump sum pricing, to include materials and labor, for the roof and repair replacement for Shelter #2 on the Quote Form (page 1).

Concrete and Post at Shelter #2

Cut away 24-inch from ground on post to allow for concrete on each of the four posts. Frame and pour concrete on front side; 24-inches wide at bottom, 24-inches tall, 16-inches wide at top to create a pyramid shape on each post. (Pyramids shall match existing pyramids on neighboring building.) Remove existing 6-foot by 6-foot concrete pad. Install new concrete pad behind chimney to match existing width. Install 8 galvanized brackets for post to set on.

Vendor shall provide pricing lump sum pricing, to include materials and labor, for the concrete and post for shelter #2 on Quote Form (page 1).

ADDITIONAL SPECIFICATIONS

Roofing Shingles shall be 30-year architectural shingles.

Roofing Shingle Color shall be as close to original color as possible.

There shall be no visible roofing nails through the tongue and groove boards.

Gutters shall be brown to match building color.

Vendor shall supply dumpster for all debris and haul away.

Vendor shall ensure there are no nails remaining around construction sites after construction is complete.

PROJECT SCHEDULE

The recreation building and shelter are available to the public for day use rentals. Therefore, the work specified herein shall be completed between the dates of June 4, 2023 and June 23, 2023.

Contractor shall note on Quote Form estimated time to complete both roof replacements and the start date of the work to be performed.

PERMITS

Awarded vendor shall be responsible for all permits and fees required for this project.

LICENSES

Awarded contractor shall be a licensed commercial, general contractor with roofing classification by the South Carolina LLR. Contractor's must submit license number on the space provided on the Quote Form.

WARRANTY

Prior to the request for final payment, Bidder shall furnish a written warranty of the roofing system. Roofing workmanship & entire Roof System shall have a 2-year leak-free warranty on installation.

SITE VISIT

There will be a non-mandatory site visit on **Tuesday, April 18, 2023 at 10:00am EST** at Chau-Ram County Park, 1220 Chau Ram Park Road, Westminster, SC 29693

QUESTIONS

The last day for questions will be **Tuesday, April 19, 2023 by 2:00pm**. Questions can be submitted to Katie Brown via phone at (864) 638-4141 or via email: kbrown@oconeesc.com.

INSURANCE

The successful contractor shall procure, maintain, and provide proof of insurance coverage for injuries to persons and/or property damage as may arise from, or in conjunction with, the work performed on behalf of the County by the contractor, his agents, representatives, employees or subcontractors. Proof of coverage as contained herein shall be submitted fifteen (15) days prior to the commencement of work and such coverage shall be maintained by the contractor for the duration of the contract period; for occurrence policies.

- A. **Commercial General Liability:** Coverage shall be as broad as: Comprehensive General Liability endorsed to include Broad Form, Commercial General Liability Form including Products/Completed Operations.

Minimum Limits:

\$500,000 General Aggregate Limit
\$500,000 Products & Completed Operations
\$500,000 Personal & Advertising Injury
\$500,000 Each Occurrence Limit
\$50,000 Fire Damage Limit
\$5,000 Medical Expense Limit

- B. **Business Commercial Automobile Liability:** Coverage sufficient to cover all vehicles owned, used, or hired by the contractor, his agents, representatives, employees or subcontractors.

Minimum Limits:

\$500,000 Combined Single Limit
\$500,000 Each Occurrence Limit
\$5,000 Medical Expense Limit

- C. **Workers' Compensation:** Limits as required by the Workers' Compensation Act of SC, to include state's endorsement for businesses outside of SC. Employer's Liability, \$1,000,000.

Coverage Provisions

1. All deductibles or self-insured retention shall appear on the certificate(s).
2. Oconee County, its' officers/ officials, employees, agents and volunteers shall be added as "additional insured" as their interests may appear. This provision does not apply to Professional Liability or Workers' Compensation/Employers' Liability.
3. The contractor's insurance shall be primary over any applicable insurance or self-insurance maintained by the County.
4. Shall provide 30 days written notice to the County before any cancellation, suspension, or void of coverage in whole or part, where such provision is reasonable.
5. All coverage for subcontractors of the contractor shall be subject to all of the requirements stated herein.
6. All deductibles or self-insured retention shall appear on the certificate(s) and shall be subject to approval by the County. At the option of the County, either; the insurer shall reduce or eliminate such deductible or self-insured retention; or the contractor shall be required to procure a bond guaranteeing payment of losses and related claims expenses.
7. Failure to comply with any reporting provisions of the policy(s) shall not affect coverage provided the County, its officers/officials, agents, employees and volunteers.
8. The insurer shall agree to waive all rights of subrogation against the County, its' officers/officials, agents, employees or volunteers for any act, omission or condition of premises which the parties may be held liable by reason of negligence.
9. The contractor shall furnish the County certificates of insurance including endorsements affecting coverage. The certificates are to be signed by a person authorized by the insurance company(s) to bind coverage on its behalf, if executed by a broker, notarized copy of authorization to bind, or certify coverage must be attached.
10. All insurance shall be placed with insurers who are lawfully authorized to do business in the state of SC, and who maintain an A.M. Best rating of no less than an A:VII. If A.M. Best rating is less than A:VII, approval must be received from the County's Risk Manager.

BASIS OF AWARD

The award of quote will be to the most responsible, responsive bidder based on low price. Oconee County reserves the right to reject any or all quotes, waive any technicalities or informalities if it is deemed in the best interest of the County.

DELIVERY

Quote price shall include materials and installation at Chau-Ram County Park, 1220 Chau Ram Park Road, Westminster, SC 29693.

QUOTE SUBMISSION

The County assumes no responsibility for delivery of quotes. It is the responsibility of the vendor to insure their quote was received prior to the deadline for submissions: **April 27, 2023 @ 2:00pm est.**

Vendors may submit quotation on a separate form. However, vendor must note see attached quote and sign the quote form provided.

Quotes may be submitted via email to kbrown@oconeesc.com , fax to 864-638-4142, mail or hand delivered to:

Oconee County Procurement
RFQ 22-105Q
415 South Pine Street
Walhalla, SC 29691

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