



Oconee County
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Agenda

Oconee County Public Library Board of Trustees meeting

Monday, March 23, 2020, 5:30 p.m.

Salem Library, 5 Park Ave., Salem, SC 29676

I. Call to Order

II. Approval of minutes: meeting of January 27, 2020

III. Public Comment: Limit of (4) minutes per person, 30 minutes total

IV. Friends' Report

V. Committee Reports

- A. Finance
- B. Policy/Personnel
- C. Building and Grounds
- D. Community Relations
- E. Capital Projects

VI. Chairman's Report

VII. Director's Report

VIII. Old Business

- A. Nettles Trust money
- B. Staff parking lot at Walhalla Library

IX. New Business

- A. Automatic renewals
- B. Approve changes to the library organizational chart
- C. Update on any responses or news about COVID-19

X. Adjourn

OCPL Director's Report

March 2020

- 1. Programs and Services:** The library had a number of programs in January and February, ranging from movie nights to LEGO Clubs to book clubs to programs about fraud prevention and financial literacy. Details of these will be in the individual managers' reports. The library is also going to be front and center with the 2020 U.S. Census, deploying the Bookmobile at most public stops in late March and April, and also doing a lot of promotion within the libraries themselves. Literacy Kits continue to be popular, and the youth services staff have been out at Book Fairs and Literacy Nights to promote what the library has to offer. See more in the YS report. We have also taken the Bookmobile to several schools for class tours.
- 2. Usage Statistics and Narratives:** January and February, 2020, statistics and bi-monthly reports are attached. Figures reflect closings for Labor Day and staff in-service.
- 3. Finance and Budget:** OCPL budget figures for FY20 year-to-date are attached.
- 4. Personnel and Training:** We have conducted interviews for Technical Services Librarian. We have also replaced a couple of our part time circulation staff at the Seneca and Walhalla branches. We are also planning for our spring in-service on April 10 (Good Friday).
- 5. Building and Grounds:** Quotes are still being sought for the roof on the Seneca Library. We hope to have that completed before the end of the fiscal year. We are also looking at installing small study spaces at the Seneca Library, similar to what was placed at the Walhalla Library a couple of years ago. We also are getting quotes to have the parking lot in Seneca resealed and restriped. We will be replacing the garage door at the Walhalla Library in this fiscal year, as well.
- 6. Technology:** We are exploring buying Smart Board units for several of the library branches. These would replace our outdated projectors and would give us a new tool for training, and might be something we can allow the public to use for PowerPoints and so on in our meeting rooms.
- 7. Friends of the Library:** Used book sales have been well attended in January and February. The Friends also approved funds to assist with sending Janice Lovinggood, Volunteer administrator, and Leah Kelley, acquisitions manager, to the Points of Light Foundation conference in Washington, D.C., in the summer of 2020. A dedication of the circulation desk in Westminster was held in early March, 2020.
- 8. Oconee County:** We are working (with County as the lead agency) on the Complete Count Committee for the 2020 Census. We have presented a plan to use the Bookmobile and some Chromebooks as a place to complete the Census while the Bookmobile is at a stop. We have also met with the county administrator about the budget for the 2021 fiscal year.
- 9. State Library:** We have applied for our 2020 Summer Reading and Learning grant with the State Library. The State Library has also opened up a grant for Summer Reading Camps (Read to Succeed), which we were awarded last year. This provided over five hundred free books for struggling readers in

elementary schools in the county. We will be applying again this year, and if we do not get the grant, we will seek an alternate source of funding for books to give out anyway. We are also expecting an update from the State Library about whether we will continue our boycott of Macmillan Publishers over their e-book embargo purchasing model.

10. Community Involvement: The Director is on the Complete Count Committee for the 2020 US Census. We will be working to promote awareness of the importance of an accurate count, and use the Bookmobile to take technology into undercounted and underrepresented areas. We have also been working with United Way of Oconee County to make sure some of our underrepresented areas in Seneca are counted. The Director was also made a part of the Healthy Oconee Coalition subcommittee for health disparities. We have also regularly attended meetings of the Oconee County Services Association.

