

OCPL Director's Report

July, 2021

1. Programs and Services: Youth Services department has been having regular in-person story times at three of the branches, Seneca, Walhalla, and Westminster as part of Summer Reading, and has had other successful programs both in the libraries and at the Walhalla Performing Arts Center. We have reopened our study rooms at the Seneca and Walhalla Branches, and have changed the operating hours slightly to provide more hours after 5:00 p.m. The Ann Rogers SC History Room is open, as are the meeting rooms. Computer use at a couple of the branches is approaching pre-pandemic levels.

2. Usage Statistics and Narratives: Usage statistics for May and June and individual branch/department narratives are attached.

3. Finance and Budget: OCPL budget figures for FY21 year-to-date are attached. Neither the local budget nor State Aid have changed for this year, except as for mid-year merit raises.

4. Personnel and Training: Using the EPMS (Employee Performance Management System) that the Branch Services Librarian created during the overhaul of our job descriptions that took place in April, we have successfully evaluated all full time and legacy part time employees. We have also been learning the new cloudLibrary platform. Leah Price, Westminster branch manager, will be presenting a session at the Association of Rural and Small Libraries conference in Reno, NV, in October.

5. Building and Grounds: The Seneca Library reroofing was completed. The new service desk at the Seneca Branch in honor of Betty DuBose, the longtime librarian in Seneca, was installed April 20, and we are now working on one for the Walhalla Main Branch. The lighting and switch upgrades for our three county-owned buildings has started. Johnson Controls was at the main branch in Walhalla a couple of weeks ago to replace EVERY fluorescent tube with LED tubes, and install a couple of motion sensor switches in the Director's office and branch manager's office. They will be doing Seneca and Westminster in early August, 2021. The Lakes and Hills Garden Club will be planting two trees at the Seneca Branch in the fall.

6. Technology: The grant from the State Library for twenty Kajeet Mi-Fi units to assist with homework help and other Wi-Fi related things was renewed for another year. We have around 17 of the devices and 8 or 10 are usually checked out at a time. We will be checking those out in the summer, and will offer them also to adult learners in the fall. The library also purchased a second poster printer for large aspect advertising, which is very nice.

7. Friends of the Library: Used book sales have continued each Thursday from 11:00 to 3:30 p.m. The Friends have gathered many donations since they have started weekly sales. The Friends are also using a partnership which would allow them to sell excess inventory through a third party on Amazon, and also McKay's Used Book in Tennessee. That allows them to monetize stuff that would have otherwise gone to recycling.

8. Oconee County: The County Council approved the FY22 local budget in June, which included a 3% cost of living raise for all full time and our two legacy part time employees. It sadly didn't include Staffmark employees, but the Director is working with the County Administrator to get raises for the Staffmark part time as well. The County IT department will be installing new Wi-Fi equipment at the libraries later this summer, which will modernize and streamline our Wi-Fi.

9. State Library: There was an increase in State Aid from \$2.00 to \$2.25 per capita. That will mean an additional \$16,000 plus in State funds for the OCPL. The State Library has also received around \$2,000,000 in American Rescue Plan money, and libraries in South Carolina can apply for up to \$30,000.00. The OCPL has applied for money for new computer switches in our branches, and new Wi-Fi hardware.

10. Community Involvement: The OCPL's libraries served as sites (Walhalla, Seneca, and Westminster) for the Summer Feeding program again this year. The Director continues to participate with the Healthy Oconee Commission on the health disparities committee. Our focus will be helping spread correct information about the COVID-19 vaccine. Quientell Walker, Walhalla Branch Manager is serving on the Board of Trustees of the Oconee History Museum, and the Diversity and Inclusion committee for Walhalla. Janice Lovinggood has resumed activities with her Hispanic outreach group. The Bookmobile was also stationed at Juneteenth festivities in Seneca.

11. Other: Per the Board's direction, staff have reviewed the 2020 strategic plan, and the notes for that will be sent to Board members.

OCPL Bimonthly Report
Library Usage Statistics
Director: Blair Hinson

	May 2020	May 2021	Change	Jun 2020	Jun 2021	Change
Visits to Library	938	9,353	897.1%	5,752	12,780	122.2%
Material Circulation - Adult	1,128	10,890	865.4%	4,885	14,165	190.0%
Material Circulation - Youth	608	815	34.0%	306	1,255	310.1%
Material Circulation - Juvenile	335	5,521	1548.1%	2,120	9,373	342.1%
Total Material Circulation	2,071	17,226	731.8%	7,311	24,793	239.1%
Internet Users	0	622		0	795	
Internet Hours of Use	0	275		0	355	
New Cards Issued	13	128	884.6%	23	104	352.2%
Programs - Adult	0	12		0	16	
Programs Attendance - Adult	0	93		0	216	
Programs - Youth 12-18	0	0		0	2	
Programs Att - Youth 12-18	0	0		0	18	
Programs -Juvenile 6-11	0	2		5	7	40.0%
Programs Att -Juv 6-11	0	841		22	397	1704.5%
Programs - Children 0-5	4	8	100.0%	5	28	460.0%
Programs - Att - Children 0-5	53	159	200.0%	73	671	819.2%
Outreach Activities	4	13	225.0%	10	18	80.0%
Outreach Act. Attendance	53	1,020	1824.5%	95	628	561.1%
Public Training Sessions	0	0		0	0	
Public Training Participants	0	0		0	0	
Public Training Hours	0	0		0	0	
Staff Training Sessions	80	0	-100.0%	15	0	-100.0%
Staff Training Participants	3	0	-100.0%	2	0	-100.0%
Staff Training Hours	89	0	-100.0%	17	0	-100.0%
Number of New Volunteers	0	0		0	0	
Number of Vol Hours	0	45		0	9	
Meeting Room Use	0	9		1	41	
Meeting Room Attendance	0	51		9	252	2700.0%
Number of Web Site Hits	11,244	12,655	12.5%	13,561	14,245	5.0%
Wi-Fi Users	165	352	113.3%	228	390	71.1%
Wi-Fi Sessions	676	2,586	282.5%	1,046	2,799	167.6%
E Book Downloads	2,376	2,216	-6.7%	2,080	2,152	3.5%
Flipster	212	124	-41.5%	178	166	-6.7%
Kanopy	689	1,446	109.9%	880	1,990	126.1%
Ancestry.com Hits	272	201	-26.1%	202	157	-22.3%
Interlibrary Loans	1	23		3	23	666.7%
New Material Added	0	1,012		0	975	

