



**UPDATED A G E N D A**  
**OCONEE COUNTY COUNCIL MEETING**  
**October 03, 2023**  
**6:00 PM**

Council Chambers, Oconee County Administrative Offices  
415 South Pine Street, Walhalla, SC

**Call to Order**

**Moment of Silence**

**Invocation by County Council Chaplin**

**Pledge of Allegiance to the Flag of the United States of America**

**Approval of Minutes**

September 19, 2023 Regular Meeting Minutes

**County Attorney Comments**

**County Administrator Comments**

**Millage Presentation to Council**

*Mrs. Christy Hubbard / Oconee County Auditor*

**Public Comment Session**

*[Limited to a total of fifty (50) minutes, five (5) minutes per person]*

*If you are not able to attend in person and you have a comment, you may submit it by emailing [jennifercadams@oconeesc.com](mailto:jennifercadams@oconeesc.com) or calling 864-718-1023, so that your comment may be read into the record.*

**Council Member Comments**

**Third Reading of the Following Ordinances**

*None scheduled for this meeting.*

**Second Reading of the Following Ordinances**

**ORDINANCE 2023-17** AN ORDINANCE AUTHORIZING, PURSUANT TO TITLE 12, CHAPTER 44 OF THE CODE OF LAWS OF SOUTH CAROLINA 1976, AS AMENDED, THE EXECUTION AND DELIVERY OF A SPECIAL SOURCE REVENUE CREDIT AGREEMENT BY AND BETWEEN OCONEE COUNTY, SOUTH CAROLINA, AND A COMPANY IDENTIFIED FOR THE TIME BEING AS PROJECT GALT, ACTING FOR ITSELF, ONE OR MORE CURRENT OR FUTURE AFFILIATES AND OTHER PROJECT COMPANIES (COLLECTIVELY, "COMPANY"); PROVIDING FOR A FEE IN LIEU OF AD VALOREM TAXES INCENTIVE; PROVIDING FOR A SPECIAL SOURCE REVENUE CREDIT; CREATING A, OR MODIFYING AN EXISTING, JOINT COUNTY INDUSTRIAL AND BUSINESS PARK BETWEEN OCONEE COUNTY AND PICKENS COUNTY SO AS TO DESIGNATE THE PROPERTY OF THE PROJECT AS PART OF THE PARK; AND OTHER RELATED MATTERS.

**COUNCIL MEMBERS**

Matthew Durham, Chair, District II      Don Mize, Vice Chair, District III  
Glenn Hart, Chair Pro-Tem, District V      John Elliott, District I  
Julian Davis, III, District IV

## First Reading of the Following Ordinances

**ORDINANCE 2023-18** AN ORDINANCE AMENDING CHAPTER 32 OF THE OCONEE COUNTY CODE OF ORDINANCES, IN CERTAIN LIMITED REGARDS AND PARTICULARS ONLY, REGARDING AMENDMENTS (DELETIONS) TO THE SIGN CONTROL ORDINANCE OF OCONEE COUNTY; AND OTHER MATTERS RELATED THERETO.

## First & Final Reading for the Following Resolutions

*None scheduled for this meeting.*

## Discussion Regarding Action Items

### Anderson / Oconee Reginal Forensics Laboratory

This partnership between the Anderson County Sheriff's Office and the Oconee County Sheriff's Office has been in place since 2001. The laboratory is based in Anderson, South Carolina and provides for forensic drug analysis; clandestine drug laboratory investigation and analysis; expert forensic testimony; consultation and assistance from a sworn DEA Task Officer as necessary; and training for agencies in the areas of clandestine lab safety and investigation.

The OCSO is requesting approval and authorization to pay this expense in future years regardless of reasonable increases due to rising supply costs, etc. and it does not exceed the budgeted amount.

This partnership provides quality and timely analysis of submitted drug cases for all agencies in the Tenth Judicial Circuit which includes Anderson County and Oconee County. This eliminates the need for sworn personnel to drive to Columbia to submit evidence thereby reducing fuel and personnel costs. Also, we do not have to rely on a SLED forensics expert to drive from Columbia to testify in court. This results in cases being closed in a more timely manner. Anderson County Sheriff's Office is responsible for the salaries of all laboratory personnel. The operational budget (all supplies, equipment costs/repairs, etc.) are split equally between Anderson County Sheriff's Office and Oconee County Sheriff's Office.