11. Other: The Director has been elected as vice-president of SCAPLA, the South Carolina Association of Public Library Administrators, for the 2020 calendar year. This is a three-year commitment, wherein the vice-president becomes the president the following year, and then serves a final year as immediate past-president.

**OCPL Bimonthly Report
Library Usage Statistics
Director: Blair Hinson**

	Jan 2019	Jan 2020	Change	Feb 2019	Feb 2020	Change
Visits to Library	17,454	15,811	-9.4%	16,039	15,143	-5.6%
Material Circulation - Adult	17,076	15,898	-6.9%	14,053	14,812	5.4%
Material Circulation - Youth	1,270	1,280	0.8%	1,205	1,055	-12.4%
Material Circulation - Juvenile	7,474	6,751	-9.7%	6,819	6,741	-1.1%
Total Material Circulation	25,820	23,929	-7.3%	22,077	22,608	2.4%
Internet Users	1,945	1,934	-0.6%	1,643	1,787	8.8%
Internet Hours of Use	1,218	923	-24.2%	968	839	-13.3%
New Cards Issued	192	205	6.8%	149	212	42.3%
Programs - Adult	9	11	22.2%	5	8	60.0%
Programs Attendance - Adult	55	78	41.8%	24	25	4.2%
Programs - Youth 12-18	3	1	-66.7%	2	2	0.0%
Programs Att - Youth 12-18	15	6	-60.0%	7	18	157.1%
Programs -Juvenile 6-11	18	6	-66.7%	19	7	-63.2%
Programs Att -Juv 6-11	88	109	23.9%	75	90	20.0%
Programs - Children 0-5	13	16	23.1%	14	17	21.4%
Programs - Att - Children 0-5	120	142	18.3%	127	115	-9.4%
Outreach Activities	3	11	266.7%	5	9	80.0%
Outreach Act. Attendance	130	266	104.6%	291	198	-32.0%
Public Training Sessions	2	0	-100.0%	2	0	-100.0%
Public Training Participants	2	0	-100.0%	2	0	-100.0%
Public Training Hours	0	0		0	0	
Staff Training Sessions	7	7	0.0%	4	2	-50.0%
Staff Training Participants	5	7	40.0%	7	2	-71.4%
Staff Training Hours	13	7	-46.2%	5	16	220.0%
Number of New Volunteers	0	0		1	3	
Number of Vol Hours	24	99	317.9%	32	93	189.8%
Meeting Room Use	93	85	-8.6%	93	93	0.0%
Meeting Room Attendance	320	612	91.3%	613	574	-6.4%
Number of Web Site Hits	18,184	17,022	-6.4%	15,371	14,860	-3.3%
Wi-Fi Users	381	401	5.2%	487	400	-17.9%
Wi-Fi Sessions	1,082	1,351	24.9%	1,438	1,335	-7.2%
E Book Downloads	1,876	1,497	-20.2%	1,792	1,323	-26.2%
Flipster Uses		106			166	
Kanopy Uses		987			717	
Ancestry.com Hits	114	231	102.6%	653	306	-53.1%
Interlibrary Loans	41	36	-12.2%	58	44	-24.1%
New Material Added	0	1,056		0	1,151	

