

AGENDA
OCONEE COUNTY COUNCIL MEETING
TUESDAY, JUNE 1, 1999
7:00 PM
OCONEE COUNTY ADMINISTRATIVE OFFICES
415 S. PINE STREET
WALHALLA, SC 29691

1. Call to Order
2. Invocation
3. Approval of Minutes
4. Discussion Regarding Rules, Regulations & Enforcement of Video Poker Laws – Mr. Stacy Drakeford
5. Consideration of Approval of the following ATAX Grants:
 - (a) Seneca Chamber of Commerce - \$4,125 – Mr. Jack Bishop
 - (b) West Oak Young Farmers – \$3,000 – Mr. Andy Davis
 - (c) Discover Upcountry - \$15,000 – Mr. Andy Davis
6. Discussion Regarding Leasing of County Property located in Walhalla:

Ms. Tina Cobb
Mr. Randy Chastain
7. Appointment of Selection Committee to Interview Responses from Consultants to the Courthouse Master Plan & Schematic Phase Design RFP – Ms. Marianne Dillard, Purchasing Agent
8. Consideration of First Reading of Ordinance 99-6, “AN ORDINANCE CREATING THE OCONEE COUNTY TOURISM COMMISSION”
9. Consideration of First Reading of Ordinance 99-7, “AN ORDINANCE AMENDING ORDINANCE 79-21 SO AS TO CHANGE THE NAME OF THE COMMISSION CREATED THEREUNDER FROM THE OCONEE COUNTY PARKS, RECREATION & TOURISM COMMISSION AND PROVIDE FOR THE FUNCTION, POWERS AND DUTIES THEREOF AND OTHER MATTERS RELATING THERETO”
10. Consideration of Approval of Resolution 99-10, “A RESOLUTION HONORING MR. HERBERT J. ‘HERB’ HOSEA”
11. Consideration of Approval of Resolution 99-12, “A RESOLUTION SETTING FORTH THE SCHEDULE OF PERMIT FEES”

A G E N D A – T U E S D A Y – J U N E 1, 1999 – 7:00 P M

12. Old Business
13. New Business
14. Adjourn

Prior to the regular Council Meeting at 7:00 PM there will be an open session at 6:30 PM for the public to express their concerns to Council. Anyone wishing to speak will need to sign in and give the subject on which they wish to speak.

There will be a meeting of the Oconee County Roads & Transportation Committee Tuesday, June 1, 1999 at 4:30 PM for the purpose of making a site visit to a roadway and discussion other roadway problems.

MEMBERS, OCONEE COUNTY COUNCIL

Mr. Tim O. Hall, District I Mr. J. Harold Thomas, District II
Mr. Harry R. Hamilton, District III Mrs. Ann H. Hughes, District IV
Mr. Charles R. "Chuck" Timms, District V

MINUTES, OCONEE COUNTY COUNCIL MEETING

The regular meeting of the Oconee County Council was held Tuesday, June 1, 1999 at 7:00 PM in Council Chambers with all Council Members and the County Attorney present.

Press:

Members of the press notified (by mail): Journal/Tribune, Keowee Courier, Westminster News, Anderson Independent, Greenville News, WGOG Radio, WSNW Radio, WCCP Radio, WPEK Radio, The Times Upstate, Northland Cablevision, WYFF TV, WSPA TV & WLOS TV.

Members of the press present: Laura Gabrels – Anderson Independent, Terry Cregar – Greenville News & Ashton Hester – Keowee Courier.

Call to Order:

The meeting was called to order by Vice Chairman Hamilton who welcomed the guests and media.

Invocation:

Mr. Thomas gave the invocation.

Minutes:

The Council Clerk informed Council there was a correction to page 3 of the minutes of the regular meeting held May 18, 1999. The minutes should read: After considerable discussion, it was the recommendation of the Purchasing Contracting, Real Estate, Building & Grounds Committee to continue to study for the design and construction of these seventeen hangars rather than to proceed with the design and construction of these seventeen hangars.

With this correction, Mrs. Hughes made a motion, seconded by Mr. Thomas, approved 5 - 0 that the minutes of the regular meeting held May 18, 1999 and the minutes of the two special meetings held May 25, 1999 be adopted as presented.

Agreement with City of Westminster:

Upon request of Mr. William Strachan, Westminster City Administrator, Mr. Timms made a motion, seconded by Mrs. Hughes, approved 5 – 0 that the county enter into an agreement with the city to perform the duties of Building Inspector for the City of Westminster during the times of incapacity of the City of Westminster's Building Inspector contingent upon the agreement conforming to the County Attorney's modifications.

Video Poker Discussion:

Captain Stacy Drakeford of the South Carolina Law Enforcement Division addressed Council regarding video poker in the county. Captain Drakeford informed Council that the distance a casino has to be from a church, park, etc. is measured five hundred feet outside a municipality and three hundred feet inside a municipality from the nearest entrance to the nearest entrance. He further informed Council this could be measured either by vehicle or by walking. A park has to be a public park and a church has to be a place where services are held.

Captain Drakeford further informed Council that each room in an establishment is a separate location and each location can pay out \$125 per day. Advertising should be limited to adult video games or video games. If an establishment serves alcohol, they have to have a license.

At this time, there is basically not a lot the county can do to curb video game establishments from locating anywhere in the county.

ATAX Grants:

Upon recommendation of Mr. Jack Bishop, ATAX Committee, Mr. Thomas made a motion, seconded by Mrs. Hughes, approved 5 – 0 that an ATAX Grant in the amount of \$4,125 to the Greater Seneca Chamber of Commerce be adopted.

Upon recommendation of Mr. Andy Davis, ATAX Committee, Mr. Timms made a motion, seconded by Mr. Hall, approved 5 – 0 that an ATAX Grant in the amount of \$3,000 to the West Oak Young Farmer Chapter be adopted.

Also upon recommendation of Mr. Davis, Mrs. Hughes made a motion, seconded by Mr. Timms, approved 5 – 0 that an ATAX Grant in the amount of \$15,000 to Discover Upcountry Carolina Association be adopted.

Lease of Property:

Ms. Tina Cobb addressed Council regarding leasing county owned property where the Bantam Chef is located. This was assigned to the Purchasing, Contracting, Real Estate, Building & Grounds Committee. The committee scheduled a meeting June 15, 1999 at 1:00 PM in Council Chambers.

A Public Hearing was scheduled June 22, 1999 regarding the lease of this property.

Selection Committee:

Mr. Thomas made a motion, seconded by Mr. Hall, approved 5 – 0 that the following persons be elected as the committee to interview consultants who respond to the Courthouse Master Plan & Schematic Phase Design RFP:

Charles R. Timms, Council Representative
Jon Caime, County Engineer
Jim Smith, Public Buildings Director
Marianne Dillard, Purchasing Agent
Julian Stoudemire, Attorney Representative
Sallie Smith, Clerk of Court
Steve Pruitt, Sheriff's Department

Ordinance 99-6:

Mr. Hall made a motion, seconded by Mrs. Hughes, approved 5 – 0 that Ordinance 99-6, "AN ORDINANCE CREATING THE OCONEE COUNTY TOURISM PROMOTION COMMISSION" be adopted on first reading.

Ordinance 99-7:

Mr. Hall made a motion, seconded by Mrs. Hughes, approved 5 – 0 that Ordinance 99-7, "AN ORDINANCE AMENDING ORDINANCE 79-21 SO AS TO CHANGE THE NAME OF THE COMMISSION CREATED THEREUNDER FROM THE OCONEE COUNTY PARKS, RECREATION AND TOURISM COMMISSION TO THE OCONEE COUNTY PARKS AND RECREATION COMMISSION AND TO PROVIDE FOR THE FUNCTION, POWERS AND DUTIES THEREOF AND OTHER MATTERS RELATING THERETO" be adopted on first reading.