OCPL Budget 2020-2021 6-30-21

Account Number	DESCRIPTION	Budgeted	Spent	Percent	Balance
Local Budget					
010-206-30024-00000	Equip. Maintenance	2,450	2,500	102%	-50
010-206-30025-00000	Professional -Staffmark	110,000	111,624	101%	-1,624
010-206-30041-00000	Telecommunications	1,000	912	91%	88
010-206-30056-00000	Data Processing	27,716	27,716	100%	0
010-206-30059-00000	Copier Click Charges - Xerox	10,000	6,061	61%	3,940
010-206-30080-00000	Dues	750	729	97%	21
010-206-30084-00000	School, Training, Sem.	0	0	0%	0
010-206-30090-00000	Honorarium	900	900	100%	0
010-206-33022-00207	Bldg Maint - Walhalla	7,000	3,677	53%	3,323
010-206-33022-00208	Bldg Maint - Seneca	3,600	2,429	67%	1,171
010-206-33022-00209	Bldg Maint - Westminster	2,500	2,034	81%	466
010-206-33022-00210	Bldg. Maint - Salem	2,020	4,235	210%	-2,215
010-206-34043-00207	Electricity - Walhalla	24,500	19,785	81%	4,715
010-206-34043-00208	Electricity - Seneca	17,000	12,819	75%	4,181
010-206-34043-00209	Electricity - Westminster	15,500	11,223	72%	4,277
010-206-34043-00210	Electricity - Salem	5,000	5,000	100%	0
010-206-34044-00207	Water - Walhalla	1,400	1,262	90%	138
010-206-34044-00208	Water - Seneca	1,000	952	95%	48
010-206-34044-00209	Water - Westminster	1,000	756	76%	244
010-206-40031-00000	Sm Capital Equip (Loc)	5,300	5,300	100%	0
010-206-40032-00000	Operational	9,300	9,262	100%	39
010-206-40032-00000-A	Youth Services	2,000	1,946	97%	54
010-206-40033-00000	Postage	1,000	667	67%	333
010-206-40034-00000	Food	500	500	100%	0
010-206-40101-00000	Books (Local)	86,000	86,002	100%	-2
010-206-40102-00000	Periodicals (Local)	22,200	22,198	100%	2
010-206-40103-00000	AV (Local)	11,300	11,206	99%	94
010-206-80206-00000	Automobile Maint - Library	1,500	1,931	129%	-431
010-206-81206-00000	Gasoline - Library	2,500	2,315	93%	185
010-206-82206-00000	Diesel - Library	2,000	860	43%	1,140
TOTAL LOCAL FUNDS		376,936	356,801	95%	20,135
Misc. Funds					
013-206-60010-00000	*Gifts, Donation (Loc)	36,037		0%	36,037
013-080-00805-11001	Nettles Trust	98,940		0%	98,940
TOTAL MISC. FUNDS					134,977

240-206-30056-00255	Data Processing (State)	\$7,766.00	7,668.04	99%	97.96
240-206-30080-00255	Dues (State)	\$500.00	500.00	100%	0.00
240-206-40031-00255	Sm Capital (State)	\$15,689.61	15,703.97	100%	-14.36
240-206-40032-00255	Operational (State)	\$5,940.00	5,968.20	100%	-28.20
240-206-40045-00255	IT Equipment	\$177.00	177.01	100%	-0.01
240-206-40111-00255	Books (State)	\$73,009.38	72,999.38	100%	10.00
240-206-40112-00255	Periodicals (State)	\$28,864.00	28,861.56	100%	2.44
240-206-40113-00255	AV (State)	\$16,600.00	16,600.00	100%	0.00
Total State Aid Funds		\$148,545.99	148,478.16	100%	67.83

Transferred \$3300 to 010-206-40032 (Operations)

5-21-21 Transferred \$2500 to Sm Cap 010-206-40031 from Wal Elec.

***County made correction

** County made correction

5-21-21 Transferred \$2500 from Walhalla Electric to Sm Cap

Transferred \$3300 to 010-206-40032 (Operations from 010-206-30084 (School/Training)

Bookmobile and Outreach Services

May/June 2021

Brenda Lee, Manager

The Bookmobile Manager continues to make deliveries in both the Bookmobile and the Library van. We are no longer offering curbside service now that all Branch Libraries are open and masks are not required to visit; but are required due to confined space on the Bookmobile. Visits are limited to one family or patron at a time.

- ❖ Continue to clean and sanitize Bookmobile and Office as needed; cleaning returned items as necessary.
- ❖ Sort materials on designated carts; change collection codes; shelve on Bookmobile; remove older items for relocating or deleting and discarding.
- ❖ Continue to order per schedule.
- ❖ Worked with 3 regular Volunteers.
- ❖ Coordinated with Bethany on new Bookmobile Schedule idea of once per month and emailed copies to Bookmobile patrons. Printed copies are also available for pick up.
- ❖ Attended one Zoom staff meeting.

Summer Reading 2021, Tails and Tales,

Excel spreadsheet is up to date with 2020-2021 fiscal year statistics; usually recorded at end of each stop or pick up. This shows date, route or Outreach, location of stops, time opened and closed and duration, and number of patrons plus stop.

Blair Hinson, Library Director, and I took the Bookmobile to the Juneteenth event in Seneca. Twenty-one patrons visited during the three hours we attended, including a South Carolina author who donated her book. Some patrons checked out materials and a few new library cards were issued as well. Awareness of our OCPL Libraries is always a plus!

Outreach News:

- ❖ The Bookmobile returned to The Residences at Park Place patrons for the first time since March 2020. There were two new patrons as well as returning ones. Bookmobile will return in July and add back to the regular schedule in August.
- ❖ Lakeview Assisted Living increased by two new patrons.
- ❖ Foothills Assisted Living has been dropped with intentions to have Bookmobile return soon.
- ❖ Delivered to Keowee Place donated and discarded magazines.
- ❖ Scenic Heights resident always texts a list of requests several times during the month for me to deliver.

Branch Services Narrative

May – June 2021

Sue Andrus

Policy and Procedure Changes

All employees have been evaluated under the new EPMS system, and county forms have been turned in to the Human Resources Department. The evaluation cycle begins anew on July 1, and supervisors have the option of quarterly, semiannual, or annual performance reviews for their direct reports.

This new method of performance management will provide assurance that staff spend an appropriate amount of time, effort, and resources on tasks relevant to the success of the entire library system.

Providing Library Services During Pandemic

Our Children & Youth Services Librarian Darcy Arnall has crafted a wonderful partnership with the Walhalla Performing Arts Center (WalPAC) this year. Two large Summer Reading Programs were held in the auditorium and provided spacious seating and a great view for everyone.

Staffing Issues

The Technical Services Librarian position is currently unstaffed. The position description has been rewritten to focus on all aspects of electronic media and is now titled Media & Electronic Services Librarian. This position will oversee all aspects of electronic media (such as CloudLibrary and DISCUS databases) as well as in-house media (such as OCPL's social media accounts and self-produced videos).