OCPL Budget 2019-2020, 3-12-20

Account Number	DESCRIPTION	Budgeted	Spent	Percent	Balance
Local Budget					
010-206-30024-00000	Equip. Maintenance	2,450	2,470	101%	-20
010-206-30025-00000	Professional -Staffmark	110,000	74,946	68%	35,054
010-206-30041-00000	Telecommunications	1,000	608	61%	392
010-206-30056-00000	Data Processing	27,716	27,010	97%	706
010-206-30059-00000	Copier Click Charges - Xerox	10,000	4,972	50%	5,028
010-709-30068-00206	Advertising	700	844	121%	-144
010-206-30080-00000	Dues	750	750	100%	0
010-206-30084-00000	School, Training, Sem.	3,300	3,282	99%	18
010-206-30090-00000	Honorarium	900	900	100%	0
010-206-33022-00207	Bldg Maint - Walhalla	7,000	3,266	47%	3,734
010-206-33022-00208	Bldg Maint - Seneca	3,600	2,910	81%	690
010-206-33022-00209	Bldg Maint - Westminster	2,500	1,618	65%	882
010-206-33022-00210	Bldg. Maint - Salem	2,020	1,636	81%	384
010-206-34043-00207	Electricity - Walhalla	27,000	17,574	65%	9,426
010-206-34043-00208	Electricity - Seneca	17,000	10,500	62%	6,500
010-206-34043-00209	Electricity - Westminster	15,500	9,732	63%	5,768
010-206-34043-00210	Electricity - Salem	5,000	5,000	100%	0
010-206-34044-00207	Water - Walhalla	1,400	1,021	73%	379
010-206-34044-00208	Water - Seneca	1,000	665	67%	335
010-206-34044-00209	Water - Westminster	1,000	390	39%	610
010-206-40031-00000	Sm Capital Equip (Loc)	2,894	2,894	100%	0
010-206-40032-00000	Operational	6,000	5,980	100%	20
010-206-40032-00000-A	Youth Services	2,000	1,666	83%	334
010-206-40033-00000	Postage	906	312	35%	593
010-206-40034-00000	Food	500	155	31%	346
010-206-40101-00000	Books (Local)	86,000	48,345	56%	37,655
010-206-40102-00000	Periodicals (Local)	22,200	19,931	90%	2,269
010-206-40103-00000	AV (Local)	11,300	4,804	43%	6,496
010-206-80206-00000	Automobile Maint - Library	1,500	643	43%	857
010-206-81206-00000	Gasoline - Library	2,500	1,724	69%	776
010-206-82206-00000	Diesel - Library	2,000	1,428	71%	572
TOTAL LOCAL FUNDS		377,636	257,976	68%	119,660
Misc. Funds					
013-206-60010-00000	*Gifts, Donation (Loc)	32,127		0%	32,127
013-080-00805-11001	Nettles Trust	105,535			105,535
TOTAL MISC. FUNDS					137,662

240-206-30056-00255	Data Processing (State)	\$5,000.00	3,389.49	68%	1,610.51
240-206-30080-00255	Dues (State)	\$500.00	331.89	66%	168.11
240-206-30084-00255	Staff Development (State)	\$4,000.00	2,186.19	55%	1,813.81
240-206-40031-00255	Sm Capital (State)	\$6,304.94	3,129.76	50%	3,175.18
240-206-40032-00255	Operational (State)	\$15,000.00	9,616.73	64%	5,383.27
240-206-40045-00255	IT Equipment	\$2,695.06	2,695.06	100%	0.00
240-206-40111-00255	Books (State)	\$70,816.00	53,926.39	76%	16,889.61
240-206-40112-00255	Periodicals (State)	\$27,630.00	11,226.64	41%	16,403.36
240-206-40113-00255	AV (State)	\$16,600.00	11,782.22	71%	4,817.78
Total State Aid Funds		\$148,546.00	98,284.37	66%	50,261.63

Bookmobile and Outreach Services

January/February 2020

Brenda Lee, Bookmobile Manager

Collections: Manager chooses adult collections from Ingram and some from B&T Leasing Program; requests some juvenile reading materials from B&T Children's Lease Plan but mostly leave it to Youth Services Librarian to choose. Selects adult DVDs and adult Audiobooks on CD to be ordered.