Resolution 99-10:

Mr. Timms made a motion, seconded by Mr. Hall, approved 5 – 0 that Resolution 99-10, “A RESOLUTION HONORING MR. HERBERT J. “HERB” HOSEA” be adopted on first and final reading.

Resolution 99-12:

Mr. Hall made a motion, seconded by Mr. Timms, approved 5 – 0 that Resolution 99-12, “A RESOLUTION SETTING FORTH THE SCHEDULE OF PERMIT FEES” be adopted on first and final reading.

Executive Session:

Mr. Hall made a motion, seconded by Mr. Thomas, approved 5 – 0 that Council go into executive session for the purpose of discussing legal and contractual matters.

Open Session:

Landfill:

When open session resumed, Mr. Cain, County Attorney, informed those present that Council had received a briefing from Counsel and the engineering consultants regarding the C&D Landfill.

Mrs. Hughes made a motion, seconded by Mr. Timms, approved 5 – 0 that the county’s engineering consultants be authorized to take appropriate action to complete the corrective action plan for the C&D Landfill and for the plan to DHEC.

Mr. Cain informed those present that they would continue discussion with that agency to resolve the matter.

Personnel Matter:

Mr. Timms made a motion, seconded by Mrs. Hughes, approved 5 – 0 that a county employee be granted a two-week extension for sick leave due to some surgeries this employee had recently had.

Satellite Site Purchase (Contingency):

Mr. Thomas made a motion, seconded by Mr. Timms, approved 3 – 2 (Mrs. Hughes & Mr. Hall voting against) to take \$14,500 from contingency for the purchase of approximately three acres adjacent to the Long Creek Manned Convenience Center for a satellite site for the Road Department.

Sexually Oriented Business License:

Mr. Hall made a motion, seconded by Mrs. Hughes, approved 5 – 0 that the attached license for sexually oriented businesses in Oconee County be adopted.

Personnel & Intergovernmental Committee Meeting:

The Personnel & Intergovernmental Committee scheduled a meeting Tuesday, June 15, 1999 immediately following the Council Meeting.

Budget & Finance Committee Meeting:

The Budget & Finance Committee scheduled a meeting Tuesday, June 15, 1999 at 12:00 PM in Council Chambers.

Roads & Transportation Committee Meeting:

The Roads & Transportation Committee scheduled a meeting Tuesday, June 15, 1999 immediately following the Personnel & Intergovernmental Committee meeting.

Council Retreat:

Council scheduled a strategic planning retreat Friday, June 25, 1999 at 9:00 AM in Council Chambers.

Addendum to Road Paving Contract:

Mr. Thomas, Chairman of the Roads & Transportation Committee, informed Council it was the recommendation of the committee that the contract awarded to H. R. Garrett, Inc. for road paving be awarded to include Old Hurricane Roadway which is two tenths of mile in length.

Zoning Issue:

Mr. Timms made a motion that in view of the fact that Parkview South Subdivision has submitted a petition to consider area zoning that the Planning Commission look into the aspect of that and make a recommendation to Council. Mrs. Hughes seconded this motion, however, after considerable discussion in which there was confusion regarding exactly what the motion was, Mrs. Hughes withdrew her second. The motion then died for lack of a second.

Mrs. Hughes asked that the motion be reduced to writing for Council's review before the next Council Meeting.

Zoning Issue Continued:

After further discussion, Mr. Timms stated he would look at what Anderson County is doing regarding area zoning and discuss it further at the next Council Meeting.

Purchasing, Contracting, Real Estate, Building & Grounds Committee Meeting:

Mr. Timms informed those present that at the June 15th meeting of the Purchasing, Contracting, Real Estate, Building & Grounds Committee the following items will be discussed:

Airport hangars
Property where Bantam Chef is located
Mobile Home Ordinance
Seneca Magistrate's Office

Reimbursement of Mr. Timms:

Mr. Hall made a motion, seconded by Mrs. Hughes, approved 5 – 0 that \$40.00 be taken from contingency to reimburse Mr. Timms for a meeting he recently attended.

Library Board:

Mr. Thomas made a motion, seconded by Mrs. Hughes, approved 5 – 0 that Mrs. Maria Macaulay's resignation from the Library Board, effective June 30, 1999 be regretfully accepted and she be sent a letter of appreciation and Mrs. James Mayer be appointed to replace her.

Grant Acceptance:

Mrs. Hughes made a motion, seconded by Mr. Timms, approved 5 – 0 that the attached South Carolina Department of Public Safety Grant in the amount of \$34,310 be accepted for a School Resource Officer.

Minutes, Oconee County Council Meeting

June 1, 1999 – 7:00 PM

Adjourn:

Adjourn: 10:45 PM

Respectfully Submitted

Opal O. Green

Opal O. Green
Council Clerk

opal

OCONEE COUNTY ATAX APPLICATION FORM TOURISM RELATED PROJECTS

I. APPLICANT

A. Name of Organization THE GREATER SENECA CHAMBER OF COMMERCE

B. Address PO. BOX 855 ; 236 MAIN STREET
SENECA, SC 29679

II. FUNDS REQUESTED

A. ATAX funds requested \$ 4,125⁰⁰

B. Itemized budget for ATAX funds requested (attach on separate sheet)

C. Funds furnished by your organization \$ 1,375⁰⁰

Matching grants NONE Source _____

Other funding Sources & Amounts NONE

III. NARRATIVE PROJECT DESCRIPTION

A. Description of project COPIER MACHINE. WE HAVE OBTAINED THE ATTACHED QUOTATIONS AND HAVE SELECTED KEARNS BUSINESS PRODUCTS AS OUR SUPPLIER. THE ITEM SELECTED IS THE MITA ^{1/1 2020} DC 1860 COPIER AND STAND. (^{DIGITAL} ANALOG REPRODUCTION SYSTEM)

B. Who will benefit from this project? (PLEASE SEE ATTACHED)

WHO WILL BENEFIT FROM THIS PROJECT

Approximately 75% of the material reproduced and given or mailed to inquiries is related to tourism and potential relocatees. The balance of copier use is primarily for administrative purposes.

With a ten-year old basic copy machine, it is difficult to keep up with the ever-growing workload in dispersing pertinent and specific information with a professional appearance focusing on this area.

With the continual growth and change in demographics, up-dated material is in constant need. A new copier would enable this office to run more efficiently; consequently, providing more time to maintain and improve upon the Chamber's primary mission - promoting Oconee County.

IV. APPROXIMATE DATES OF PROJECT

Beginning IMMEDIATE Ending _____

V. APPLICANT CATEGORY

Government Entity: City _____ County _____ District _____

Non-profit Organization: Incorporation date 1906

Eleemosynary Organization under IRS Code: IRS # 57-0386871

Date of Determination Letter UNKNOWN

VI. DEMOGRAPHIC DATA

How will the project influence tourism in Oconee County? By PROVIDING THE ABILITY TO REPRODUCE AND DISTRIBUTE PERTINENT AND HIGH QUALITY INFORMATION IN A TIMELY MANNER.

VII. AUDIT

Does your organization perform an independent audit? Yes _____ No _____

Name of the Auditor _____

PLANS ARE UNDERWAY TO HAVE THIS DONE IN 1999.

I have read the guidelines for the Oconee County Accommodations Tax Committee and do hereby agree to comply with all rules and requirements. I understand failure to comply may result in a loss of funding for the project.