Covid-19 Pandemic procedures:

In May Salem changed our hours to be 10 to 6 on Mondays and 9 to 5 Tuesday through Friday. We are no longer requiring masks to be worn in our library. More people have been coming in since we have expanded our hours. With the increased hours Salem has noticed an increase in library users.

Salem programs

For May and June Salem continues to hand out kids and adult craft kits. Salem continues to offer digital programs like the Zoom Book Club and recipe exchange club. June was the start of our Summer Reading Program. This year, the Adult summer reading program is popular. I was put in charge of the Adult Summer Reading programs and patrons have liked the opportunity to win an Instant Pot, Kindle Fire or Fitbit. In addition, Salem had a good turnout in the I read to Animals Program for Summer Reading.

Salem Collection Development

All through the pandemic Salem was still working at ordering quality new items for our branch. During May and June, we worked hard to spend our money on the best items we could get for our patrons. We continue to order well reviewed items for the Salem branch. By having a good collection development strategy, we can keep the demand up for circulation at the Salem Library. This has also been a time when we could weed our collection. We have just about finished weeded every collection in the library. This helps to make items more accessible to patrons.

Volunteers

Right now Sally Bouwman is our only current volunteer. Due to the Covid-19 virus we are not having any volunteers in the library even though we were have reopened to the public. If we need volunteers again, we will look for another active Volunteer for our branch.

Seneca Library Branch Narrative, May/June 2021

Emily Whitmire Sluder, Branch Manager

Facilities:

The new roof was installed in May. Two of the drains were skipped, the rest were not repaired correctly, and more leaks and flooding occurred. The roofing company paid the county for damages including the loss of books and replacement ceiling tiles. They repaired all of the drains. After several heavy rains we have not experienced any more leaks.

****Same as previous report:*

The Roads and Bridges department is receiving bids for resurfacing and repainting the lines in the parking lot. We have people parking in non-spaces at least 2-3 times a week that we notice, so hopefully this will get done soon.

[Edited to add that we are unable to get in touch with the Roads department head after many tries and I hope to elevate our request.]

Operations:

We have restored access to all 11 computers, the meeting room, and the study rooms. I expect to reinstate the self-checkout and kids' PACs soon.

Most people are still scanning their cards and books in front of the desk themselves, and it is still going well. If people have many books or are disabled we will do it for them. I do not know when we may turn the scanner back around.

Staffing: The Walhalla branch is allowing one of their part time employees to work here, and she started in late March. She will be staying into August. We hired one new part-time person in April and one in June. We are finally back to full staff. We hope to open on Saturdays from 9 to 1 in August.

Statistics	May 2021	June 2021
Visits to library	3257	4258
New Cards Issued	65	
ILL		

Walhalla Library

May/June 2021

Quientell Walker, Branch Manager

Narrative

Library Projects:

We are continuing to weed the Adult Non-Fiction collection at this time. This is due to limited space and superseded titles. It is our hope to have this weeding project finished by the end of July.

Programs:

The Westminster Branch has continued to provide various activity kits. These have remained popular, and typically are all taken within a few short days.

Food Distribution:

Food Distribution began at Walhalla on Thursday June 17th. We had been informed by the other branches, Seneca and Westminster, to expect a large crowd of people. Due to this a plan was put in place to handle the crowd; however, the crowd was even larger than anticipated. Multiple staff members assisted with the distribution, from holding informational/directional signs to directing traffic. In total 70+ meals were distributed by 12:15pm.

The Seneca Branch shared an idea with the other branches; in short, they gave out index cards with the number of requested meals. It was decided that this would also be done at the next Walhalla distribution. On Thursday June 24th Lt. Mize from the Walhalla Police Department stopped by to assist in planning the best route for the Food Distribution. He stayed during the course of the distribution, and offered several helpful tips to move the line along. Also a total of 100 meals were distributed by 12:20pm.

Meeting Room:

Meeting rooms have been reopened to the public. At this time, we have not had any reservations.

Study Room Usage:

May—7

June—25

Facilities:

June 7, 2021: I think it's about time for more Freon recharge. The thermostat is set at 72 and the room temp is about 77 or 78. **Status: Resolved**

June 23, 2021: The dehumidifier is clogged in the SC Room. **Status: Resolved**

June 25, 2021: The restroom door is rubbing really badly against the door frame. **Status: Resolved**

Statistics:

Category	May 2021	June 2021
Visits to library	2,522	3,867
New Cards Issued	47	75
ILL	9	18

Westminster Report for May and June 2021

Communication and Collaboration

- Right before the pandemic hit in 2020, the Westminster branch had purchased several fishing rods and kits that were available for the public. Unfortunately, someone had stolen the reels off of each rod and the items had to be stored. In an effort to get things “back to normal,” the fishing equipment has been replaced, better secured, and is available for public use.
- The library launched a new program called Spice Club in April. While there was a lot of interest only two people picked up packets. The program was extended to May to give it one more opportunity. While 10 more packs were picked up, only one person actively participated in the online part of the program. This program may be something that can be tried again once programming is back to in person this fall.
- On June 15, Leah spoke to the Westminster Rotary to tell them how the library has bounced back after the pandemic and all the wonderful services and programs the library has to offer.
- In partnership with Oconee First Steps, the library displayed pinwheels to help draw awareness to the issue of child abuse.
- The staff of the Westminster Library have worked with staff from the School District of Oconee County Food Service to serve over 300 boxes, or 4,200 meals, to residents of Westminster through the summer feeding drive thru that takes place each Wednesday. A special thanks goes to the Westminster Police Department who have come to help with traffic issues.

Supervision and Management

- Yearly EPMS and county evaluations were performed by the manager for all the staff of the Westminster Library.
- Circulation staff have made it a goal to consistently shelf read the collection and have come up with their own documentation system for tracking sections read.
- One of Westminster’s part-time circulation staff will begin working Thursdays at the Seneca Library to help them out as they continue to have a part-time position that has been difficult to fill.

Building Management

- The HVAC unit for the children’s area had a drip pan in the attic that was clogged. New director Jason Neal came and fixed the issues.
- The library is about 99% back to “normal” operations post-pandemic. There are still sneeze guards in place around the circulation desk. The current hours and days of operation are significantly satisfying patrons.
- Two wooden chairs were taken by facilities to join with the other branch’s surplus materials to be sold by the county.