Displays: Bulletins of events at the libraries are displayed as Branches send their postings. Friends of the Library book sale announcements are posted monthly. Posters of the new Literacy Kits placed in various places on the Bookmobile will be left up for an undetermined amount of time. At Leah Price's encouragement, we gave out Digital Downloads of some of our new titles in the system, such as Overcomer, Once Upon a Time in Hollywood, Zombieland: Double Tap, Terminator: Dark Fate, Judy, Angry Birds 2. Winners were very happy!

Manager's Projects: Maintain shelf appearance as well as housekeeping to interior of Bookmobile. Keep up with weeding. Inventory wrap-up is still pending.

Volunteers and Outreach: While I've been bragging about now having four regulars and one alternate, sickness has taken its toll the month of February. Blair Hinson and Sue Andrus filled in as needed.

Comments: Due to the flooding roads one Thursday, the Bookmobile route was cancelled. In almost 12 years, I don't ever remember that happening!

Branch Services

Jan/Feb 2020

Sue Andrus, Branch Services Librarian

Narrative

Public Relations

Patrons continue to interact with the OCPL's posts on our FaceBook account. Leah Price does a great job in selecting content.

Staff Development

As part of the Charlie Cart training requirements, I took an online class from the National Library of Medicine called "Beyond an Apple a Day: Providing Consumer Health Information at Your Library". This course consisted of seven modules, each of which took about an hour to complete.

Volunteers and Community Outreach

Planning meetings were held in January and February for the Annual Volunteer Appreciation Dinner scheduled for April 30.

Manager's Projects

The county has revised the annual employee evaluation procedure, so at the start of the new fiscal year on July 1 we will be using official job descriptions as the basis of performance evaluation rather than the vague and generic rating form previously used. Some job descriptions have not been updated since the last Compensation and Classification study in 2013 and are outdated. All job descriptions are being updated and made uniform.

Because there will be no raises in FY 19-20, completing employee evaluations during the pay period of their anniversary is not required as per the county Human Resources Department.

Job descriptions of Bookmobile Manager, Acquisitions Manager, Cataloger, and Administrative Assistant have been rewritten.

Inventory of the Bookmobile collection was done to test the upgraded Inventory module after a LS upgrade on January 14.

The interviews of candidates for the Technical Services Librarian position were interviewed on Feb 20 and Feb 21. The hiring committee consisted of Blair Hinson, Quientell Walker, Bethany Culp, and myself. I am currently running the monthly circulation statistics in the absence of a TS Librarian and will continue to do so until the new person arrives and is trained.

Issues

Programs:

During January and February, the new children's librarian Darcy Arnoll was taking on the Pre-school Story Time for Salem. Darcy will evaluate the Pre-school Story Time program numbers in Salem to see if the program should be continued. In January Salem's teen program was the Water Bottle Penguin Craft, the Popsicle Snowflake craft and the Early Literacy Craft time. In February Salem had the teen Stained Glass Bottle Vases and the Cotton Ball Heart Painting and the Early Literacy kids program.

Salem had the following regular adult programs for January and February: Time to Read Book Club, the Painting for Fun painting session for adults, E-reader Device Help time and Computer Help Time. Our, on demand classes for E-reader Device help and Computer help sessions have been getting more ongoing use. These classes we can walk a user through the process of how to download an e-book. With these classes we can also spend a little more time working with a patron to help them with any problems they may have while working on their own computer or the library's public computers.

Salem Collection Development

We continue to order well reviewed items for the Salem branch. At the Salem branch we constantly have a lookout for high quality items that interest our patrons. By having a good collection development strategy, we can keep the demand up for circulation at the Salem Library. We will be working on being sure that our money is spent for this year's budget.

Volunteers

Right now Sally Bouwman and Linda Cameron are our two current volunteers. Linda Cameron is still available to participate in programs but she has not been volunteering on a regular basis. We will be looking for another active Volunteer for our branch. Our volunteers help us so much by freeing up our time to allow us to do our regular work and to concentrate on helping patrons.