A. Contact Name CHRISTINE M. McPHAIL

Title DIRECTOR OF ADMINISTRATION AND TOURISM

Signature *Christine M. McPhail* Date 5-30-99

Phone Number (s) 882-3097

B. Alternate Contact _____

Title _____

Signature _____ Date _____

Phone Number (s) _____

FOR OFFICE USE ONLY

Project Name Copier

Received by Jack Bishop Date 5/20/99

Date presented at meeting _____

Vote: For 6 Against 0

Recommendations/Alterations _____

Returned to organization (date) _____

Resubmitted to ATAX _____

Corrections/deletions made _____

Vote: For _____ Against _____

Comments _____

Date presented to County Council 6/1/99 Presenter Jack Bishop

Amount approved _____ (or) Rejected _____

Bid amount _____

THE GREATER SENECA CHAMBER OF COMMERCE

1999 BOARD OF DIRECTORS

David Carlisle
Gallant Belk
Applewood Shopping Center
Seneca, SC 29678
Phone: 882-2431
FAX: 882-7481

Sylvia McCollum
Images on the Alley
125-A Ram Cat Alley
Seneca, SC 29678
Phone: 985-0900
FAX:

Ned Carmody
Wachovia Bank
P. O. Box 729
Seneca, SC 29679
Phone: 885-5600
FAX: 885-5607

Cindy Montgomery
NationsBank
1313 Sandifer Blvd.
Seneca, SC 29678
Phone: 882-0032
FAX: 882-5362

Tom Cornelius
State Farm Insurance
P. O. Box 38
Seneca, SC 29679
Phone: 882-2080
FAX: 882-2085

John Palmer
Family Learning Center
615 N. Townville St.
Seneca, SC 29678
Phone: 885-5014
FAX: 985-1779

Robert Holbrooks
Downtown Seneca Merchants Assoc.
503 Overbrook Drive
Seneca, SC 29678
Phone: 885-0110

Lillian Rochester
S. C. Vocational Rehabilitation
1951 Wells Highway
Seneca, SC 29678
Phone: 882-6669
FAX: 882-5808

Ethel Lingefelt
Upstate Forklift Maintenance
P. O. Box 39
Seneca, SC 29679
Phone: 647-4291
FAX: 647-4381

Mario Suarez (President)
Oconee Memorial Hospital
298 Memorial Drive
Seneca, SC 29672
Phone: 885-7129
FAX: 885-7731

Bob Toggweiler
Wachovia Bank
P. O. Box 729
Seneca, SC 29679
Phone: 885-5609
FAX: 885-5607

Keith Walters
-Individual-
235 King's Way
Clemson, SC 29631
Phone: 654-2575
FAX: 654-2575



BUSINESS PRODUCTS

2500 WINCHESTER PLACE • SUITE 104 • SPARTANBURG, SC 29301 • PHONE (864) 576-0776
337 WEST MAIN STREET • EASLEY, SC 29640 • PHONE (864) 859-5013

ps

Proposal For Seneca Chamber of Commerce

1 MITA DC-1860 COPIER & STAND

with: *Kearns Satisfaction Guarantee*
features: *18 Copies per Minute
Reduction & Enlargement
Statement, Letter, Legal, and Ledger Size Copies
Recommended Monthly Volume Up To 20,000 Copies*

CASH PURCHASE PRICE: \$3,195.00

South Carolina Sales Tax not included. Purchase Price includes all delivery, installation, and set-up.

Options

*RADF-6 (Reversing Automatic Document Feeder) \$1,392.00 plus tax ✓
AD-56 (Duplex Unit) ~~\$877.00 plus tax~~
AS1110 10 Bin Sorter 900.00 ✓ = 5487.00*

LEASE PURCHASE:

Buy out at the end of the lease term will be determined by Fair Market Value. No security deposits or advanced payments will be required but there will be a one time documentation fee of \$43.25. Lessee is responsible for all applicable taxes (sales, property) and insurance. Monthly lease payments are as follows:

60 Month Lease Payment: \$67.00 plus tax
48 Month Lease Payment: \$81.00 plus tax
36 Month Lease Payment: \$97.00 plus tax

SERVICE & SUPPLY AGREEMENT

Includes: *All Parts (drums, cleaning kits, etc.)
All Black Toner and Black Developer
All Labor
All Service (unlimited calls)
All Supplies (except paper and staples)*

\$25.00 per month to include 1,000 copies. Excess copies billed at \$.025 per copy. This will be billed separately from the lease payment.

Shirley Hanson

Area Representative

May 12, 1999

Prices Quoted Good for Thirty Days

Better Choice. Better Decision.

AMENDMENT
GREATER SENECA CHAMBER OF COMMERCE
ATAX GRANT REQUEST
COPIER MACHINE

Continued discussions with Kearns Business Products has resulted in a change in the copier selected. The new selection (Mita Ai2020 Digital Copier Printer with SRDF-1 Reversing Automatic Document Feed) is a state-of-the-art modular configuration. Additional features may be added in the future as needs dictate; i.e., computer interface, etc.

Basic Copier	\$5263.00
Duplex Module (option)	\$ 512.00
Total Cost	\$5775.00

Although this selected copier is more expensive, the Seneca Chamber will assume responsibility for the additional cost and increase its support from \$1375.00 to \$1581.25. ATAX funding request for \$4125.00 remains unchanged.

We apologize for this last minute change but this new copier would seem to better satisfy our needs.

Chris McPhail
Director of Administration & Tourism

Attached: Kearns Proposal
Ai2020 Brochure

KEARNS

BUSINESS PRODUCTS

2500 WINCHESTER PLACE • SUITE 104 • SPARTANBURG, SC 29301 • PHONE (864) 576-0776
337 WEST MAIN STREET • EASLEY, SC 29640 • PHONE (864) 839-5013

Proposal For Seneca Chamber Of Commerce

1 MITA A12020 DIGITAL COPIER/PRINTER

with: **SRDF-1 (Reversing Automatic Document Feed)**

Kearns Satisfaction Guarantee
features: 20 Copies per Minute Copier
Print output is up to 18 ppm
Dual Paper Drawers plus a Bypass
Electronic & Rotate Sorting

RETAIL PRICE:

\$6,140.00

LESS DISCOUNT/TRADE:

877.00

CASH PURCHASE PRICE:

South Carolina Sales Tax not included. Purchase Price includes all delivery, installation, and set-up.

~~5,263.00~~ →

\$5,263.00

Optional Accessories:

AD-59 Duplex Unit:	\$512.00 plus tax
ST-500 Paper Drawers:	\$416.00 plus tax
F-2110 Finisher:	\$1,578.00 plus tax
Printer Board:	\$916.00 plus tax
Network Board:	\$577.00 plus tax

LEASE PURCHASE:

Buy out at the end of the lease term will be determined by Fair Market Value. No security deposits or advanced payments will be required but there will be a one time documentation fee of \$43.25. Lessee is responsible for all applicable taxes (sales, property) and insurance. Monthly lease payments as follows:

36 Month Lease Payment: \$148.00 plus tax

SERVICE AGREEMENT

Includes: All Parts (drums, cleaning kits, etc.)
All Labor
All Service (unlimited calls)

Supplies sold separately.

\$25.00 per month to include 1,000 copies. Excess copies billed at \$.025 per copy. This will be billed separately from the lease payment.

Shirley Hanson

Area Representative

May 24, 1999

Prices Quoted Good for Thirty Days

Better Choice. Better Decision.

mita

PointSource®

Ai2020

Digital Copier
Network Printer



mita

Digital Copier • Network Capable

Ai2020

Why not work faster and achieve better results? With the Mita Ai2020, it's possible. This network-capable digital copier prints at a new standard in output speed and quality. A host of options that make office life easier. And while you can count on the Ai2020 to hold up in your work environment, its compact size—just 22" wide—and low noise level assure it's always there—until you see the results.

PointSource



Work Faster.....