Resource Allocation

- Over 1,200 packets of seeds were made available to the public with the launch of the Betty B. Watkins Seed Library. These packets of seeds are available for any Oconee resident who stops by the Westminster branch or the Oconee History Museum in Walhalla. In the first two days

over 72 packs of seeds were taken. 200 total packs of seeds were taken for the month of June. Funding for the seed library is supplied by memorial funds for Mrs. Watkins who passed in 2017 and was a founding member of the local Lazy Daisy garden club. Burpee Seed and The Seed Exchange donated the initial batch of seeds.

- The 20/21 fiscal year ended with all materials budgets spent for the Westminster Library.
- The adult non-fiction and juvenile fiction collections have been weeded of outdated materials and replaced with relevant items.

Table 1: Programs

Programs	Kits Distributed
X-Wing 3D Printed Kits	27
Weaved Bookmarks	50
Clay Charm Bracelet	40
Road Trip Games	55
Foodie Fun: Popsicles	50
Magnet Mandalas	50
Music: Learn the Ocarina	48
Oconee: The Great Outdoors	110
Seashell Tic Tac Toe	60

Table 2: Highlights of the Year

July 2020 to June 2021	By the Numbers
Population of Westminster	2,418
Approx. population served	7,000
Meals Served	4,200
Seeds Given	2,500
Curbside pick-ups	43
Craft & Program Kits*	2,236
New patrons added	201
New items added	2,130
Items checked out	28,663
Items checked in by staff	35,438
People through the door	18,108
*Does not include YS kits	

Youth Services Department
May - June 2021
Darcy Arnall, Youth Services Librarian

Summer Reading 2021

As of June 30th, we are halfway through Summer Reading 2021, and so far, it has been extremely successful. We canceled all youth services programs in May so that Darcy and DJ could complete any last-minute preparations for SRP, which primarily consisted of marketing. Darcy spent many hours preparing Summer Reading information in Canva, Eventbrite, YouTube, Facebook, the library website, Google Calendar, press releases, emails, and more. Bethany made the printable calendars for Summer Reading this year, and they have been an excellent resource for staff and patrons. Darcy finalized the schedule for the Seamless Summer Meals at the Walhalla, Westminster, and Seneca libraries with SDOC Food Service Department, and we helped SDOC promote those dates on our social media and print calendars. Blair recorded a short advertisement with WGOG that ran on the radio several times each day during the first week of Summer Reading registration. Darcy published her Summer Reading Commercial Video to Facebook, and the video ended the month of May with an incredible 829 views! Merab Perez-Arellano from our Hispanic Outreach Group translated the reading log and calendar into Spanish for us this year. We were a little late in the game requesting the translations, so we will make a note to complete that task earlier next year. Effective marketing is one of the most time-consuming steps of Summer Reading preparation, but based on the participation numbers that we are already seeing, we believe that our strategies were successful.

Summer Reading registration began on May 24th, and the program officially started on June 1st. As of June 30th, we have 970 total registrations, and 127 people have already completed the reading challenge. The reading goal for this year was 500 minutes, and by the end of June, patrons had already logged 82,000 minutes of reading. We are seeing very encouraging completion numbers this year, and we fully expect those numbers to keep climbing in July. Darcy added a new feature to the process this year by sending out weekly event update emails through Eventbrite, and those have been very well-received. Darcy sent about 1,500 email newsletters to participants in June, and after Summer, we are going to explore how we can continue using this marketing format to reach our patrons with programming news.

Programs

The only programs that we still held in May were the virtual storytime and song videos on Facebook and YouTube, so our attendance in May was understandably low. But we more than made up for those shortfalls in June. Our total program attendance for the month was 945 people at 37 different programs. Even with the inconvenience of having to register for almost all of those activities, patrons have been very appreciative and receptive to the added steps. For the first time in many years, we offered storytime in the summer at the Walhalla, Westminster, and Seneca branches. Because we needed to maintain manageable crowds, we required pre-registration for those programs, and we added several more time slots that we normally offer. We did a total of 21 in-person storytimes in June, which were attended by 282 people.

We had our first program with the Walhalla Performing Arts Center on June 15th. Jennifer from the Roper Mountain Science Center brought three live animals and discussed some of the folklore

associated with those creatures with the children. We expected to have a large crowd, but the total attendance of 303 people still exceeded our expectations. We also had four tween and two teen programs in June which had very strong attendance. Twenty-six people attended our tween drawing programs, 27 people attended the tween reading dog programs, and 18 people attended our teen escape room programs. We were especially thrilled with the teen attendance because, historically, that has been a difficult group to engage in library activities.

Thanks to the magic of pre-scheduling content, Darcy continued to post storytime and song videos in May and June. Her videos received a total of 163 views in May and 182 in June. The song and rhyme videos are still consistently more popular than the book readings, so Darcy plans to phase out the book readings in August but still upload songs and rhymes to Facebook and YouTube periodically in the coming months.

Collection Development

Youth Services closed out the fiscal year on budget in collection development. Excess funds from some Youth Services line items were used to purchase several carts of giveaway books. We estimate that Youth Services has a total of 1,750 books that we plan to give away this summer at various events and outreach opportunities.

Facility

At the end of May, we put the toys and furniture back in the children's areas at the Walhalla and Seneca libraries. The tables, chairs, and toys had been stored away in the meeting rooms since the beginning of the pandemic. Using state aid funds, Darcy purchased a new rug for the children's area at the Walhalla Library and a new storytime easel for Walhalla as well. Walhalla's previous storytime easel went to the Seneca Library to replace theirs, which was recently damaged.

Staff Development

Darcy and DJ completed their evaluations with the new EPMS format near the end of June and created new goals for the first quarter of the next fiscal year. They plan to do quarterly check-ins on those goals to be more intentional about completing projects in a timely manner.

Collaboration

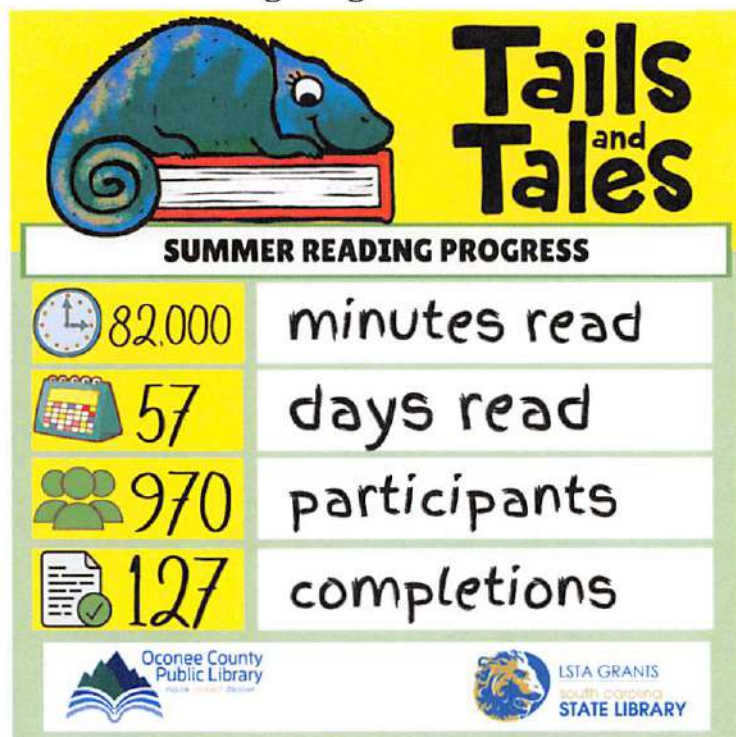
Darcy attended First Steps meetings in May and June. On June 1st, First Steps launched the Dolly Parton Imagination Library for Oconee County children under 5 years of age. OCPL helped promote this new initiative at our programs and through social media, and at least 500 children have already registered for DPIL. Darcy also attended the Oconee County DPIL Kick-Off event on June 30th at Anderson Park in Westminster and did a short storytime for students from the Kids' Korner Preschool.