Seneca Library Branch Narrative, January/February 2020

Emily Whitmire Sluder, Branch Manager

Facilities:

This is the same as the last report:

The Roads and Bridges director has given us one quote on resurfacing the parking lot. The county requires two more quotes before we can move forward with scheduling this. We have no word on when we might be receiving more quotes.

We have reached out to the county administrator and the facilities maintenance director for an update on when the process for scheduling a new roof installation can begin. Since our original request, we have seen more leaks in the ceiling.

Collections: I would like to weed more quickly. With no way to store the books, this process is slow and our shelves remain crowded.

Programs and attendance (planned and run by Seneca staff):

LTAI (1) – 25 Drop-in Kids Craft (2) - 4, 4

Let's Get Crafty (2) – 8, 6

Meeting Room: Groups using our meeting room included Head Start, a Guardian ad litem meeting, the Red Cross, Mentor Oconee, Let's Talk About It book club, the DAR, Oconee County Republican Women, a church committee, Cedar Creek HOA, a high school reunion committee, Seneca River Women's Auxiliary, Oconee Writers' Association, a book club, Baby Read, and tutoring/study groups.

Staffing: We have a new person from Palmetto Youth Connection that is helping us out on some afternoons. Erica, a part time staff member, has left to continue as a full time Clemson student so we will fill her position in March. Emily is on the shared programming committee with other librarians and library workers in the tri-county area and will serve as its chair starting in March.

Statistics: Visits to Library: Jan – 6082, Feb – 6181

New borrowers: Jan – 107, Feb – 108

Total Volunteers: 1

Volunteer Hours: Jan – 4, Feb - 3

ILL: Jan – 16, Feb – 25

Please note that public training statistics do not include the many hours we spend helping patrons with their own devices, downloading Overdrive e-books, using the public computers, and troubleshooting their issues.

Walhalla Library

January/February 2020

Quientell Walker, Branch Manager

Narrative

Walhalla Collections: We are actively engaged in collection management at this time. This to prepare for the Location Migration project. In short, we intend to hopefully relocate the public computers, and the Children's Area. At this time, we are unsure of the actual start of this project; however, we are taking steps to ensure that it is a success. Currently we are working on removing superseded titles from the collection and replacing these with more current titles. Also we have started shelving books in Non-Fiction to more evenly distribute what is remaining in the collection.

OverDrive Collection: Total number for checkouts for 2018 was 20,884 and in 2019 this increased to 22,973. This increased interest in OverDrive has also contributed to the steady increase of hold requests. In 2018 holds totaled 4,864 and in 2019 this increased to 5,400. Part of this hold increase was due to the popularity of several titles, for example *Where the Crawdads sing*. Also the amount of purchase requests has increased since we started allowing patrons to electronically make book recommendations. Currently the number of requests is 2,575. I do make purchases from this list based on the OCPL Ordering policy as well as patron demand. Unfortunately, due to the budget and procedures I am unable to fill the majority of these requests. Below is a chart depicting this growth from 2019 to 2020.

	January 2019	January 2020	February 2019	February 2020
Unique Users	578	620	570	594

Programs:

January—Biography Book Club; Books and Chocolate; Too Good to be True?: Senior Fraud; Embroidery Program

February— Forever Young Book Club; Valentine Craft; Cyber Security: Phishing, Anyone?

Meeting Room:

January— Baby Read – 3 times; Foothills Alliance; Friends of the Library; Guardian ad Litem Oak Stone Shores HOA; Oconee Beekeepers Association; SC Legal Services; Talons POA; Widows Group

February— American Financial Education Alliance; Baby Read – 6 times; Beaver Lake Property Owners Association, Waters Edge Home Owners Association

Volunteers:

We have three new volunteers at Walhalla. They are currently working on the Rogers' Indexing Project.