The New Ai2020 starts up quickly—in just 45 seconds or less—and generates your first copy in just 6 seconds. It gives you superior output of up to 20 pages per minute and quickly copies and collates even 11x17 inch spreadsheet-style documents.

Output
per
copy
per
min
the
u

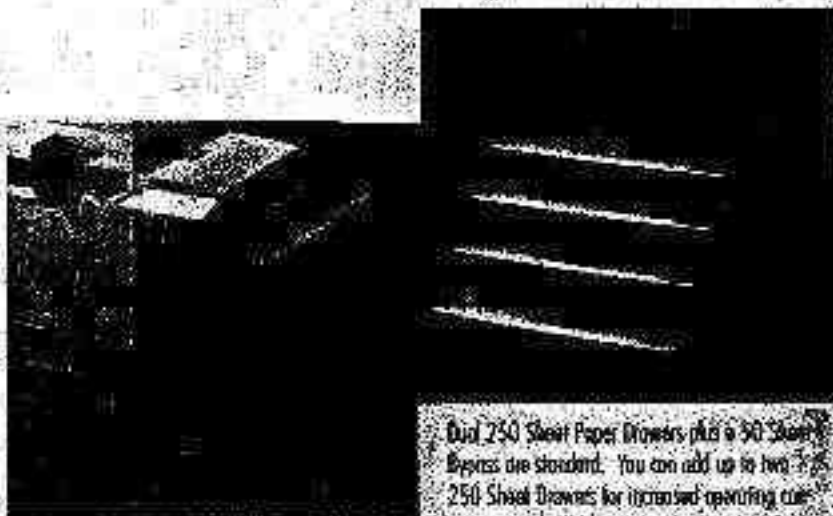


Lower your operating costs and reduce your paper handling with the Ai2020's optional Duplex Tray. "Stackless" design enhances reliability while providing unlimited two-sided copies and prints.



Work More Efficiently.

It does both, efficiently and offers a big impact that you'll barely notice.



Dual 250 Sheet Paper Drawers plus a 50 Sheet Express drawer standard. You can add up to two more 250 Sheet Drawers for increased operating convenience.

For instant set distribution, you can staple up to 30 Letter Size Sheets per set with the Ai2020's Finisher. Or, stack up to 1,000 Sheets for those longer jobs without any operator involvement.

A user-friendly control panel unlocks a host of additional features—from Independent Zoom and Rotate Scan to Positive/Negative Reverse, Book Copying and Photo Mode to 50 to 200 percent Zoom Magnification.

The Ai2020 is Energy Star® compliant, which means that it automatically "powers down" when inactive. So the Ai2020 not only saves you time and relieves administrative overhead, it helps reduce your electrical energy consumption and operating expenses.



As an ENERGY STAR partner, Mita Copiers America, Inc. has been tested and found to meet strict EPA ENERGY STAR guidelines for energy efficiency.

© ENERGY STAR is a U.S. registered mark.



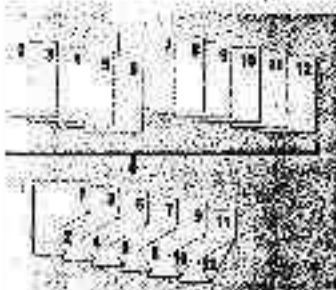
Technology enables the Ai2020 to make multi-copy scans of your original. Now, all you have to do is scan your output without the need for additional hardware. What's more, operation is greatly reduced so you'll be able to place it in a convenient location.

Work Better.



Network the Ai2020 for superior printing capabilities. Its print package comes with a full range of fonts—including 35 Intellifont, 10 Intellifont and 1 Bitmap font. Special print features enable users to print watermarks, combine multiple images, duplex, rotate and staple right from their desk.

The printer includes 1GB of memory and optional upgrades of 4MB, 8MB, 16MB or 32MB are available.



Whether copying or printing, the Ai2020 gives you the highest level of resolution available—600 x 600 Dots Per Inch—and 128 halftone levels for unbeatable reproduction quality on photos, charts and graphics.



mita
PointSource
Ai2020
Digital Copier
Network Printer

Configuration
Desktop, Digital Copier/Optional Network Printer

Scan Resolution
600 DPI

Output Resolution
600 DPI Copy or Print

Grayscale
128 Levels all Modes

Minimum/Maximum Original Size
5.5" x 8.5" / 11" x 17"

Minimum/Maximum Output Size
5.5" x 8.5" / 11" x 17"

Standard Paper Supply
Dual 250 Sheet Drawers, 50 Sheet Bypass

Paper Weight
16-20 lbs. Drawers, 12 - 42 lbs. Bypass

Warm Up
Approximately 15 Seconds

First Copy Speed
Approximately 6 seconds, Letter Size

Optional Printer Specifications

CPU
Power PC 403, 50 MHz

Page Description Language
PCL 5e

Drivers
Windows™ 3.x / 95 / 98 / NT 4.0

Resolution
600 DPI Switchable in Software to 300 DPI

Standard Memory
16 MB

Fonts
35 Intellifont, 10 TrueType, 1 Bitmap

Optional Network Interface

Interface
10Base-T, 10Base-2

Protocol
TCP/IP, IPX/SPX

Support
NetWare™ 3.12/4.1/4.11, Windows™ NT 3.51/4.0

Additional Options

Paper Drawers
Up to two, 250 Sheet Drawers

Document Processor
Scan-then-Print Capacity to 11" x 17", Scan-to-Memory at 17 Letter Size Originals Per Minute. Mixed size and two-sided processing possible.

Finisher
1,000 Sheet Stack capacity, Letter Size, 1 position staple up to 30 Sheets per set.

Duplex
Stackless design, 5.5" x 8.5" - 11" x 17"

Memory
2/4/8 MB Copier Memory Board, 4/8/16/32 MB Printer via Standard SDRAMs.

*Letter Size, 40 Sheets Legal and Ledger.



Convenient Cartridge Supplies

specifications

Multi-Copy Speed
20 CPM Letter, 12 CPM Legal, 7 CPM Ledger

Continuous Copying
1 - 99, Auto Reset to 1

Imaging Modes
Text, Photo

Exposure Control
Manual 3 Step

Magnification
2 Preset Reduction, 2 Preset Enlargement Ratios plus 50% - 200% Zoom

Standard Copy Memory
1.5 MB, Approximately 10 Pages

Digital Effects
Positive/Negative Reverse, XY Zoom, Electrowe Spring, Rotate Sort

Additional Features
Auto Start, Auto Paper Selection, Auto Magnification Selection, Two Page Copy, Original Size Detection

Size/Weight
22" W x 22" D x 22" H; Approximately 125 lbs.

PCL is a trademark of Hewlett-Packard Company.
Windows is a trademark of Microsoft Corporation.
NetWare and IPX/SPX are trademarks of Novell, Inc.
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Opel 1225

OCONEE COUNTY ATAX GRANT APPLICATION FORM

FOR TOURISM RELATED PROJECTS

I. APPLICANT

A. Name of Organization West Oak Young Farmer Chapter

B. Address 130 Warner Lane

Westminster SC 29693

II. FUNDS REQUESTED

A. ATAX funds requested \$ 3000.00

B. Itemized budget for ATAX funds requested (attach on separate sheet)

C. Funds furnished by your organization \$ 250.00

Matching grant \$ _____ Source _____

Other Funding \$ 1600.00 Source (See Tour Budget)

III. NARRATIVE PROJECT DESCRIPTION

A. Project Title South Carolina Young Farmer Summer Tour

B. Description of project Members of the Young Farmer

Organization from across South Carolina will be visiting

Oconee County to tour Agriculture and Environmental

sites. We expect around 150 participants for the tour.

C. Who will benefit from this project? Those individuals participating in the tour will be staying in Oconee County. Our local chapter will serve as host for the tour. The purpose is to raise awareness of what is available in Oconee County.

