

A G E N D A
SPECIAL MEETING, OCONEE COUNTY COUNCIL
THURSDAY, NOVEMBER 18, 1999
4:30 PM
OCONEE ADMINISTRATIVE OFFICE
415 SOUTH PINE STREET
WALHALLA, SC

1. Call to Order
2. Invocation
3. Consideration of Approval of Request to Exceed Twenty Percent (20%) Change Order Cap for Electrical Contract at Pine Street Complex – Mr. Jon Caine, County Engineer
4. Consideration of Request to Purchase Computer for Solicitor's Office
5. Adjourn

MEMBERS, OCONEE COUNTY COUNCIL

Mr. Tim O. Hall, III, District I Mr. J. Harold Thomas, District II
Mr. Harry R. Hamilton, District III Mrs. Ann H. Hughes, District IV
Mr. Charles R. Timms, District V

MINUTES, SPECIAL MEETING OCONEE COUNTY COUNCIL

The Oconee County Council held a special meeting Thursday, November 18, 1999 at 4:30 PM in Council Chambers, 415 South Pine Street, Walhalla, SC with all Council Members except Mrs. Hughes present.

Press:

Members of the press notified (Via Facsimile): Journal/Tribune, Keowee Courier, Westminster News, Anderson Independent, Greenville News, WGOG Radio, WSNW Radio, WYFF TV, WLOS TV & WSPA TV.

There were no members of the press present.

Call to Order:

The meeting was called to order by Supervisor-Chairman Orr.

Invocation:

The invocation was given by Mr. Thomas.

Pine Street Complex:

Upon recommendation of Mr. Jon Caime, County Engineer, Mr. Hamilton made a motion, seconded by Mr. Thomas that the administration be permitted to exceed the twenty percent (20%) change order cap for the electrical contract at the Pine Street Complex. Mr. Caime explained that the cause of the excess was due to change orders as delineated on the attached summary. (See attachment)

After a brief discussion, Mr. Hall made a motion, seconded by Mr. Thomas, approved 4 – 0 that the motion be amended to include that the excess funds will be taken from the contingency account for Pine Street.

The motion, as amended was then adopted 4 – 0.

Solicitor's Office:

Upon request of Mrs. Linda McMahan of the Solicitor's Office, Mr. Thomas made a motion, seconded by Mr. Timms, approved 4 – 0 that the moratorium be lifted to allow the Solicitor's Office to purchase the computer as approved in the 1999-2000 budget ordinance.

Special Meeting:

A special meeting was scheduled Monday, November 22, 1999 for the purpose of considering an ordinance to amend the multi-park ordinance with Pickens County.

Minutes, Special Meeting, Oconee County Council

November 18, 1999

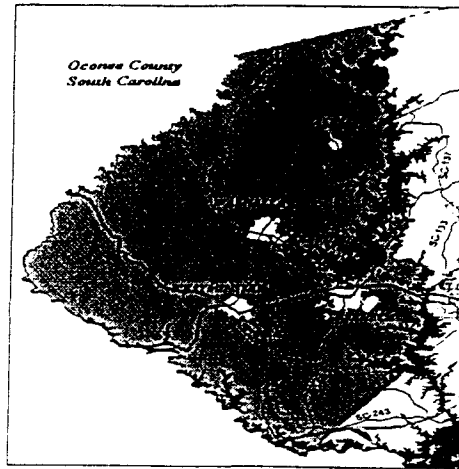
Adjourn:

Adjourn: 4:55 PM

Respectfully Submitted

Opal O. Green
Opal O. Green
Council Clerk

Oconee County Engineering
"Designing a Better Tomorrow"



MEMORANDUM

To: County Council, Harrison, MAD, Phyl

FROM: Jon 

RE: PINE STREET ELECTRICAL SUBCONTRACT

DATE: November 16, 1999

IMPORTANT: REQUIRES IMMEDIATE ATTENTION

I am requesting Councils approval to exceed the 20% change order cap for this contract with Clements Electrical. Delay in approval will delay completion of this project.

Our purchasing procedures allow us to increase a contract sum up to 20% with change orders without Council action if money is available in the budget for that project. Pine Streets Electrical contract sum to Clements Electrical was \$110,400 therefore up to \$22,080 in change orders could be issued without further Council Action.

We have issued nine change orders for \$26,377.15 with the primary overage due to change order 5 in the amount of \$8649.15 which exceeded the 20% change order cap. However this change order was competitively priced with two other phone cable vendors (for phase 2) and I believe this item was discussed with Council. Clements was the lowest price of the three vendors solicited. In hindsight a separate PO should have been issued for this change order.