Study Rooms:

January— 14

February— 14

Facilities:

January 10, 2020: Blair spoke with Eddie about this area that leads into the SC Room. Blair did state that Eddie would mention this to Lake, and he requested that a work order be sent in as well. Attached are photos of the area. **Ongoing**

January 21, 2020: The water in both of the staff toilets has changed to a tan color. However, the water from the sinks appears to be running clear. Also I did check the Men's Public Restroom and the water is clear in both the toilet and sink. From what I am able to gather it appears that the water issue is confined to the staff restrooms. Before sending this notice I did check the staff restrooms again, and it appears that the water is slowly going back to being clear. **Resolved**

February 4, 2020: The Friends of the Library have requested that the bookshelves in the Non-Fiction sales area be supported. They wanted to know if they could be bolted to wall; however, we think that it would be better to put braces across the top. I have included pictures of the area in question. **Ongoing**

Statistics:

Category	January 2020	February 2020
Visits to library	4,803	4,502
New Cards Issued	46	62
ILL	15	12

Westminster Branch Library, Jan-Feb 2020

Programs

FMN	8	Nerf Night	30 (20 kids)
Paper Snowflake Contest	4	Valentines for Veterans	248
Senior Scams	1	Passive Movie Giveaway Entries	22

Manager's Projects and Staff

- The library kicked off text notification on January 2. Many people are taking advantage of the opportunity to text or email notifications allowing them to not only receive hold notices, but also warnings and overdue notices since we do not call those. It also lessens the burden on staff when they are dealing with 50 to 100 holds each day.

User Preference	January 2, 2020	February 15, 2020
Text Notifications	185	378
Email Notifications	19,350	19,774
Phone Notifications	22,485	22,332

- Westminster has officially entered into the fishing business. Starting January 20, users can check out several fishing items including children's rods and a fly fishing rod. The library will report to the SC DNR on how many people borrow the equipment
- Kayla from the Salem branch continues to be a great help in filling in while another staff person is out on maternity leave. She is splitting her time between Westminster and Salem all the while continuing to do her programs at Salem.

Community Involvement

Marty Cline presented a great program on becoming aware of scams. While we only had one in attendance, she is still positive more will show as she continues the financial literacy programs.

The US Census Bureau set up at table in the lobby two days in February. Unfortunately, they were during the flooding and the snow so there were not very many people coming through the lobby those days.

The community came out in true fashion and created 248 valentine cards for Veterans. These were taken to the Richard M. Campbell Veterans Home in Anderson.

Facilities

While picking up litter around the library, Leah found a shiv. It was given to local police.



Youth Services Dept.
January/February 2020
Darcy Arnall, Youth Services Librarian

Overview: In January, Youth Services presented 23 programs serving 397 people. In February, Youth Services presented 22 programs serving 300 people. We are very happy with these numbers

Collection Development: Collection development is on budget thus far for the year. Spanish literacy kits are still in production due to staff shortages in the tech services department. In January, Darcy placed another order for Vox books because the titles added to the collection in 2019 have been quite popular. In February, Leah ordered the 2020 ALA Youth Media Award titles that we did not already own, and she also purchased the 2020-2021 nominees for the South Carolina Book Award.

Staff Development: DJ and Darcy attended the Every Child Ready to Read Regional Training at the State Museum in Columbia on February 4th. On February 26th, Darcy attended a webinar on the best children's books of 2019 from PCI Webinars.

Collaboration: Darcy continued in her role as a board member for First Steps, and she joined their Community Resource Development and Fundraising Committee at the January meeting. The February meeting was cancelled due to potentially inclement weather. On January 17th, Darcy attended a community meeting at Eagle Ridge School with Dan to discuss ideas for future partnerships between the Salem Library and the school. On February 11th, Darcy met with the media specialist and reading coach at Ravenel Elementary to discuss their upcoming book fair in March and summer reading promotional opportunities at their school in May. Darcy also met with the new media specialist at Westminster Elementary on February 20th to brainstorm ideas for promoting the library and literacy to her students and their parents. Darcy will be partnering on a library card drive with the school at their next book fair on March 26th.

