



# MINUTES

## BUDGET, FINANCE & ADMINISTRATION COMMITTEE

### May 8, 2018

#### MEMBERS, ALL OCONEE COUNTY COUNCIL

Ms. Edda Cammick District I, Chairwoman  
Mr. Wayne McCall, District II      Mr. Paul Cain, District III  
Mr. Julian Davis, District IV      Mr. Glenn Hart, District V

The Oconee County Budget, Finance & Administration Committee met Tuesday, May 8, 2018 at 5:30 PM in Council Chambers, Oconee County Administrative Offices, 415 South Pine Street, Walhalla, SC with Committee members Ms. Cammick, Mr. McCall, Mr. Hart, Mr. Cain and Mr. Davis, as well as Administrator Scott Moulder, County Attorney David Root, and Katie D. Smith, Clerk to Council present.

**Press:** Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [[www.oconeesc.com/council](http://www.oconeesc.com/council)]. In addition it was made available [*upon request*] to the newspapers, radio stations, television stations and concerned citizens.

Members of the press present: Justin Campbell / The Journal & Dick Mangrum / WGOG.

#### **Call to Order:**

Ms. Cammick called meeting to order at 5:30 p.m.

#### **Approval of Minutes**

Mr. Davis made a motion, seconded by Mr. Hart, approved 5 – 0, to approve the April 17, 2018 minutes as presented.

#### **Discussion Items:**

##### FY2019 TCTC Budget – Dr. Booth

Dr. Booth addressed the Committee utilizing a handout [copy filed with these minutes] highlighting the following:

- Request from FY2018 to FY2019 is \$37,500 under Physical Plant Operations
- Plant Operations Fund cover running facilities, law enforcement, custodial, grounds, utilities, etc.
- Added square footage for Student Success Center
- Ribbon cutting on August 17, 2018 at 11:00 a.m. for new campus
- No change with Capital Renovations
- Bond Support Request

Discussion continued to include:

- Construction of the building will be finished by the end of May 2018
- Oconee Industrial Group will be at Tri-County Tech on May 31, 2018
- Share space with School District of Oconee County
- Plans completed and engineered for access road

- Parking lot
- Request for increase is already included in the budget

Mr. Cain thanked Dr. Booth for being good stewards of tax dollars and pleased to go to the Student Success Center and will be helpful at the Pendleton Campus and for all of our counties. He further noted he was excited about having the new campus in Oconee County.

Dr. Booth noted it was good for students to be able to stay in the County and work and further noted there was no need for someone to drive across the Saluda River to find a good job.

Mr. Davis echoed Mr. Cain's comments, adding they are doing a fantastic job and noted he is excited to have another opportunity for citizens in Oconee County.

Dr. Booth recognized Mr. John Powell, Chairman of Commission Board; Ms. Helen Rosemond-Saunders, Oconee County Commissioner; & Ms. Cara Hamilton, Chief Business Officer. He noted Ms. Hamilton has worked closely with Mr. Moulder & the Finance staff.

Mr. Davis further noted he appreciated the staff with Oconee giving guidance to Dr. Booth and his team.

Dr. Booth further noted he appreciated the community support they have received. He noted before they broke ground, Blue Ridge Electric and Duke Energy stepped up and also Schneider Electric has made some commitments.

Discussion regarding approval of full-time Deputy Coroner – Mr. Karl Addis

Mr. Karl Addis, Oconee County Coroner, addressed the Committee utilizing a handout [copy filed with these minutes] highlighting the following:

- Currently in seventh term as Coroner
- 25 years in service and has seen many changes in our County
- County population was around 58,000 when he first began in 1993; today, an estimate of population would be around 80,000 or more
- Due to population increase, there has also been an increase in the death rate and the services required of the office that's mandated by state law
- Increase in the last couple of years of drug related deaths
- Multiple calls in a single day, sometimes occurring simultaneously
- Request funding for a full time deputy Coroner to assist in the daily operations
- Approved funds from Administrator to use Staffmark to hire a part time administrative assistant since last fall

Lengthy discussion continued to include but not limited to:

- Bill in House of Representatives that, if it passes, would allocate \$35,000 from the State to all 46 counties to be appropriated for the Coroner's office
- Has 2 vehicles in his fleet; has reserve truck
- Recommend taking the \$35,000 to help offset the base salary
- Professional line item was increased by \$12,000 to maintain the assistant through Staffmark
- Only about \$8,000 away from a full time position if the Staffmark is removed and the State approves the \$35,000
- Taken older vehicle out of the vehicle replacement plan so if there is a need to maintain two, will have to put back in in the next couple of years

Mr. Cain thanked Mr. Addis for all of his hard work he does for the County.

Mr. Addis thanked all Council members for their time and consideration for this request.

Ms. Cammick noted Sheriff Crenshaw wanted to speak regarding School Resource Officer's [SRO's] and further noted it was not on the agenda.