It is important to note that change orders are for unforeseen conditions not anticipated in the original contract. With the separation of contracts as we have in this Pine Street project and due to the fact that we have unforeseen conditions with an existing facility, change orders

Jon Caime
Oconee County Engineering
Email: jcaime@carol.net

(864) 638-4223
Fax 638-4241

were inevitable. A history of change orders and list of known anticipated change orders is included for reference. We have a few change orders pending with Clements Electrical to finish Phase 3.

Change Order #1 \$3,000: Needed due to changes in the Annex connector location and for changes due to Structural considerations.

Change Order #2 \$7,440: Needed due to changes in the Annex connector location.

Change Order #3 \$2,921: Needed due to changes in the Annex connector location.

Change Order #4 \$1,363: Needed due to changes in the Annex connector location.

Change Order #5 \$8,649.15: Needed for phase 2 phone wires. Competitively priced work order with Clements as Low bidder.

Change Order #6 \$2,300: Needed due addition of drive thru to electrical contract. Not included with original contract.

Change Order #7 \$0: Needed due extension in contract time for timely execution of remaining phases of contract.

Change Order #8 \$700: Needed due addition of opening between planning and building Codes in phase 3

Change Order #9 \$400: Needed due wiring of hot water heater for phase 3 bathrooms

KNOWN FUTURE CHANGE ORDERS:

Change Order #10 \$1,226.65: Needed to wire lights in sidewalk/courtyard area where originally designed connector was to be located.

Change Order #11 \$2,358.04: Needed to install electrical requirements for RACES for Emergency Preparedness radio room.

copy 5-7-99
mailed 5-17-99

OONEE COUNTY PURCHASING DEPARTMENT

415 S. Pine St.
Walhalla, S.C. 29691

CHANGE ORDER

Buying Agent
Marianne A. Dillard

TO: Clements Electrical	CHANGE ORDER NUMBER:	1
P. O. Box 2041	PURCHASE ORDER NUMBER:	35687
Seneca, SC 29679	PURCHASE ORDER DATE:	1/21/99

You are hereby directed to make the following changes in this Purchase Order:

Changes associated with installation of shear walls in Annex, changes for lighting in annex per agreement with Jim Smith and reattach wire that was removed.	\$	3,000.00
--	----	----------

Total this Change Order:	\$	3,000.00
--------------------------	----	----------

The original Purchase Order sum was.....	\$	110,400.00
Net change by previous Change Orders.....	\$	-
Purchase Order sum prior to this Change Order was.....	\$	110,400.00
P.O. sum will be increased by this Change Order.....	\$	3,000.00
New P.O. sum including this Change Order will be.....	\$	113,400.00
Delivery time will be: <u>Unchanged</u>		

Vendor: Clements Electrical P. O. Box 2041 Seneca, SC 29679	Owner: Oconee County 415 S. Pine St. Walhalla, SC 29691
---	---

By: _____
Date: _____

By: Marianne Dillard
Marianne Dillard
Date: 5/7/99

338-4141
338-4142

OONEE COUNTY PURCHASING DEPARTMENT

415 S. Pine St.
Walhalla, S.C. 29691

Purchasing Agent
Marianne A. Dillard

CHANGE ORDER

TO: Clements Electrical	CHANGE ORDER NUMBER:	2
P. O. Box 2041	PURCHASE ORDER NUMBER:	35687
Seneca, SC 29679	PURCHASE ORDER DATE:	1/21/99

You are hereby directed to make the following changes in this Purchase Order:

400 AMP panel change as per quote 4-17-99:		
Scope of Work: Demo existing HVAC Service, deduct 400A disconnect, add new 400A I-Phase HVAC Service, add new surge suppressor - suppressor specified on drawings, add 60 3-pole breaker for LP2 surge suppressor. NOTE: If Ditch Surge Suppressor is approved, deduct \$2,000.00	\$	4,794.00
80 hours labor calculated with 2 men for 5 days, 8 hours per day at \$35.00 per manhour.	\$	2,800.00
1 hour labor deduction for demo of new 400A disconnect	\$	(150.00)
 Total this Change Order:	 \$	 7,444.00

The original Purchase Order sum was.....
 Net change by previous Change Orders.....
 Purchase Order sum prior to this Change Order was.....
 P.O. sum will be increased by this Change Order.....
 New P.O. sum including this Change Order will be.....
 Delivery time will be: 29-Jul-99

10:30
 Jon called
 w/ Clements
 CO # 2 will
 be less
 2,000.00
 using Ditec
 surge suppr
 - will make
 correction a
 billing