Programs: Darcy continued leading weekly preschool storytimes at the Walhalla, Salem, Westminster, and Seneca branches in January and February, with DJ filling in when necessary. With the exception of Salem, storytime attendance has been growing during this period. In these two months, 137 kids and 109 adults attended storytime for a total of 246 participants. Overall these numbers are excellent, but Salem's individual attendance was very low. Only 8 people participated in storytimes at Salem over the months of January and February, so Darcy has decided to discontinue storytime at this branch for March and April and evaluate the response from patrons.

Youth Services also presented 6 special programs in January and February, which we plan to continue as ongoing events. The LEGO Club program that Christie started at Walhalla has been expanded to include the Seneca Library with great success. The January and February LEGO Clubs were attended by 46 kids and 29 adults for a total of 75 people. Because the LEGO Club has been so popular, Darcy has added a third LEGO Club at the Westminster Library, which will begin meeting in March. Darcy started another ongoing program in January called Explorers Club. Explorers Club is a hands-on program for ages 6-12 in which participants learn about science, history, engineering, art and more through activities and experiments. Each month focuses on a different subject or theme. The first two Explorers Club programs were attended by 24 people. We are excited to continue this program in the coming months. The final ongoing program that Youth Services introduced this period is an evening, family storytime at the Walhalla Library. Darcy wanted to start this program to

give families more options for attending library storytimes if the mornings are inconvenient. So far, attendance has been relatively low (9 people), but we will continue the program for a few more months to fully gauge community interest. Darcy has also gotten in touch with SC Dogs Therapy Group and scheduled a reading dogs program in April. This program will be for ages 6-11 and will offer an opportunity for less confident readers to practice their skills for a furry, non-judgmental listener.

Community Outreach: In January, DJ went to St. John's Lutheran Preschool for storytime serving 55 people. To expand our outreach, Darcy also re-established relationships with the daycares that Kayla had been visiting, including Kids Korner in Westminster, Our Clubhouse in Seneca, and Pennsylvania Children's Center at the Tamassee DAR School. These daycares are now receiving monthly visits from the Youth Services department. In January and February, storytimes at these locations served 142 people. On January 24th, Darcy and DJ took part in the Raising Readers Pet Adoption Gala for kindergarteners at James M. Brown Elementary. Parents were invited to participate in this event with their children, and we presented information about library services to all the parents and their children. We particularly focused on promoting the literacy kits at this event. On January 28th, Darcy and Brenda took the Bookmobile to a literacy night at Keowee Elementary. On February 3rd, Darcy did a storytime at Golden Corner Preschool in Walhalla for their art night.

Summer Reading: Preparations for Summer Reading 2020 are still progressing very well. The calendar of events is very close to being finalized. Unlike previous years, we will be continuing our morning storytimes during this summer. Darcy has received multiple requests from library staff and patrons to include storytime in the summer calendar, so we are trying to accommodate that as best we can. Storytimes will be offered on Mondays and Tuesdays during the summer at the Walhalla and Seneca branches respectively. We have also scheduled four teen programs, which will be available at the Westminster and Seneca branches. We will also continue to promote literacy through our partnership with "I Read to Animals", which will be visiting each branch once throughout the summer. A couple of our ongoing school year programs will be continued during the summer including LEGO Club and Explorers Club.

In an effort to raise funds and gather prizes for summer reading, Darcy and DJ sent support letters to over 50 local businesses asking for donations for prizes at the end of February. We expect to receive responses over the next couple of months. Darcy has also started scheduling school visits for May to promote summer reading. She will continue to contact school librarians and reading coaches over the next few months to add as many school visits as possible in May. Darcy is also working on another grant from the South Carolina State Library for the Read to Succeed Summer Camps Book Award. If we receive the grant, we will be able to give at least 400 books to students who attend the Read to Succeed Camp at Blue Ridge Elementary this summer. Finally, we have reached out to the school district to establish the library branches as food pick up locations for the Summer Feeding Program. We hope to get that finalized very soon.