



# MINUTES CAPITAL PROJECT ADVISORY COMMITTEE

Wednesday, May 18, 2011, 10:00 a.m.

Oconee County Administrative Offices  
Conference Room, 415 S. Pine Street, Walhalla, SC 29691

## **MEMBERS**

Mr. Paul Corbeil, County Council, Chairman  
Mr. Scott Moulder, County Administrator  
TBD, Infrastructure Advisory Commission  
Mr. David Mead, At Large Member  
Mr. John Rau, At Large Member

Mr. Ryan Honea, Planning Commission  
Ms. Kendra Brown, Finance Director  
Mr. Lake Julian, Facilities Director  
Mr. Art Holbrooks, Planning Director  
Ms. Elizabeth G. Hulse, Clerk to Council/Secretary

The Capital Project Advisory Committee met Wednesday, May 18, 2011 at 10:00 AM in the Conference Room, 415 South Pine Street, Walhalla, SC with all Members [except Mr. Ryan Honea] present, Executive Administrative Assistant, Amanda Brock served as Committee Secretary. Mr. Alan Blackmon attended as the Infrastructure Advisory Representative for this meeting only.

**Press:** Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [[www.oconeese.com/council](http://www.oconeese.com/council)]. In addition it was made available [*upon request*] to the newspapers, radio stations, television stations and concerned citizens.

Member of the press present: Ray Chandler – Anderson Independent, Dick Mangrum – WGOG Radio & Carlos Galarza - Daily Journal.

## **Call to Order:**

Mr. Corbeil called the meeting to order at 10:00 a.m.

## **Introduction of Members**

Mr. Corbeil opened the meeting utilizing a handout [copy filed with these minutes] to introduce members of the Committee and outline the roles of voting and non-voting members.

## **Overview of History / Creation of Ordinance 2010-14**

Mr. Corbeil reviewed with the group the history and need for the formation of this Committee. In addition, Ordinance 2010-14 was reviewed [copy filed with these minutes].

## **Discussion of Existing Capital Project List**

Mr. Corbeil reviewed with the group the existing Capital Project List [copy filed with these minutes]. Discussion followed.

Mr. Art Holbrooks, Planning Director, utilizing a handout [copy filed with these minutes] outlining the weighted scoring system for assessing capital projects in the future.

## **Adoption of Model Rules for Parliamentary Procedure**

No action was taken regarding adoption of Model Rules at this meeting.

## **Discussion / Adoption of Meeting Schedule for 2011**

The Capital Projects Advisory Committee adopted a schedule to meet the third Wednesday of each month at 10 a.m., in the Conference Room at the Pine Street Administrative Complex.

## **Questions / Comments**

Mr. John Adams, former Chairman of the Oconee County Library Board, expressed his appreciation of the County's willingness to assess future capital needs.

## **Adjourn:**

The meeting was adjourned at 10:45 a.m.

Respectfully Submitted:

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Amanda Brock, Senior Executive Assistant