IV. APPROXIMATE DATES OF PROJECT

Beginning July 23 Ending July 24

V. APPLICANT CATEGORY

Government Entity: Governmental Non-Profit Agency
 Non-profit Organization: Incorporation date _____
 Eleemosynary Organization under IRS Code: IRS # _____
 Date of Determination Letter _____

VI. DEMOGRAPHIC DATA

How will the project influence tourism in Oconee County? All participants will be encouraged to spend additional days in the County. Information will be provided to all participants concerning tourist sites in the County. Headquarters will be at The Days Inn in Seneca. Fifty rooms have been reserved.

VII. AUDIT

Does your organization perform an independent audit? Yes No

Name of the Auditor Stancil, Cooley, Estep and Stamey, CPAs

I have read the guidelines for the Oconee County Accommodations Grant Request and do hereby agree to comply with all rules and requirements. I understand failure to comply may result in a loss of funding for the project.

A. Contact Name Stanley Gibson

Title Chapter Advisor / Agriculture Teacher

Signature [Signature] Date 5/3/99

Phone Number (s) 647-3065 (w) 647-8210 (H)

B. Alternate Contact NEAL B. WHITE

Title TOUR CHAIRMAN / POULTRY FARMER

Signature [Signature] Date 5/3/99

Phone Number (s) (864) 972-2861 (H) - (864) 972-9389 (w)

P 27

**West Oak
Young Farmer
Summer Tour Budget**

Expenses:
Charter Buses.....\$2400.00
Refreshments on Tour..... 350.00
Reservations at Oconee St. Park..... 70.00
Pork BBQ Meal..... 800.00
Chicken BBQ Meal..... 800.00
Contingency Fund..... 300.00
\$4720.00

Income: (In Local Account)
Chapter Funds.....\$ 250.00
S.C. Pork Board..... 300.00
Tri-County Pork Producers..... 500.00
S.C. Farm Credit Bank..... 500.00
1550.00

Income: (Requested)
Oconee County ATAX Grant.....\$3000.00
Columbia Farms..... 300.00
\$3300.00

Total Income: \$4850.00

HERITAGE TOURS

190 Old Station Road
West Union, South Carolina 29696
Owner: Betty James
F.I.D. # _____

INVOICE

DATE: April 22, 1999

INVOICE NUMBER 042299

TO: West Oak Chapter
S. C. Young Farmers Association
West Oak High School
Westminster, SC 29693
Attn: Stanley Gibson, Advisor

TERMS: Payable Upon Receipt
REMIT TO: Address Above

DESCRIPTION OF CHARGES

AMOUNT

Reservations for two (2) 47 passenger busses from
Coach Charter, Greenville, SC
for July 23, and July 24, 1999 for
annual summer S. C. Young Farmers Tour

CONTRACT - \$1,600.00

10% Deposit of \$1,600.00 contract \$ 160.00

Balance of total contract due 30 days prior to July 23, 1999 (\$1,440.00)

*We may need 3 buses @ \$800.00 per bus
for a total of \$2,400.00*

*We received phone quotes from 5 bus companies.
Heritage Tours was the low bid.*

West Oak
Young Farmer
Summer Tour Budget

Expenses:

Charter Buses.....	\$2400.00	- (see attached invoice)
Refreshments on Tour.....	350.00	- (Drinks, snacks, etc purchased locally)
Reservations at Oconee St. Park.....	70.00	
Pork BBQ Meal.....	800.00	- (see below)
Chicken BBQ Meal.....	800.00	- (see below)
Contingency Fund.....	<u>300.00</u>	
	\$4720.00	

Income: (In Local Account)

Chapter Funds.....	\$ 250.00
S.C. Pork Board.....	300.00
Tri-County Pork Producers.....	500.00
S.C. Farm Credit Bank.....	<u>500.00</u>
	1550.00

Income: (Requested)

Oconee County ATAX Grant.....	\$3000.00
Columbia Farms.....	<u>300.00</u>
	\$3300.00

Total Income: \$4850.00

Pork Meal will be prepared by John Harris, a member of our local chapter. Donations from the S.C. and Tri-County Pork Assoc. will pay for the meal.

Chicken Meal will be prepared by Steve Morrison, teacher of Agriculture at Walhalla High School. Columbia Farms and Fieldale Farms have been asked to provide funds and chicken for the meal.

Project Name SOUTH CAROLINA Young Farmer's Summer Tour

Project Amount 3000.00

Received by J. McSwain Date 5/14/99

Date presented at meeting 5/26/99

Vote: For 6 Against 0

Recommendations/Alterations _____

ATAX Liason Andy Davis

Returned to organization (date) _____

Resubmitted to ATAX _____ Vote: For _____ Against _____

Corrections/deletions made _____

Comments _____

Date presented to County Council 6/1/99 Presenter Andy Davis

Amount approved \$ _____ (or) Rejected \$ _____

Date Funds Disbursed _____ Interim/Final Report Due _____

Interim Reports Presented to Committee _____

Final Report Received _____ Funds returned (if any) _____

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opal

OCONEE COUNTY ATAX GRANT APPLICATION FORM FOR TOURISM RELATED PROJECTS

I. APPLICANT

- A. Name of Organization — Discover Upcountry Carolina Association
- B. Address — P.O. Box 3116, Greenville, SC 29602
(864) 233-2690 Phone (864) 232-8859 FAX

II. FUNDS REQUESTED

- A. ATAX funds requested -- \$15,000
- B. Itemized budget for ATAX funds requested (attach on separate sheet)
- C. Funds furnished by your organization -- \$195,000
 - Matching grant -- \$90,000 Source — TMPP Grant (SC Department of PRT)
 - Other Funding -- \$105,000 Source — ATAX funds from other counties & state

III. NARRATIVE PROJECT DESCRIPTION

- A. Project Title — Upcountry Advertising and Promotions
- B. Description of Project

Discover Upcountry is a non-profit organization formed in 1978 for the purpose of promoting and developing tourism activities in a six-county region of northwestern South Carolina. In order to achieve this mission, the organization performs numerous advertising, marketing and public relations functions throughout the year. Attached to this application is a summary of our marketing plan for the upcoming fiscal year.

C. Who will benefit from this project?

The primary benefactors of our efforts are the attractions, recreational providers, festivals and special events, accommodations, restaurants and shopping venues. Benefits are realized also by the local and state governments in the form of sales, admissions and accommodations taxes. Tourist dollars also benefit the community in the form of jobs provided which, in turn generate additional expenditures in the area for goods and services.

IV. APPROXIMATE DATES OF PROJECT

Beginning – July 1, 1999 Ending – June 30, 2000

V. APPLICANT CATEGORY

Government Entity

Non-profit Organization: Incorporation date: 1978

Eleemosynary Organization under IRS Code: IRS # -- 501(C) 6

Date of Determination Letter – October 25, 1978

VI. DEMOGRAPHIC DATA

How will the project influence tourism in Oconee County?

Our organization primarily solicits the individual leisure traveler to visit this region of South Carolina. Our message to these potential visitors is to "escape the hustle and bustle of everyday life" and to "relax and rejuvenate." Oconee County offers these activities to the visitor via our freshwater lakes and rivers, waterfalls, county and state parks, and the Sumter National Forest. The area also caters to the visitor in search of small town and rural charm. Today's visitor is many times searching for an educational experience, so the area's historical and heritage-based attractions are in demand.

The average visitor spends 2.3 days in the area when they visit, and spends approximately \$68 per day on entertainment, food, accommodations, shopping, and other miscellaneous expenditures. We project to attract 40,000 visitors to Oconee County in FY 1999-2000. This will produce more than \$6 million in visitor expenditures for the county and generate over \$33,000 in accommodations tax revenues.

