



**MINUTES**  
**CONSERVATION BANK BOARD**  
**Thursday, September 13, 2012, 9:00 a.m.**  
Oconee County Administrative Offices, Council Chambers  
415 S. Pine Street, Walhalla, SC 29691

**MEMBERS**

Mr. Shea Airey, District I, Chairman  
Mr. Bob Hill, At Large Member, Vice Chairman  
Mr. Rocky Nation, District III, Secretary  
Mr. Andy Lee, District II

Mr. Marvin Prater, District IV  
Mr. Richard "Lynn" Harwell, District V  
Mr. Ed Land, At Large Member  
Ms. Elizabeth G. Hulse, Staff Liaison

The Oconee County Conservation Bank Board met in Council Chambers, 415 South Pine Street, Walhalla, SC with all Members present [except Mr. Hill & Mr. Land] and Elizabeth Hulse, staff liaison.

**Press:**

Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [[www.oconeese.com/council](http://www.oconeese.com/council)]. In addition it was made available [upon request] to the newspapers, radio stations, television stations and concerned citizens.

Member of the press present: None

**Call to Order:**

Mr. Airey called the meeting to order at 9:00 a.m.

**Approval of Minutes:**

Mr. Prater made a motion, seconded by Mr. Lee, approved 5 – 0 to approve the minutes from the August 2, 2012 meeting as presented.

**Old Business:**

**Financial Criteria Matrix**

Mr. Airey led discussion of the Evaluation Criteria Scoring sheet. He provided members of the Board with two "draft" documents [copies filed with these minutes] for input and/or approval. Lengthy discussion followed. Mr. Lee requested that a statement be added to the form to state: "The intent of the Board is to restrict subjective criteria included in the review and scoring of individual projects".

Mr. Prater made a motion, seconded by Mr. Lee, approved 5 – 0 to amend the Evaluation Criteria Scoring sheet to add the statement as outlined above.

Mr. Prater made a motion, seconded by Mr. Nation, approved 5 – 0 to approve the Evaluation Criteria Scoring sheet as amended.

**To Do List: "Know What to Expect" & "Process" Forms**

Mr. Airey led discussion of the "Know What to Expect" portion of the To Do List. Mr. Lee made a motion, seconded by Mr. Nation, approved 5 – 0 to approve the "Know What to Expect" form with the addition of the following statement: "This application, as presented, represents a binding proposal. Any approval, conditional or final, is contingent upon the Landowner's fulfillment of any and all pledges and proposals as presented in the application".

Mr. Airey led discussion of the “**Process**” portion of the To Do List.

Mr. Nation made a motion, seconded by Mr. Lee, approved 5 – 0 to approve the “Process” form as presented.

Mr. Airey asked the Staff Liaison to amend the forms as needed and prepare in final form for the Board’s final review at the next meeting.

### **Property Transfer Fee Allocation**

Mr. Airey led discussion of the form provided regarding revenue generated from real estate transfer fees. Discussion followed. The form was received as information and no action was taken by the Board regarding this matter.

Mr. Airey asked the Staff Liaison to provide information to the Board regarding revenues generated through the sale of recyclables for the next meeting.

### **New Business**

#### **Funding for the OCCB:**

Mr. Airey led discussion asking members of the Board to be prepared in the coming meetings to discuss funding mechanisms for the Board. He noted that Oconee Forever recently held a fundraiser with the intent that part of those funds be donated to the OCCB.

#### **Next Meeting:**

Mr. Airey noted the next meeting will be held October 4, 2012 and that the following issues will be on the agenda for discussion/possible action

- Approval for inclusion of “Know What to Expect” & “Process” forms
- Discussion regarding establishing an Application Process Cycle
- Recycle Revenues

#### **Adjourn:**

Mr. Airey adjourned the meeting at 9:50 a.m.

Respectfully Submitted:

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Elizabeth G. Hulse  
Staff Liaison