Community Outreach

DJ finished out our preschool outreach visits for the school year by going to St. John's on May 14th. We will restart our preschool visits in September, and Darcy plans to expand that service to some additional locations if possible. The directors of the Blue Ridge Elementary Summer Camp requested an outreach visit for their students on June 24th, which Darcy completed. She did storytimes and a craft for 29 third- through fifth-grade students and delivered reading logs for the students to participate in the Summer Reading Program. On June 30th, Darcy and DJ delivered book bags for the Read to Succeed Program to Northside Elementary. They assembled 78 bags for the students who

attended the camp with 10 books in each bag for a total of 780 books distributed to SDOC third-grade students.

Summer Reading Progress



Statistics by Program Type

	May	June
Virtual Storytimes	4	3
Virtual Storytime Views	32	34
Song/Rhyme Videos	4	3
Song/Rhyme Views	131	148
Craft/Activity Kits	0	2
Kits Distributed	0	300
In-Person Storytimes	0	21
Walhalla Storytime Attendance	0	115
Westminster Storytime Attendance	0	54
Seneca Storytime Attendance	0	113
Total Storytime Attendance	0	282

BOARD OF TRUSTEES OF THE OCONEE COUNTY PUBLIC LIBRARY

The Library Board is created by law to act as the citizen control or governing body of the library. Legal responsibility is vested in the Library Board which is the policy making body of the organization. The board's responsibilities include:

- Employing a competent Director
- Cooperating with the Director in formulating all library policies and regulations
- Public relations and promotion of library interests
- Procurements of funds adequate for a progressive library program,
- Control of library funds and equipment
- Cooperation with other public agencies
- General management and control of the library as a whole

Commented [AA1]: Edit: Changed responsibilities to listed format.

BY-LAWS OF THE BOARD OF TRUSTEES

ARTICLE I

AUTHORITY

The Board of Trustees of the Oconee County library was created by ordinance #79-B passed by the Oconee County Council on the 18th day of June, 1979, pursuant to Act 564, South Carolina Code of Laws, 1978. The Board of Trustees derives its authority from said ordinance and is invested with the powers enumerated therein.

ARTICLE II

BOARD MEMBERSHIP

The Board shall consist of nine diverse community members, recommended to County Council by the Nominating Committee, and appointed by County Council. Each Board member will be appointed for a 4-year term and can be re-appointed for up to 2 consecutive 4-year terms. Board members accept a responsibility to act as the public Trustee of the Library. The community entrusts the Library's wellbeing to the Board. The Board is expected to keep the Library running correctly and ensure that the best possible services are provided. Board responsibilities generally include, but are not limited to:

- Administration: maintaining indirect responsibility through adoption of a strategic plan, library policies and an annual budget.
- Human Resources: hiring, monitoring, and evaluating the Director.

Commented [AA2]: Edit: New Article Added to outline general Board Membership (alters remaining article numbering as well)

Last updated: 5/25/2021

- Strategic Planning: considering all aspects of the community's library needs and planning accordingly.
- Policymaking: adopting appropriate written policies and keeping them up to date.
- Finance: reviewing the annual budget and making necessary changes and exploring ways to increase the Library's income from other sources.
- Advocacy: serve as the connecting link between the Library and the community library services and helping to shape the public opinion of the Library.
- Continuing Education: study topics of concern to the Library.

ARTICLE III OFFICERS

The Board shall elect officers from its membership and the officers shall be Chair, Vice-Chair, and Secretary/Treasurer. These officers shall be elected by the Board for a term of one year and can be re-elected for an additional 1-year term. An ad-hoc nomination committee will recommend officer candidates. Elections shall be held at the meeting designated as the Annual meeting of the Year.

Commented [AA3]: Edit: Creation of ad-hoc nomination committee to assist with Board leadership and continuity.

The Chair shall preside at all meetings of the Board. The Chair is the planner, facilitator, delegator, liaison, and team builder. In the absence of the Chair, this duty shall be discharged by the Vice-Chair.

Commented [AA4]: Edit: Added sentence to clarify role of the Chair, as listed in State reference manual.

The Secretary/Treasurer shall review and assist with minutes of all meetings and be responsible for their distribution to all members of the Board. The Secretary/Treasurer shall be responsible for notifying members of each meeting, such notice to be sent at least a week in advance of the meeting. In addition, the Secretary/Treasurer is responsible for presenting the financial report to the full Board and moving for its acceptance. The Secretary/Treasurer may serve as the Chair of the Board's Finance Committee.

Commented [AA5]: Edit: Clarified responsibilities of Secretary/Treasurer.

ARTICLE IV COMMITTEES

Committees shall be appointed by the Board Chair who shall name one member of each committee as Chair.

Standing Committees shall be:

Commented [AA6]: Edit: Added examples of committee responsibilities.

1. Finance Committee: Procurement of funds adequate for a progressive library program, explore ways to increase income from other sources, etc.
2. Building and Grounds Committee: General management, evaluation of equipment needs, assist with Capital project coordination, etc.

3. Policy and Library Personnel Committee: Human Resources management including Director and staff relations, assist in formulating policies in coordination with Director, etc.
4. Public Relations Committee: Promotion of library programs, coordination with other agencies to support community goals, social media guidance, community outreach including engagement with a variety of community organizations and constituents in support of an inclusive library experience, etc.

The Library Board Chair shall act as an ex-officio member of each committee and shall appoint other committees of a temporary nature when necessary.

ARTICLE V ATTENDANCE

Board members are expected to attend bi-monthly regular meetings. If a board member misses two (2) consecutive board meetings without an adequate excuse, the board will consider terminating the Board member. If termination is required, the Nominating Committee will provide a slate of potential members for the County Council to appoint for the remainder of the terminated Board Member's term.