*It is staff's recommendation that Council:*

- 1. Approve the request to renew services provided by Anderson / Oconee Regional Forensics Laboratory in the amount of \$59,000.00.*
- 2. Approve this expense in future years as long as it does not exceed the approved budget amount.*

**Title: 2023 Chevrolet Silverado**

**Department: Sheriff's Office**

**Amount: \$51,998.00**

**Procurement was approved by Council in Fiscal Year 2023-2024 budget process.**

**Budget: \$51,998.00    Project Cost: \$51,998.00    Balance: \$0.00**

**(Funding from Capital Equipment / (325) Vehicle Fund)**

The Fiscal year 2023-2024 Capital Replacement plan includes one (1) Chevrolet Silverado for the Sheriff's Office / Investigations.

The new vehicle will replace a 2007 F-150 with 158,700 miles. The 2007 F-150 being replaced will be sold as surplus or replace older vehicles used in other County departments. The Fleet Maintenance Director also approves this purchase.

Love Chevrolet of Columbia, SC was awarded SC State Contract # 440031134 for Chevrolet vehicles, contract expires 9-12-2024.

Love Chevrolet of Columbia, SC is a SC State Contract holder for Chevrolet vehicles.

*It is the staff's recommendation that Council approve the purchase of one (1) Chevrolet Silverado from Love Chevrolet of Columbia, SC, in the amount of \$51,998.00.*

### COUNCIL MEMBERS

Matthew Durham, Chair, District II    Don Mize, Vice Chair, District III  
Glenn Hart, Chair Pro-Tem, District V    John Elliott, District I  
Julian Davis, III, District IV

**Procurement #: RFP 23-01**  
**Amount: \$59,500.00**

**Title: Classification, Compensation and Time Use Study**  
**Department: Administration**

**Procurement was approved by Council in Fiscal Year 2023-2024 budget process.**

**Budget: \$59,500.00    Project Cost: \$59,500.00    Balance: \$0.00**

**(Funding for this project will come from open position salaries.)**

At the June 6, 2023 Council meeting, County Council directed Staff to issue an RFP for a Classification, Compensation and Time Use Study for a firm to provide a detailed analysis and investigation to gather information about various aspects of compensation and time allocations. The study is to provide a comprehensive understanding of how individuals are compensated for their work and how they allocate their time across different activities. The study should include a collection of various factors including salaries, wages, benefits and time spent on tasks or activities to understand the employee's job scope.

RFP 23-01 Classification Compensations and Time Use Study was issued on July 19, 2023, sent to four (4) firms and downloaded by twenty-four (24) firms. Five (5) proposals were received on August 29, 2023.

An Evaluation Committee consisting of County Staff reviewed / scored all responses and recommended interviewing the two (2) firms with the highest scores in Round 1. The Committee conducted interviews on September 19, 2023 and unanimously recommended Evergreen Solutions, LLC of Tallahassee, FL for the award.

*It is the staff's recommendation that Council approve:*

- 1. The Award of RFP 23-01 Classification, Compensation and Time Use Study to Evergreen Solutions, LLC of Tallahassee, FL, in the amount of \$59,500.00.*
- 2. Authorize the County Administrator to execute the contract documents for this project.*

## **Council Committee Reports**

*None scheduled for this meeting.*

## **Board & Commission Appointments**

*The Board & Commission seats listed below are co-terminus with Council District seats and will require [in the 1st quarter of 2023] appointment and/or reappointment as follows:*

### **Agricultural Advisory Board**

At-Large: One questionnaire on file for this seat

## **Executive Session**

*[upon reconvening Council may take a Vote and/or take Action on matters brought up for discussion in Executive Session, if required]*

*None scheduled for this meeting.*

## **Adjourn**

### **COUNCIL MEMBERS**

Matthew Durham, Chair, District II    Don Mize, Vice Chair, District III  
Glenn Hart, Chair Pro-Tem, District V    John Elliott, District I  
Julian Davis, III, District IV