Discussion regarding School Resource Officer's [SRO's] – Sheriff Crenshaw

Sheriff Crenshaw addressed the Committee regarding SRO's highlighting the following:

- SRO for every school in the County, budget would not take effect until July 1<sup>st</sup>
- Would like to move as quickly as possible as school starts in August
- School District of Oconee [SDOC] comfortable with funding the two positions in their budget
- Have started advertising for these SRO's and would like to do this for the County positions as soon as possible
- Possibly identify all the positions currently on staff at the Sheriff's Office but can't move them until their positions are filled
- Around June would be when they would start so only one check would be needed from the current fiscal year
- Would have enough money and some open salary line items from throughout the year
- Request for authority and approval to start advertising and get as many positions filled in the school by August
- Great opportunity for partnership with the new Tri-County Tech campus

Discussion regarding FY 2018-2019 Administrator's Budget

Mr. Moulder addressed the Committee utilizing a handout [copy filed with these minutes] regarding the Administrator's Budget highlighting the following:

- Presented budget at the last meeting, which was held on April 17, 2018
- Additional information was given at the last meeting for Council to take into consideration prior to this meeting
- Mr. Moulder meet with Ms. Cammick, Mr. Rick Martin, & Ms. Ladale Price in preparation for this meeting
- Public safety is a very critical component & there are increasing needs in order to continue providing those services
- Best way to factor in additional SRO's, fire services, and High Falls ADA upgrades is to propose a two mill tax increase
- 1.79 mill tax increase that would be required for the public safety initiatives and increases
- 0.21 mills in debt service in order to take care of the Magistrate's \$500,000 need for a new facility
- Projects that Council would like to take into consideration and would looking at a two mill increase in order to accommodate, which is about \$8.00 on a \$100,000 home; on two hundred it's doubled; tripled for three hundred and so on
- Can accomplish items that were discussed at the last meeting with this type of proposal

Discussion followed to include:

- County mill

- Would include pay increases, the original Sheriff's positions, all SRO's, five personnel as originally proposed in the budget for Emergency Services, additional fire truck, High Falls Park restroom ADA upgrades, Magistrate's office
- All projects would be accomplished that Council discussed
- Proposal regarding SRO's vehicles would be to utilize either retired vehicles that are being replaced with the vehicle replacement money for the Sheriff this year and also just picked up 2 SRO crown vic vehicles from state surplus
- Employee pay increases are based on an anniversary date rollout and not covering the full year's cost in that first year
- Propose additional Budget, Finance, & Administration Committee meeting for Tuesday, May 22, 2018
- First reading in title only of Budget Ordinances will be on May 15, 2018

Mr. Root noted the following:

- Idea of what you are voting on in title only
- Information sheet for title only
- Administrator's proposed budget document does not include the 2 mill increase or what is funded on the Council projects document
- As a Committee, could make a motion to include in title only

Mr. Moulder noted the following:

- Budget as proposed does have some capital vehicle and replacement already presented
- Increased to another fire truck
- Fire trucks and Sheriff's Office are the two dominant expenses within the Capital Vehicle Replacement plan
- Emergency fund balance
- Lease that was used to purchase a large group of expensive equipment a few years ago and final payment is in fiscal year 2020
- Next year, two year large lease replacement and have payment in arrears so that a payment will not be due for close to a year, which will be in fiscal year 2021 budget
- Capital Lease Plan
- Transaction cost
- Fund Balance
- Focus balance
- Operating Capital Account

Ms. Ladale Price, Finance Director, gave Council the Keowee Fire District Budget and the updated Fee Schedule with the new Rock Quarry fees [copy of both filed with these minutes] as information only.

Further discussion followed to include:

- Airport fees should go up
- Policy decision
- Current budget based on fees
- Runway and ramp improvements are being completed with grant funds
- Fees as set are comparative and sufficient
- Identify any areas where you would like to increase fees
- Landing fees, Special event fees, etc.

Mr. Davis made a motion, seconded by Mr. Cain, for the approval of a full time Deputy Coroner position, with the provision that if the State approves the supplement of \$35,000, the amount in the budget would be \$8,000; however, if the State does not approve the supplement, the amount in the budget would be \$43,000.

Discussion continued to include:

- Coroner would only need \$8,000 if the State passes the proposal of \$35,000 to each of the Coroner's offices in all 46 counties
- Bill has passed the Senate but not the House
- Increase fees
- Airport revenue from 2017 was approximately \$35,000 to \$40,000 with the exception of hangar rent and jet fuel
- Hangar rent would be \$127,000 and fuel revenues would be \$845,000 per the Administrator's Recommended budget

Regarding the previous motion made by Mr. Davis, seconded by Mr. Cain, it was approved 5 – 0, for the approval of a full time Deputy Coroner position, with the provision that if the State approves the supplement of \$35,000, the amount in the budget would be \$8,000; however, if the State does not approve the supplement, the amount in the budget would be \$43,000.

Mr. Davis made a motion, seconded by Mr. McCall, to include the SRO allotment into the recommended budget ordinance.

Mr. McCall made a motion, seconded by Mr. Davis, approved 5 – 0, to amend the previous motion and add to cut down on the amount of millage increase to support the SRO's thru fees.

Regarding the previous motion made by Mr. Davis, seconded by Mr. McCall, it was approved 5 – 0, to include the SRO allotment into the recommended budget ordinance.

### **Other Business**

None at this meeting.

### **Adjourn**

Mr. Hart made a motion, approved unanimously, to adjourn the meeting at 6:41 p.m.

Respectfully Submitted:

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Katie D. Smith  
Clerk to Council