Commented [AA7]: Note: Intention is for the ad-hoc Nomination committee to provide County Council slate of potential membership in case of termination.

ARTICLE VI MEETINGS

The regular meetings of the Board shall be bi-monthly in January, March, May, July, September, and November at 5:30 PM EST at the Oconee County Council Chambers, 416 S. Pine Street, Walhalla, South Carolina.

Commented [AA8]: Edit: Addition of specific location and time.

The January meeting shall be designated as the annual meeting at which officers are elected. The budget for the coming year is to be formally adopted within the time frame approved by County Council based on the South Carolina fiscal year calendar.

Commented [AA9]: Edit: Change from September meeting to January meeting to match calendar year.

Commented [AA10]: Edit: Addition of SC fiscal year note.

Special meetings may be called by the Chair or Vice-Chair. Notice shall be given to each Board member by the Secretary/Treasurer at least 24 hours prior to the called meeting.

Commented [AA11]: Edit: Addition of specific timeframe of notice, if possible. Requirement of Chair or Vice-Chair to call meeting.

In the absence of the Chair at a regular or special meeting, the Vice-Chair shall preside. In the absence of the Chair and Vice-Chair, Board members present shall choose a temporary Chair.

A simple majority of the members of the Board (at minimum, five of nine members) shall constitute a quorum, and the usual order of business shall be:

Commented [AA12]: Edit: Changed to a simple majority, defined as a minimum of 5/9 members.

1. Call to Order.
2. Approval of the minutes of the last meeting and action thereon.
3. Public Comment.

Commented [AA13]: Edit: Addition of Call to Order, Public Comment (instead of Correspondence and Communications)

4. Report of the Director.
5. Report of the Chair.
6. Report of the Standing Committees and/or Special Committees.
7. Old Business
8. New Business
9. Adjournment

Commented [AA14]: Edit: Changed to read Old Business (instead of Unfinished)

An agenda for Board meetings should be prepared by the Chair in cooperation with the Director. Members of the public who wish to address the Board should request a place on the agenda not later than 24 hours in advance of the meeting. The request may be directed to the Board Chair, Secretary/Treasurer, or Director. The Agenda shall be posted publicly at least 72 hours prior to the meeting at each Library Branch and the County public office. Robert's Rules of Order, 12th Edition, shall govern parliamentary procedure at all Board and committee meetings.

Commented [AA15]: Edit: Addition of public posting of agenda (in accordance with State law) to include each branch and County public office.

Commented [AA16]: Edit: Added specific edition.

ARTICLE VII FINANCIAL MATTERS

The fiscal year of the Oconee County Library shall be July 1 – June 30.

Commented [AA17]: Edit: Defined specific year dates.

No committee, board member, or employee of the library shall have any authority to make a contract or incur any indebtedness or liability in the name of, or on behalf of, the Board without the Board's authority and approval.

No members of the Board shall receive external compensation for the performance of their duties.

Commented [AA18]: Edit: Added external to clarify compensation.

No employee of the library shall be a Board member, nor can any close relative of a Board member be employed by the library; per Oconee County Human Resources guidelines (Chapter IV, Section F, adopted July 2020).

Commented [AA19]: Edit: Addition of specific Oconee County Guideline reference.

ARTICLE VIII GIFTS

All gifts to the library of property, money or securities shall be held or disposed of as may be directed by the Board. Such direction shall be upon decisions made by a majority of the Board members which in their judgment will be most beneficial to the country library system, based on the recommendation of members of the Finance Committee.

Commented [AA20]: Edit: Addition of Finance Committee role.

ARTICLE IX

AMENDMENTS

These by-laws may be amended at any regular bi-monthly meeting of the Board by a simple majority vote of the members present, provided notice of the proposed amendment and of the language thereof has been included in the Secretary/Treasurer's written notice of the meeting.

Commented [AA21]: Edit: Changed to clarify at bi-monthly meeting.

Commented [AA22]: Edit: Changed to a simple majority.

Approved by the Board of Trustees

June 5, 1997, August 25, 1997, December 20, 2005, July 28, 2008 and May 25, 2021

Last updated: 5/25/2021



Oconee County Public Library

2018-2020 STRATEGIC PLAN

As accepted by the
Library Board of Trustees on
Monday, September 24, 2018.

Acknowledgements

Library Board of Trustees

Alisa Suddeth, Chairman
William Caster, Vice Chairman
Lisa Martin, Secretary
Beverley Brackett
Allison Griffin
Kelly Holleman
Maria Jacobson
Marie McMahan
Chanda Morrison

Oconee County Council

Edda Cammick, Chairwoman
Julian Davis, Vice Chairman
Glenn Hart, Chairman Pro Tem
Paul Cain
Wayne McCall

Oconee County Administration and Staff

South Carolina State Library

Special thanks to all community members who participated in the focus group meetings, and to Robert Moir, Facilitator4Hire, for facilitating the community focus group meetings.

Process

The planning process was initiated in January, 2018, by the Library Board of Trustees. The library had not had a comprehensive strategic plan that involved the community and multiple stakeholders in many years. This plan involved input from the Library Board of Trustees, the leadership and staff of the Oconee County Public Library, and community members in two different focus group sessions held at the Walhalla Main Library. In addition, many conversations were held with other stakeholders, from Oconee County Administration and staff, to County Council members, to other library directors and staff members in South Carolina, as well as the South Carolina State Library, which also provided a planning grant using Library Services and Technology Act funds.

Library leadership began formulating a “plan to plan,” and the first community planning meeting was held at the Walhalla Main Library on February 22, 2018. (See Appendix A for a list of those who attended.) Attendees were asked about their general impressions of the county, and asked to identify needs in the county. Then they were asked to determine, in their minds, which of those needs could be best met by the library.

From that meeting, library leadership and staff began determining the best responses to meet those needs. At the spring staff training day on March 30, 2018, the staff spent the day linking the needs that the community had identified to a list of service responses that the library could implement to meet those needs (taken from *Strategic Planning for Results*, by Sandra Nelson for the Public Library Association, a division of the American Library Association, 2008).

Those responses were then presented to the public at a second community planning meeting held on April 26, 2018. (See Appendix B for a list of the attendees.) The task given to attendees of this second meeting was to review the service responses the library staff identified as those which would best meet community needs. They reviewed, refined, and critiqued those responses. After that meeting, in May, 2018, a SWOT (strengths, weaknesses, opportunities, and threats) survey was given to the Oconee County Public Library staff to determine how the responses could be implemented, or how well the library could find resources and expertise in-house and in the community to meet those needs.

