



MINUTES

BUDGET, FINANCE & ADMINISTRATION COMMITTEE

May 9, 2017

MEMBERS, ALL OCONEE COUNTY COUNCIL

Ms. Edda Cammick District I, Chairwoman
Mr. Wayne McCall, District II Mr. Paul Cain, District III
Mr. Julian Davis, District IV Mr. Glenn Hart, District V

The Oconee County Budget, Finance & Administration Committee met Tuesday, May 9, 2017 at 5:30 PM in Council Chambers, Oconee County Administrative Offices, 415 South Pine Street, Walhalla, SC with Committee members Ms. Cammick; Mr. McCall; Mr. Hart, Mr. Cain and Mr. Davis, as well as Administrator Scott Moulder, County Attorney David Root, and Katie Smith, Clerk to Council present.

Press: Pursuant to the Freedom of Information Act, notice of the meeting, date, time, place of meeting and agenda were posted on the bulletin board at the County Administrative Offices, 415 South Pine Street, Walhalla, SC, and the County Council website [www.oconeese.com/council]. In addition it was made available [*upon request*] to the newspapers, radio stations, television stations and concerned citizens.

Member of the press present: Steven Bradley – Daily Journal.

Call to Order:

Ms. Cammick called meeting to order at 6:05 p.m.

Approval of Minutes

Mr. Davis made a motion, seconded by Mr. Hart, approved 5 – 0, to approve the April 25, 2017 minutes as presented.

Mr. Moulder asked the Committee if time permits to have an Executive Session at the end of the meeting to discuss a personnel matter regarding the Community Development Director position. No direction or action can be taken as a result of the Executive Session.

Discussion Items

FY 2017-2018 Budget Process Discussion

Mr. Moulder addressed the Committee utilizing the Administrator's Recommended Budget FY 2017-2018, PowerPoint presentation and handout [copy of all filed with these minutes]. Based on the direction from the Committee at the last meeting, adjustments were made that was requested.

Discussion followed to include:

- General Fund Request amount was \$44,397,501
- Capital Vehicle Request was \$936,000 in the General Fund for Equipment and Replacements
- Revenues and Expenditures as presented in the budget was \$44,397,501 with an equivalent amount of revenue that will support those expenses
- No tax increase
- Allocation of millage
- In the process of developing the Budget Ordinance
- Factoring in the Fee-in Lieu of Tax discussion into the Budget Ordinance to be approved on an annual basis
- Special Revenue Funds
 - Sheriff Victim Services

- Solicitor's Victim Services
- 911
- Emergency Services Fund
- Tri-County Technical College Fund adjustment was made to the Pendleton campus annual payment and was relocated from another fund
- Road Maintenance stayed the same
- Economic Development was decreased
- Bridge and Culverts stayed the same
- Rock Quarry is an enterprise fund

Mr. Moulder addressed the Committee utilizing the Revenue & Expenditure Statement [copy filed with these minutes]. A question arose from the Committee wanting to know why there was a negative balance on the Revenue & Expenditure Statement. Discussion followed to include:

- \$41.9 in total revenue
- \$44.6 in total expenditure
- Expenses minus revenue is a \$2.7 hold
- Add transfers in, i.e. Rock Quarry, other funds, etc.
- Factor in other financing sources
- Budgeted amount \$0.00
- How much revenue you have left over from expenses before you factor in other financing sources
- Negative balance left over in the budget because the budgeted revenue are from other sources and other financing sources

Strategic Planning Summary

Pet Ordinance

- Rough draft of Pet Ordinance [copy filed with these minutes]
- Prices
- Existing Animal Control Officers
- Pet Licensure
- Compliance Grace Period
- Compliance Transition Period
- Microchipping provision
- Six months compliance period
- Permit for multiple dogs
- \$40 fee per unaltered animal

Sheriff Crenshaw addressed the Committee regarding animal control officers. He noted there are six employees assigned in Animal Services. Three generally stay at the shelter and three generally respond to calls for service.

Updated Proposal for Corridor Planning

- Alta Planning and Design Consultants
- Traffic and Safety along Hwy 123 Corridor
- Removed other planning devices regarding rustic elegance and land development
- Traffic design is primary focus for increased safety
- Spoke with City of Clemson about partnering but were not interested at this time but would participate, offer advice, or help
- Spoke with Clemson University professors and students that specialize in planning and urban development
- Students are not available at current time, but may be available in fall semester
- Implement draft language and planning document for ordinance development

Distracted Driving

- Enlarging numbers and making more prominent in better locations on County vehicles
- Hands-free notification on all vehicles

Other Business

None discussed at this meeting.

Mr. Davis made a motion, seconded by Mr. Hart approved 5 – 0, to amend the agenda to allow for Executive Session in reference to a personnel matter per discussion from County Administrator for Community Development and receive legal advice attendant thereto.

Mr. Davis made a motion, seconded by Mr. McCall, approved 5 – 0, to enter into Executive Session for the stated purpose as amended.

The Committee entered Executive Session at 6:56 p.m.

Council returned from Executive Session at 7:43 p.m. on a motion made by Mr. Davis, seconded by Mr. Cain, approved 5 – 0.

Ms. Cammick stated no action was taken in Executive Session.

Adjourn

Mr. Davis made a motion, approved unanimously, to adjourn the meeting at 7:43 p.m.

Respectfully Submitted:

Katie D. Smith
Clerk to Council