Phone
) 638-4141

Vendor: Clements Electrical
 P. O. Box 2041
 Seneca, SC 29679

Owner: Oconee Coun
 415 S. Pine S
 Walhalla, SC

) 638-4142

By: Janet Clements
 Date: 5/24/99

By: Marianne Dill
 Date: 5/21/99

OONEE COUNTY PURCHASING DEPARTMENT

415 S. Pine St.
Walhalla, S.C. 29691

CHANGE ORDER

ing Agent
ie A. Dillard

TO: Clements Electrical	CHANGE ORDER NUMBER:	3
P. O. Box 2041	PURCHASE ORDER NUMBER:	35687
Seneca, SC 29679	PURCHASE ORDER DATE:	1/21/99

You are hereby directed to make the following changes in this Purchase Order:

Add bathroom fixtures as per your quote dated 4-17-99:		
Scope of Work: Add four (4) type SB surface mount fluorescent fixtures, add two (2) type SBE surface mount fluorescent fixture with emergency battery, add two (2) GFCI duplex receptacles, add two (2) exhaust fans.	\$	1,241.00
48 hours labor calculated at 2 men for 3 days, 8 hour day at \$35.00 per manhour.	\$	1,680.00

Total this Change Order: \$ 2,921.00

The original Purchase Order sum was.....	\$	110,400.00
Net change by previous Change Orders.....	\$	10,444.00
Purchase Order sum prior to this Change Order.....	\$	120,844.00
P.O. sum will be increased by this Change Order.....	\$	2,921.00
New P.O. sum including this Change Order will be.....	\$	123,765.00
Delivery time will be: <u>Unchanged (29-Jul-99)</u>		

Vendor: Clements Electrical
P. O. Box 2041
Seneca, SC 29679

Owner: Oconee County
415 S. Pine St.
Walhalla, SC 29691

By: [Signature]
Date: 5/25/99

By: [Signature]
Date: 5/21/99

8-25
led
to
will
is
oo
Diteh
surpu
make
tion
ny

3-4141

3-4142

OONEE COUNTY PURCHASING DEPARTMENT

415 S. Pine St.
Walhalla, S.C. 29691

CHANGE ORDER

TO: Clements Electrical
P. O. Box 2041
Seneca, SC 29679

CHANGE ORDER NUMBER: 4
PURCHASE ORDER NUMBER: 35687
PURCHASE ORDER DATE: 1/21/99

You are hereby directed to make the following changes in this Purchase Order:

Add corridor fixtures as per quote 4-17-99:
Scope of work: Add two (2) type SB fluorescent fixtures, add two (2) receptacles, add one (1) exit sign. \$ 1,083.00
8 hours labor calculated at 2 men for 1/2 day, 8 hour day at \$35.00 per manhour. \$ 280.00

Total this Change Order: \$ 1,363.00

The original Purchase Order sum was..... \$ 110,400.00
Net change by previous Change Orders..... \$ 13,365.00
Purchase Order sum prior to this Change Order was..... \$ 123,765.00
P.O. sum will be increased by this Change Order..... \$ 1,363.00
New P.O. sum including this Change Order will be..... \$ 125,128.00
Delivery time will be: Unchanged (29-Jul-99)

Vendor: Clements Electrical
P. O. Box 2041
Seneca, SC 29679

Owner: Oconee County
415 S. Pine St.
Walhalla, SC 29691

By: Jarret Clements
Date: 5/25/99

By: Marianne Dillard
Date: 5/21/99
Marianne Dillard

8-25
led
to
will
=
oo
Ditet
surpu
make
ion n
y

Put copies of
change orders
2-5 in Mail
& Jan's mailboxes
- Mon. AM 5-24-99

HASING DEPARTMENT

415 S. Pine St.
Walhalla, S.C. 29691

Age
7.2

ORDER

CHANGE ORDER NUMBER: 5
PURCHASE ORDER NUMBER: 35687
PURCHASE ORDER DATE: 1/21/99

You are hereby directed to make the following changes in this Purchase Order:

Add phone conduit to bonding as per quote 4-17-99:
Scope of Work: Add 2" conduit for 50 pair phone cable, add two (2) \$ 3,049.15
1" conduits with pull strings for data cables, add 50 pair phone cable,
add 4/0 bare copper cable for bonding services, add 1 1/2" EMT
conduit and fittings for bonding services.
160 hours labor calculated at 2 men for 10 days, 8 hour day at \$ 5,600.00
\$35.00 per manhour.