Library staff presented a draft of the plan to the Library Board of Trustees at their July 23, 2018, meeting and received additional input. The final plan, a one-page core document, was approved by the Board on September 24, 2018. It is included with this background, and will be the focal point for an ongoing effort to improve the library’s service to the community, while the library will continue to identify and refine possible programs and services, and identify ways to measure the success and outcomes of the plan.



Ocone County Public Library

2018-2020 STRATEGIC PLAN

PRIORITY ONE: HELP RESIDENTS UNDERSTAND HOW TO FIND, USE, AND EVALUATE INFORMATION.

- Encourage new people to use the library and lapsed users to reengage with the library.
- Improve internal communication so our message to our users is consistent and accurate.
- Work to improve our brand across the board, from better staff training and emphasis on service, to new spaces and branding that communicates what the library is all about.
- Seek out opportunities to expand use of information by unserved or underserved populations.

PRIORITY TWO: HELP RESIDENTS MAKE INFORMED DECISIONS.

- Develop a series of programs using community partners to deliver information that residents can use at all stages of their lives to empower them to learn and grow.
- Expand the library's reach by seeking out new partnerships with a variety of community agencies and entities, and by strengthening and nurturing existing partnerships.

PRIORITY THREE: HELP RESIDENTS BETTER KNOW THEIR COMMUNITY.

- Provide a needed space for gathering information about a wide range of community services and features, and sharing that in a variety of media and platforms.
- Participate in a variety of community events and celebrations.
- Engage with community leaders on a regular and consistent basis so that the library has timely information about community needs and can respond quickly and appropriately.

PRIORITY FOUR: HELP RESIDENTS SATISFY CURIOSITY THROUGH LIFELONG LEARNING.

- Work with local literacy groups, schools, and other agencies to promote reading for fun.
- Build a lending library of non-traditional items for checkout.
- Continue to develop high-quality programs about a number of historical, cultural, and education topics of interest to residents.

Commented [AA1]: Could the staff please provide a 1 sentence response to the current standing of each priority, i.e. Priority One would be considered 75% improved, etc. (however makes the most sense for y'all!)

Mission: The Oconee County Public Library provides resources and welcoming places where people of all ages can understand how to find, use, and evaluate information, make informed decisions, know their community, and satisfy curiosity.

Priority One: Help Residents Know How to Find, Use, and Evaluate Information

Where we are now	Where we want to go	Projected timeline/staff involved
OCPL has a staff of dedicated, caring individuals that are talented and are competent.	<ul style="list-style-type: none"> Establish more regular training on technology, and on each staff member's job function Hold training at regular intervals, instead of just at the beginning of a staff member's employment and at semi-annual staff retreats Establish a manual for each position in the OCPL system 	<p>Spring, 2019</p> <p>Branch managers will assist in creating training on technology, communications, time management, and staff relationships. Branch Services Librarian will coordinate and organize the training on a system-wide basis. Staff members will also start writing a manual of their position.</p>
No Some staff members feel left out of the loop, and communication across the system is sometimes difficult. Staff members at different branches don't always feel like they know what is happening.	<ul style="list-style-type: none"> Establish Slack or another communications tool for more instant communications (besides just email) Hold bi-weekly staff meetings at each branch Establish some sort of system-wide newsletter Establish mentoring program 	<p>Spring/summer, 2019</p> <p>Slack or another tool will be set up for managers to communicate on their own "Channel," branch managers will set a time and place for staff meetings at their branches, the Director or their designee will come up with a newsletter for the library system. Branch Services Librarian and Director will set up regular branch visits to assist and support branch managers. Director and managers/librarians will set up a system of cross training for all staff.</p>
The library has a basic Spanish language collection and limited outreach to a growing population of Hispanic users.	<ul style="list-style-type: none"> Increased number of Spanish language materials in all formats, including e-books and e-audio books Have programs led by Hispanic volunteers 	<p>Ongoing for collection development;</p> <p>By summer, 2019 for programming and for classes</p> <p>Volunteer Administrator will recruit and train volunteers to assist</p>

Commented [AA2]: Could the staff please add a box to each following the projected timeline to say: current status (Summer 2021) and outline where things stand, any limitations that halted progress (COVID, costs, staffing changes, etc); projected ability to continue (can this goal be accomplished in the next year, five years, needs to be totally reevaluated?)

Commented [BH3]: Summer, '21...Branch Services has created new job descriptions for each position; during virtual In-service in Spring '21 each person in the system had input into those... Training in-person was suspended by COVID-19. Branch Services also created new hire manuals for several key positions. This will need to be ongoing.

Commented [BH4]: Summer, '21-Managers and assistant managers have weekly or bi-weekly meetings. There were some IT issues with using Slack over the whole system, but some of the staff are using it for internal communication. Branch Services had to suspend regular branch visits, but they will resume in the fall. The newsletter will probably not be feasible. Needs to be ongoing.

Commented [BH5]: Summer, '21-Library has increased number of Spanish-language titles; library has regular volunteers and some assistance with Spanish translation; some virtual and live Story Times have been bi-lingual; The library has some issues scheduling programming when the Hispanic community can come. Further progress will depend on external factors, like getting more things translated into Spanish and outreach. This one is as far as we can get without establishing new priorities.

	<ul style="list-style-type: none"> • Have classes in Spanish as well as ESL classes at the library • Find volunteers to serve as reading mentors or coaches • Library will also explore other languages in which to expand services • Expand services to include citizenship classes, maybe book clubs and other programs 	Branch managers and those who order materials will increase the number and quality of Spanish language materials; Youth Services Librarian will coordinate with School District of Oconee County for literacy and reading coaches
The library has website, social media, and calendar to promote programs and events; and has basic signage at libraries to assist patrons with using certain services.	<ul style="list-style-type: none"> • Create LibGuides and short videos for patrons to show them how to use the library, access library services, and use the public access catalog and library databases • Improved signage in the libraries so that branches look uniform 	Fall, 2019 Technical Services Librarian, Branch Services Librarian, and branch managers will create content to be used with OCP website (LibGuides) Director and other staff will establish guidelines for brand, signage, style guide for social media, print media, etc.

Commented [BH6]: Summer, '21- library has created LibGuides and print materials for library instruction; signage has been replaced in two of the branches; The library has repurposed a position for media and electronic services; more can be done once this position is filled in fall, '21.