VII. AUDIT

Does your organization perform an independent audit? Yes No

Name of the auditor – Brigman, Holcomb and Weeks, CPA

I have read the guidelines for the Oconee County Accommodations Grant Request and do hereby agree to comply with all rules and requirements. I understand failure to comply may result in a loss of funding for the project.

A. Contact Name - Tim Todd

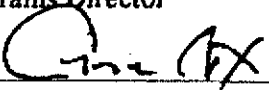
Title - Executive Director

Signature  Date 5-17-99

Phone Number(s) - (864) 233-2690

B. Contact Name - Anne Cox

Title - Programs Director

Signature  Date 5/17/99

Phone Number(s) - (864) 233-2690

II. B.

ITEMIZED BUDGET FOR ATAX FUNDS

The funds requested from Oconee County ATAX funds are to be combined with funds derived from several sources in order to cooperatively promote travel and tourism activities in the Upcountry region of South Carolina. Therefore, the budget breakdown below shows the projects to which the funding from Oconee County will be dedicated.

Media Advertising	\$2,875
Collateral Materials (Visitors Guide and brochures)	\$7,565
Travel Shows	\$ 300
Public Relations	\$ 720
Cooperative Advertising/Promotions	\$ 720
Photography	\$ 720
Shipping/Postage	\$2,100
Total	\$15,000

Income vs. Spending

7/1/97 Through 6/30/98

<u>Category</u>	<u>Total</u>
Income Categories	
1000 Memberships	12,140.00
1050 Advertising Revenue	93,800.00
1100 Funds Sharing	83,236.57
1150 PRT Funding	75,000.00
1200 Accommodations Tax	62,077.68
1250 Promotional Items	219.25
1300 Interest Income	1,069.05
1450 Miscellaneous	32.91
1500 Other Income	250.00
1550 Special Projects	2,000.00
Income - Unassigned	0.00
Total Income Categories	329,825.46
Expense Categories	
2000 Payroll	50,026.73
2050 Payroll Taxes	19,855.03
2070 Deferred Compensation-401K	4,425.12
2100 Employee Insurance	4,517.20
2150 Other Compensation	1,470.00
2200 Rent	9,153.17
2225 Vehicle Expenses	11,592.80
2250 Utilities	1,782.41
2300 Telephone	7,677.10
2400 Office Supplies/Expense	3,257.42
2450 Furniture/Equipment	5,757.28
2475 Maintenance	123.50
2550 Printing - Misc.	2,525.31
2600 Travel & Entertainment	3,948.04
2650 Membership Dues	1,567.00
2675 Subscriptions	655.50
2700 DUCA Meetings	545.11
2750 Registration Fees	630.00
2900 Service Charges	130.16
2950 Miscellaneous Expense	578.06
3000 Literature Production	172,000.00
3050 Media Advertising	1,367.52
3100 Travel/Trade Shows	1,674.46
3150 Shipping/Postage	11,240.22
3200 Research	15.00
3250 Photography	3,185.61
3300 Promotions/Public Relations	1,131.55
3350 FAM Tours	165.93
3400 Special Projects	2,589.73
Total Expense Categories	323,586.96
Grand Total	6,238.50

Income vs. Spending

7/1/98 Through 3/31/99

<u>Category</u>	<u>Total</u>
Income Categories	
1000 Memberships	11,000.00
1050 Advertising Revenue	75.00
1100 Funds Sharing	49,812.10
1150 PRT Funding	75,000.00
1200 Accommodations Tax	52,410.09
1250 Promotional Items	31.25
1300 Interest Income	1,211.59
1500 Other Income	450.00
Transfer to Investment	256.64
Income - Unassigned	0.00
Total Income Categories	190,246.67
Expense Categories	
2000 Payroll	39,077.73
2050 Payroll Taxes	15,187.38
2070 Deferred Compensation-401K	2,978.84
2100 Employee Insurance	3,555.52
2150 Other Compensation	340.00
2200 Rent	6,336.72
2225 Vehicle Expenses	11,420.26
2250 Utilities	1,592.27
2300 Telephone	5,426.82
2400 Office Supplies/Expense	2,813.81
2425 Computer Services	270.00
2450 Furniture/Equipment	576.35
2550 Printing - Misc.	4,593.29
2600 Travel & Entertainment	3,609.26
2650 Membership Dues	995.00
2675 Subscriptions	388.41
2700 DUCA Meetings	(100.00)
2750 Registration Fees	2,005.00
2900 Service Charges	73.73
2950 Miscellaneous Expense	77.50
3000 Literature Production	57,074.45
3050 Media Advertising	3,577.72
3100 Travel/Trade Shows	1,464.18
3150 Shipping/Postage	5,958.85
3200 Research	20.90
3250 Photography	5,204.74
3300 Promotions/Public Relations	495.90
3350 FAM Tours	1,234.49
3400 Special Projects	141.53
3500 Special Programs	1,630.19
Total Expense Categories	178,020.84
Grand Total	12,225.83



A Summary of Marketing and Promotion Activities For Fiscal Year 2000

Introduction

The six county Upcountry region of South Carolina is a very diverse and thriving area as it relates to travel and tourism. It has a wealth of natural beauty including pristine mountain rivers and streams, waterfalls, freshwater lakes, hiking trails, and wilderness areas. The area also has world renowned art museums, first class hotel and convention facilities, bustling downtowns, and numerous cultural and entertainment opportunities.

The mission of Discover Upcountry Carolina Association is to promote travel and tourism as an economic activity in Anderson, Cherokee, Greenville, Oconee, Pickens and Spartanburg. The primary market for the region are visitors looking for leisure opportunities as active as whitewater rafting or as passive as watching the sun recede behind the Blue Ridge Mountains.

In order to increase visitation to our area and to extend stays of those who do visit the region, it is necessary for us to conduct various advertising and promotional activities which will influence the decisions of travelers. Through these programs and projects we will generate over 40,000 phone, e-mail and written requests for visitor information during the year. We will distribute over 150,000 pieces of travel literature on the area. We will supply information to approximately 200 travel writers who will publish articles on the Upcountry. And contacts will be made with around 250 tour operators in order to attract their clients to the region.

Below is a summary of the activities that will be performed by the association during the 1999-2000 fiscal year in advertising and promotions:

Literature

Visitors Guide - The primary promotional tool for the association is this 100-page magazine-style guidebook that lists tourism activities, facilities and other important information needed by visitors to the area. Three years ago we began producing the guide in conjunction with the Greenville and Spartanburg CVB's. This partnership allowed us to produce a more comprehensive guide to the region and also nearly triple the distribution of the guide. This year we will print two issues, one in the Spring and one in Fall. 200,000 of these will be distributed to individuals and groups who request information from our office. They are also distributed throughout the region and state via welcome centers, chambers of commerce, and other organizations that receive requests from potential visitors. The guides are also distributed at travel and trade shows attended by association staff as well as by the SC Department of Parks, Recreation and Tourism through their marketing efforts.

Calendar of Events- Two editions of *Upcountry Events* will be published during the year. A Spring/Summer issue and a Fall/Winter issue. This publication features festivals and other special

events that occur throughout the region. It has been a popular publication with both visitors to the area as well as residents.

Map Guide- An attractions map to the Upcountry will be produced this year, similar to the one included in the Upcountry Visitors Guide. The map will show the major attractions, parks, historic sites, and other tourism facilities in the region. It will be more detailed than other maps of the region and will include interstates, US highways, state roads, and a number of county roads. In addition to the 200,000 of these that will be included in the Visitors Guide, we will also print 70,000 overruns to distribute at visitor centers, chambers of commerce, and other outlets.