Total this Change Order: \$ 8,649.15

The original Purchase Order sum was..... \$ 110,400.00
Net change by previous Change Orders..... \$ 14,728.00
Purchase Order sum prior to this Change Order was..... \$ 125,128.00
P.O. sum will be increased by this Change Order..... \$ 8,649.15
New P.O. sum including this Change Order will be..... \$ 133,777.15
Delivery time will be: Unchanged (29-Jul-99)

Vendor: Clements Electrical
P. O. Box 2041
Seneca, SC 29679

Owner: Oconee County
415 S. Pine St.
Walhalla, SC 29691

By: Janet Clements
Date: 5/25/99

By: Marianne Dillard
Date: 5/21/99

8-25
led
to
will
2
or
Diteb
surpr
make
im n
y

OCONEE COUNTY PURCHASING DEPARTMENT

RECEIVED

JUL 09 1999

415 S. Pine St.

OCONEE COUNTY
PURCHASING DEPT

Walhalla, S.C. 29691

CHANGE ORDER

Agent
M. Dillard

TO: Clements Electrical	CHANGE ORDER NUMBER:	6
P. O. Box 2041	PURCHASE ORDER NUMBER:	35687
Seneca, SC 29679	PURCHASE ORDER DATE:	1/21/99

You are hereby directed to make the following changes in this Purchase Order:

Drive-thru window as per quote (copy attached) with additional items listed, dated 6-29-99	\$	2,300.00
ATTENTION: Jonathan		

Total this Change Order:	\$	2,300.00
--------------------------	----	----------

The original Purchase Order sum was.....	\$	110,400.00
Net change by previous Change Orders.....	\$	23,377.15
Purchase Order sum prior to this Change Order was.....	\$	133,777.15
P.O. sum will be increased by this Change Order.....	\$	2,300.00
New P.O. sum including this Change Order will be.....	\$	136,077.15
Delivery time will be: <u>Unchanged (July 29, 1999)</u>		

Vendor: Clements Electrical
P. O. Box 2041
Seneca, SC 29679

Owner: Oconee County
415 S. Pine St.
Walhalla, SC 29691

By: *Arthur Clements V.P.*
Date: 7/9/99

By: *Marianne Dillard*
Marianne Dillard
Date: 7/6/99

2
S
Dite
wpu
make

ENT

Pine St.

S.C. 29691

CHANGE ORDER

Agent
M. A. Dillard

TO: Clements Electrical
P. O. Box 2041
Seneca, SC 29679

CHANGE ORDER NUMBER: 7
PURCHASE ORDER NUMBER: 35687
PURCHASE ORDER DATE: 1/21/99

You are hereby directed to make the following changes in this Purchase Order:

You are requested to interrupt and temporarily delay work on this contract until further notice. The purpose of our request is to allow the County and another contractor working on the remodeling of Phase 3 to catch up their work so that you may finish. Our request is effective July 14, 1999. Your completion date is scheduled for July 29, 1999. The County will give you a minimum of 48 hours notice when we are ready for you to come back and finish. You will then have 15 calendar days to complete the contract.

Total this Change Order: \$ -

The original Purchase Order sum was.....	\$ 110,400.00
Net change by previous Change Orders.....	\$ 25,677.15
Purchase Order sum prior to this Change Order was.....	\$ 136,077.15
P.O. sum will be increased by this Change Order.....	\$ -
New P.O. sum including this Change Order will be.....	\$ 136,077.15
Delivery time will be: <u>To be announced</u>	

Clements Electrical
P. O. Box 2041
Seneca, SC 29679

Owner: Oconee County
415 S. Pine St.
Walhalla, SC 29691

for to OK
any requests
M. A. Dillard

Upton Clements
8-12-99

By: Marianne Dillard
Marianne Dillard
Date: 7/13/99

dated 10/29/99

EE COUNTY PURCHASING DEPARTMENT

*415 S. Pine St.
Walhalla, S.C. 29691*

CHANGE ORDER

TO: Clements Electrical P. O. Box 2041 Seneca, SC 29679	CHANGE ORDER NUMBER: 8
	PURCHASE ORDER NUMBER: 35687
	PURCHASE ORDER DATE: 1/21/99

You are hereby directed to make the following changes in this Purchase Order:

Change order to re-work wiremold on new door opening Rooms 220 and 218, materials and labor as per quote dated 10-8-99. \$ 700.00
 ATTENTION: Jonathan Smith