Priority 2: Help Residents Make Informed Decisions

Where we are now	Where we want to go	Projected timeline/staff involved
The library offers basic classes on computing, other handheld devices.	<ul style="list-style-type: none"> • Partner with SCWorks to offer basic computing classes, resume building workshops, Interview 101 classes • Offer classes on Chrome and cloud computing 	Spring/summer 2019 Branch managers will schedule classes; branch managers or their designees will be trained on Chrome and on Chromebooks.
The library offers occasional classes and programs with cultural or historical themes.	<ul style="list-style-type: none"> • Partnerships with local businesses and Extension service for Adulting 101 classes • Partnerships with local businesses for classes on investing, retirement, and job changing 	Ongoing; Director, Branch Services Librarian, Youth Services Librarian, and branch managers will reach out to community partners for classes

Commented [BH7]: Computer classes not really needed or feasible without a lab. Library does offer as-needed assistance on devices. Rethink this goal.

Commented [BH8]: Library started on this with some success; COVID-19 shut down live programming, and virtual is limited by audience interest. Need to reexamine.

	<ul style="list-style-type: none"> Resume having VITA volunteers for yearly tax prep assistance 	
The library occasionally does outreach to local organizations; staff participates in some community events	<ul style="list-style-type: none"> Have staff that feel comfortable making presentations about what the library can offer on a specific topic about life skills, life events, etc., make such presentations to United Way, hospital, senior centers, etc. Library has parenting programs about literacy, coping skills, etc. 	Ongoing—starting spring, 2019 All full time staff

Commented [BH9]: This will require more outside partnerships than was currently possible with COVID-19.

Priority 3: Help Residents Better Know Their Community

Where we are now	Where we want to go	Projected timeline/staff involved
Library has some community information in the form of pamphlets, bulletin boards for flyers, and a community page on the web	<ul style="list-style-type: none"> Library connects with community organizations and creates informational guides, FAQs from patrons, and cross promotes other cultural and heritage organizations Library has presence at community events, like Oktoberfest, Apple Festival, Jazz on the Alley Find ways to get partnerships and even sponsorships from local businesses for events and promotions Provide open house for County employees, County Council, and others to allow them to see the impact the library can have 	Ongoing, starting fall, 2018 Managers and leadership; Need training on Website and LibGuide creation Need flexible scheduling to allow for staff to be at off-site events without exceeding allotted hours

Commented [BH10]: Significant progress on this one; staff hour availability limits us some on community events, though we have gone out as much as we could, even with COVID-19. We have partnered with local businesses like the Walhalla Performing Arts Center, and that will be ongoing.

Priority 4: Help Residents Satisfy Curiosity Through Lifelong Learning

Where we are now	Where we want to go	Projected timeline/staff involved
<p>Library holds a variety of programs and classes on computing; has book clubs and occasional speakers on historical and cultural topics</p>	<ul style="list-style-type: none"> • Library connects with other partners like the Extension Service or OLLI (Osher Lifelong Learning Institute) to provide programs and classes on variety of topics • Library has "non-traditional" items to borrow, such as cake pans, fishing equipment, or other items • Library develops relationships with those who represent underserved populations, and offers programs, services, and events geared to those communities • Partner with local Humane Society and other animal advocates to make reading to animals a regular event, instead of just a Summer Reading program 	<p>Ongoing, starting fall, 2018 Volunteer Administrator; all staff</p>
<p>Library partners with School District of Oconee County for literacy nights; Library has representative on First Steps board</p>	<ul style="list-style-type: none"> • Library develops more for homeschool groups, like bundles and learning kits that can be borrowed • Library develops system of classification that assists parents in finding age/reading level appropriate resources in the library • Library seeks grants and other resources to assist with literacy • Library seeks to become go-to resource for 	<p>Ongoing, starting fall, 2018 Youth Services Librarian; YS assistant All staff assist with reclassification of materials, grant seeking and writing, and staffing book clubs, teen events, and outreach to underserved populations</p>

Commented [BH11]: Progress on this one as well, though it will need to be an ongoing thing; we have a seed library as well as checking out fishing equipment, Kajeet Mi-Fis, and more. Still need to work more on the partnerships to reach underserved areas. That will require outside assistance.

Commented [BH12]: Summer, '21-this one is mostly completed.

	parents, along with schools, for literacy and reading	
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Core Values

Accessibility: OCPL will strive to promote and provide open access to all our facilities, information, resources, and services.

Partnerships and Community Engagement: We pursue strategic partnerships alliances, and collaborations that support outreach to our community.

Reading, Literacy, and Lifelong Learning: We encourage and support the development of literacy at every age level and support reading for information and enjoyment. We support learning as a lifelong activity and see our role as helping to create an educated community.

Stewardship: We are trusted, responsible managers of the funds provided by our community.

Appendix A

Attendees of community planning meeting on February 22, 2018

1. Liz Kuemmerer, Wild Hearts Equine Therapy Center
2. Lisa Martin, OCPL Board Member
3. Jean Mercer, Friends of the Library President
4. Dan Polk, Salem Branch Manager
5. Tara Weekes, Clemson University Libraries
6. Danny Day, Public Defender
7. Alisa Suddeth, OCPL Board Chair
8. Evie Hughes, Walthalla Chamber
9. Si Bischof, SC Works
10. Sharon DeRidder, Oconee County Grants Manager
11. Leah Price, Westminster Branch Manager
12. Maria Jacobson, OCPL Board Member
13. Leslie Hagerty, Oconee Heritage Center
14. Judy Roth, Friends of the Library

15. Caren von Hippel, Baby Read
16. Helen Rosemund Saunders, Blue Ridge Community Center, Retreat Rosenwald School
17. Tony Adams, Fair-Oak Youth Center
18. Charity Walker, SC DHEC
19. Leah Walker
20. Malcolm Walker
21. Lendwood Walker
22. Scuddy Walker, self-employed
23. Quientell Walker, Walthalla Branch Manager
24. Francoise Fussell
25. Larry Fussell
26. Allison Griffin Addison, OCPL Board Member
27. Emily Whitmire, Seneca Branch Manager
28. Bill Caster, OCPL Board Member
29. Sue Andrus, Branch Services Librarian
30. Robena Barton, Technical Services Librarian
31. Blair Hinson, Library Director

Appendix B

Attendees of second community planning meeting on April 26, 2018

1. Sharon DeRidder, Oconee County Grants Manager
2. Alisa Suddeth, OCPL Board Chair
3. Leah Price, Westminster Branch Manager
4. Leslie White, Oconee Heritage Center
5. Maria Jacobson, OCPL Board Member
6. Jaelyn Flores
7. Quientell Walker, Walthalla Branch Manager
8. Donna Wales, Childrens and Youth Services Librarian

9. Nivia Miranda, James M Brown Elementary
10. Allison Griffin Addison, OCPL Board Member
11. Olivia Timms, Blue Ridge Elementary
12. Bill Caster, OCPL Board Member
13. Sue Andrus, Branch Services Librarian
14. Dan Polk, Salem Branch Manager
15. Sarai Melendez, Greenville Hospital System
16. Blair Hinson, Library Director