Golf Guide - A golf guide to the Upcountry courses was first produced in 1996-97. The guide consists of a locator map and a chart of information golfers ask about golf courses including designer, yardages, rating, and slope. This has been a very popular brochure and will require a reprint since only 15,000 copies were produced. We will print 30,000 copies in the reprint.

Audio Visual

Slides - High quality, professional photography of Upcountry attractions, sites and events is extremely necessary for us to effectively promote the region. Slides are used by our organization for our publications, trade show displays, and presentations. We receive requests each year from travel writers, PRT, and other area organizations who need quality images of the area. By building a photo library, we will not only help ourselves, but others as well.

Print Media

Print advertising is a relatively small but crucial aspect of our organization's mission. The media we place is generally in conjunction with special promotions or placed in publications which have a long shelf life such as travel guides. Below is a tentative media schedule for 1999 - 2000.

<i>Southern Living</i>	1/3 page B/W	Sept. 99, Mar. 00
<i>Vacations</i>	1/4 page B/W	Fall 99, Spring 00
<i>Atlanta Journal Constitution</i>	Special Section	Summer 99
<i>Woodall's Campground Directory</i>	1/6 page 2 color	2000 edition
<i>SC Golf Guide</i>	1/3 page 4 color	2000 edition
<i>Blue Ridge Country</i>	1/4 page 4 color	Sept. 99, Mar. 00
<i>STS Newspaper Insert</i>	Brochure ad	Spring 00
<i>Group Tour Magazine</i>	Full-page co-op	4 quarterly issues
<i>Golf Digest</i>	Classified ads	Sept. 99, Jan. 00, Feb. 00
<i>Bass Magazine</i>	1/4 page B/W	Winter 00

Group Tour Marketing

The group tour market is potentially a very lucrative market for the Upcountry region. Presently, the area is primarily a stopover for groups rather than a destination. While the association has experienced some success in this area by attracting several tour groups to the Upcountry, there is much room for growth. 1999-2000 will likely be a great year for the group tour market, due in part to the popularity of attractions such as the BMW Zentrum (visitors center and museum), the Carolina Panthers Training Camp, the SC Botanical Garden in Clemson, and the Andrew Wyeth art collection in Greenville.

There are primarily three group tour marketing activities that will be pursued by the association in 1999 - 2000. These are 1) Travel South Showcase (tradeshaw), 2) Familiarization trips, and 3) direct mail marketing.

Travel South Showcase - Travel South is an annual tradeshow specifically directed at marketing the Southeastern United States to domestic and international tour companies. An average of two hundred qualified tour operators are in attendance at this marketplace. This 2000 show is in Charleston, SC. This allows the entire state to be highlighted even more.

Familiarization Trips - The association participates in two to three "fam" trips each year where tour operators are brought to the area to see firsthand the attractions and points of interest. These "fams" are typically a joint effort of several tourism agencies and the SC Department of Parks, Recreation and Tourism.

Direct Mail - Through leads received through the SC Department of Parks, Recreation and Tourism and various other sources, the *Upcountry Visitors Guide* is mailed to qualified tour operators. Other operators are targeted based on their location, the types of tours they operate, and their track record on tours to South Carolina.

Cooperative Promotions

DUCA is involved in several cooperative promotional efforts that attempt to benefit the region. By partnering with other local, regional, and state organizations, as well as the private sector, we can expand our efforts and effectiveness. Below are some of the projects and programs with which we are involved.

SCATR - Comprised of the twelve regional tourism agencies in the state, South Carolina Association of Tourism Regions is involved in several joint projects each year. Collateral materials, travel shows, and fam trips are examples of planned activities.

Freshwater Coast Alliance - Three Upcountry counties - Anderson, Oconee and Pickens, along with the five counties in the Old 96 District, have worked together for the past nine years to promote the abundance of recreational opportunities available on and around the lakes and rivers throughout the area. Past activities include the production of a brochure/guide to activities and facilities along "the coast", hosting travel writers and tour operators, and attending outdoor travel shows.

Southern Highroads Development Association - This program was initiated around six years ago. Its purpose is to establish a scenic highway "loop" through portions of South Carolina, North Carolina, Georgia and Tennessee using existing road systems. This program has garnered a great deal of grassroots support since its inception, and now has the involvement of numerous local, regional, state and federal agencies including the US Forest Service and the four state Departments of Transportation.

Upstate SC, USA - The association recently joined several other tourism marketing organizations from other areas of SC including the Olde English District and the Old 96 District in order to more effectively promote international travel to our region of the state. Efforts of this organization will primarily focus on the United Kingdom and German markets. Activities to be done by Upstate in 1999 - 2000 will be attendance at World Travel Market in London, TIA's Pow-Wow, familiarization trips, development of itineraries, and production of collateral material.

Tourism Development

Though marketing and promotion of the Upcountry's tourism product is still the primary mission of the association, tourism development activities have become an important facet of DUCA's purpose. By planning for and encouraging the development of tourism businesses, services, and product, we are attempting to lay the foundation for a stronger tourism industry for years to come. Below are some projects on which we are currently involved.

South Carolina Nature-Based Tourism Association - This organization was begun in 1994 for the purpose of developing, packaging and promoting nature-based activities and programs. The Upcountry possesses numerous opportunities for this type of tourism activity that has not previously been properly promoted. Hiking, boating, horseback riding, whitewater rafting and other outdoor recreation activities are available throughout the region, but are not promoted on a collective basis.

Heritage Corridor Project - The SC Department of Parks, Recreation and Tourism initiated a project in 1994 to develop a heritage corridor through a portion of South Carolina. The corridor includes fourteen counties, three of which are in the Upcountry region - Anderson, Oconee and Pickens. The executive director serves on the board for Region I which represents these three counties.

Public Relations

Public relations is an ever increasingly important activity in marketing the Upcountry as a visitor destination. As advertising dollars are buying less and less, working with travel writers and publications such as magazines and newspapers in order to get editorial coverage on the area is now an even more worthwhile activity. DUCA staff stays in close contact with several popular publications that have written articles on the Upcountry in order to let them know of new attractions and developments in the area. The SC Department of Parks, Recreation and Tourism also regularly attracts writers into the state and requests the regional programs to assist them in making arrangements and hosting the writers when they tour the area. A press kit to be used in soliciting travel writers will be developed this year.

Community Relations

In order to accomplish the mission of DUCA it is imperative that we work closely and on a day to day basis with businesses and organizations in the Upcountry region. DUCA staff is regularly involved in programs and activities with area chambers of commerce, convention and visitors bureaus, festivals, arts councils, and other organizations that are involved in the travel and tourism industry. We will continue working to encourage a cooperative spirit in promoting tourism in the Upcountry by bringing businesses and organizations together that have common goals and interests.