Total this Change Order: \$ 700.00

The original Purchase Order sum was.....	\$ 110,400.00
Net change by previous Change Orders.....	\$ 25,677.15
Purchase Order sum prior to this Change Order was.....	\$ 136,077.15
P.O. sum will be increased by this Change Order.....	\$ 700.00
New P.O. sum including this Change Order will be.....	\$ 136,777.15
Delivery time will be: _____ To be announced	

Vendor: Clements Electrical
 P. O. Box 2041
 Seneca, SC 29679

Owner: Oconee County
 415 S. Pine St.
 Walhalla, SC 29691

By: _____
 Date: _____

By: *Marianne Dillard*
 Marianne Dillard
 Date: 10/8/99

OCCONEE COUNTY PURCHASING DEPARTMENT

415 S. Pine St.
Walhalla, S.C. 29691

CHANGE ORDER

Purchasing Agent
Marianne A. Dillard

TO: Clements Electrical
P. O. Box 2041
Seneca, SC 29679

CHANGE ORDER NUMBER: 9

PURCHASE ORDER NUMBER: 35687

PURCHASE ORDER DATE: 1/21/99

You are hereby directed to make the following changes in this Purchase Order:

Provide labor and material for 220 hook-up, 30 AMP service for bathroom hotwater heater. \$ 400.00

Total this Change Order: \$ 400.00

The original Purchase Order sum was.....	\$ 110,400.00
Net change by previous Change Orders.....	\$ 26,377.15
Purchase Order sum prior to this Change Order was.....	\$ 136,777.15
P.O. sum will be increased by this Change Order.....	\$ 400.00
New P.O. sum including this Change Order will be.....	\$ 137,177.15
Completion Date/Delivery Time: _____	<u>To be announced</u>

Telephone
(864) 638-2141

Fax
(864) 638-2142

Insufficient funds
encumbered too much

Owner: Oconee County
415 S. Pine St.
Walhalla, SC 29691

By: Marianne Dillard
Marianne Dillard
Date: 10/19/99

Copy to Sally

Office of Solicitor
TENTH JUDICIAL CIRCUIT
ANDERSON & OCONEE COUNTIES

ANDERSON COUNTY
ANDERSON COUNTY COURTHOUSE
ANDERSON, SC 29621
TELEPHONE (864) 260-4046



OCONEE COUNTY
OCONEE COUNTY COURTHOUSE
WALHALLA, SC 29691
TELEPHONE (864) 638-4294

GEORGE M. DUCWORTH, SOLICITOR

TO: OCONEE COUNTY COUNCIL

DATE: NOVEMBER 16, 1999

RE: COMPUTER PURCHASE

IN OUR 1999-2000 BUDGET REQUEST, COUNCIL APPROVED OUR REQUEST FOR THE POSITION OF VICTIM ADVOCATE AND JUVENILE ARBITRATION COORDINATOR. ALONG WITH THE POSITION, COUNCIL APPROVED FUNDS TO PURCHASE A COMPUTER, PRINTER AND MONITOR. HOWEVER, WE UNDERSTAND THAT COUNCIL HAS ASKED THAT NO NEW COMPUTERS BE PURCHASED UNTIL THE POSITION OF INFORMATION TECHNOLOGY COORDINATOR IS FILLED SO THAT ALL NEW PURCHASES MAY BE CONFIRMED AS COMPATIBLE WITH EXISTING SYSTEMS AND UPGRADEABLE TO MEET FUTURE NEEDS

THE SOLICITOR'S OFFICE WOULD REQUEST THAT COUNCIL ALLOW US TO PROCEED WITH REQUISITIONING THE NEW COMPUTER AS SOON AS POSSIBLE, FOR THE FOLLOWING REASONS:

1. OUR OFFICE HAS INSTALLED A COMPLETE NETWORKED COMPUTER SYSTEM WITHIN THE PAST YEAR, WHICH IS Y2K COMPLIANT AND HAS THE CAPACITY TO HAVE EXPANDED NETWORK CAPABILITIES IN THE FUTURE.
2. WE WOULD REQUEST EQUIPMENT IDENTICAL TO THE FIVE (5) WORKSTATIONS WE ARE CURRENTLY USING IN OUR OFFICE.
3. CURRENTLY OUR VICTIM ADVOCATE IS NOT CONNECTED TO CRIMINAL INFORMATION THROUGH THE NETWORK AND HAS TO WORK AT OTHER WORKSTATIONS TO COMPLETE HER WORK AND ASSIST VICTIMS AND JUVENILES.

THANK YOU VERY MUCH FOR YOUR CONSIDERATION IN THE MATTER.

SINCERELY,
CHRISTINA ADAMS, DEPUTY SOLICITOR