DISCOVER
UPCOUNTRY
CAROLINA ASSOCIATION

Proposed Budget for FY 1999 - 2000

Income:

Memberships	\$15,000
Advertising Revenue	\$ 5,000
Interest Income	\$ 1,000
State Appropriations	\$75,000
TMPP Grants	\$90,000
Accommodations Tax Funding	\$140,000
Wildlife Funding	<u>\$30,000</u>

Total Income: \$356,000

Operating Expenses

Salaries and Wages	\$75,000
Payroll Taxes	\$ 7,500
Retirement Plan	\$ 5,000
Employee Insurance	\$ 4,500
Rent	\$ 9,000
Auto Expenses	\$12,000
Utilities	\$ 2,000
Phone	\$ 8,000
Office Supplies	\$ 3,000
Furniture/Equipment	\$ 5,000
Printing (Letterhead, newsletters, etc)	\$ 2,500
Travel and Entertainment	\$ 4,000
Dues/Memberships/Subscriptions	\$ 2,500
Accounting Services	\$ 2,000
Meeting Expense	\$ 2,000
Registration Fees	\$ 1,500
Miscellaneous	<u>\$ 500</u>

Total \$146,000

Advertising and Promotions

Media Advertising	\$40,000
Visitors Guide	\$80,000
Calendar of Events	\$12,000
Golf Guide	\$ 7,000
Map Guide	\$ 7,000
Travel Shows	\$ 4,000
Public Relations	\$10,000
Cooperative Advertising/Promotions	\$10,000
Photography	\$10,000
Shipping/Postage	<u>\$30,000</u>

Total \$210,000

Total Expenses: \$356,000

ATAX Grant Processing Report
FOR OFFICE USE ONLY

Project Name Upcountry Advertising and Promotions

Project Amount \$15,000.00

Received by Geri McSwain Date _____

Date presented at meeting 5/26/99

Vote: For 6 Against _____

Recommendations/Alterations _____

ATAX Liason Andy Davis

Returned to organization (date) _____

Resubmitted to ATAX _____ Vote: For _____ Against _____

Corrections/deletions made _____

Comments _____

Date presented to County Council 6/1/99 Presenter Andy Davis

Amount approved \$ _____ (or) Rejected \$ _____

Date Funds Disbursed _____ Interim/ Final Report Due _____

Interim Reports Presented to Committee _____

Final Report Received _____ Funds returned (if any) _____

DRAFT

STATE OF SOUTH CAROLINA

COUNTY OF OCONEE

OCONEE COUNTY COUNCIL ORDINANCE NO. 99- 6

PRO MOY BA

AN ORDINANCE CREATING THE OCONEE COUNTY TOURISM COMMISSION

BY OCONEE COUNTY COUNCIL, in session, duly assembled and with a quorum present and voting,

BE IT ORDAINED:

Section 1: Name, Purpose, Effective Date.

This Ordinance shall be known, in addition to the number, as "An Ordinance to create the Oconee County Tourism Commission", and shall be effective upon third and final reading.

The purpose of this Ordinance is to create the Oconee County Tourism Commission, with the duties and authorities herein provided.

Section 2: Membership.

The membership of the Oconee County Tourism Commission shall be five (5) in number, selected and appointed by a majority vote of the membership of Oconee County Council voting in Council duly assembled, with one (1) member being selected from each of the five Council Districts in existence and as delineated at the time of the adoption of this Ordinance. PROVIDED, HOWEVER, if after an appointment of a member to represent a particular Council District of Oconee County to this Commission, such District is altered then such member shall continue to serve thereon for the remainder of the term to which he is appointed, irrespective of his place of residence. PROVIDED FURTHER, HOWEVER, if or in the event the County be further divided into additional Districts, additional appointments of members to the Commission to represent the newly created District may be made by County Council without further action.

Should any member of this Commission move and establish residence outside the County or the District where such member was residing at the time of the appointment to this Commission, such moving shall constitute a resignation by the member and a replacement member(s) shall be appointed to fill the unexpired term of such resigned member.

Section 3: Term of Members.

Each member shall serve for a term of four (4) years, EXCEPT that the initial term of those members selected to represent Districts Two (2), Five (5), and Four (4) shall be for a period of two (2) years, and for Districts One (1) and Three (3) shall be for a period of four (4) years, and thereafter all members shall serve for a four (4) year term or until their successors in office are duly appointed.

If or in the event any member of the Commission shall fail to attend fifty (50%) percent of the regularly scheduled meetings within a period of twelve (12) calendar months, he shall be deemed to have resigned his position and may be replaced without notice by action of the Oconee County Council. PROVIDED, HOWEVER, if such absences are excused by the Chairman of the Commission and/or the Supervisor-Chairman of Oconee County Council, then this provision may be waived.

Members of the Oconee County Tourism Commission may be removed at any time by majority vote of the Oconee County Council for cause.

Section 4: Organization, Meetings, Officers.

The Oconee County Tourism Commission shall meet at least once each month, at a time and place selected by the membership thereof, excepting that upon vote of a majority of its members, meetings for July and August may be suspended and waived.

At the January meeting of each even-numbered year, there shall be elected a Chairman, a Vice Chairman and a Secretary, together with such other officers as the Commission may deem necessary, and these officers shall serve for a period of two (2) years or until their successors are duly elected and qualified. Vacancies in any such office by reason of death, resignation or replacement shall be filled for the unexpired term of the officer whose position becomes vacant.

In addition, the Commission may duly adopt such By-Laws as may be necessary for the orderly performance of its duties and functions. And By-Laws which may be adopted by the Commission for the orderly performance of its duties shall comply with the provisions of the general law of the State of South Carolina and of this Ordinance, and of all other Ordinances of Oconee County, including but not limited to the Freedom of Information Act.

Section 5: Powers and Duties.

The duties of the Oconee County Tourism Commission shall be, inter alia, as follows:

a) To advise Oconee County Council on any matter affecting tourism in the County; the encouragement of tourism in the County; to cooperate and assist the Oconee County Parks and Recreation Commission with an overall plan for attracting tourists to the County. Such advice shall be made in the form of a written report to Council, monthly, summarizing the activities, findings and functions of the Commission, together with the agenda for the next meeting, all of which shall be in the hands of the Supervisor of Oconee County or his designee within a reasonable time. In no event, however, shall this Commission enter into any contracts, contractual obligations, employment of personnel, purchase of equipment or expenditure of funds not itemized and authorized in the budget under which it shall operate, without the prior written consent, affirmation and authorization of Oconee County Council. In any event, the power and authority to enter into any contact binding Oconee County is vested with and shall remain in the Supervisor and Oconee County Council and is not herein delegated to this Commission.

b) To participate in the formulation of the budget and budgetary appropriations affecting the areas of concern of this Commission.

c) To prepare plans and recommendations to Oconee County Council in the area of its activity, with recommendations for the implementation of such plans.

d) To advise and recommend the employment of County employees to County Council, whose employment is within the area and scope of its activities.

e) To generally advise Oconee County Council on any matter within the scope of its activities, which would tend to improve the efficiency and beneficial operation of the County government in the field of activity with which the Commission is concerned.

Any advice or recommendations to Oconee County Council may be prepared and presented orally by the Chairman of the Commission at a regularly scheduled meeting of Council after due notice for agenda purposes, or in writing forwarded to the Supervisor-Chairman of Oconee County Council for dissemination to Council members.

Section 6: Salaries and Funding.

Each member of the Oconee County Tourism Commission shall be paid the sum of one hundred (\$100.00) dollars per year, plus expenses for out of County travel, as sole compensation. Any expense item or claim for same shall be first approved by the Chairman of the Commission unless the same is made by such Chairman and submitted for approval and payment to the County Council. In no event shall any member of the Commission be entitled to any other compensation, direct or indirect, for services on the Commission and such member shall not provide any services, materials, products, goods or equipment to the County unless the same is sold or offered for sale in accordance with existing County and State purchasing procedures.

In the event that a member of the Commission is a permanent employee of Oconee County, he/she shall not be entitled to any additional compensation by reason of such service on the Commission.

DONE AND RATIFIED on First Reading this _____ day of _____, 1999, by a vote of:

_____: YES

_____: NO

_____, Clerk
OPAL GREEN

DONE AND RATIFIED on Second Reading this _____ day of _____, 1999, by a vote of:

_____: YES

_____: NO

_____, Clerk
OPAL GREEN

DONE AND RATIFIED on Third Reading this _____ day of _____, 1999, by
a vote of:

_____ :YES

_____ :NO

HARRISON E. ORR
Supervisor-Chairman

ATTEST:

_____, Clerk
Opal Green

STATE OF SOUTH CAROLINA

COUNTY OF OCONEE

OCONEE COUNTY COUNCIL ORDINANCE NO. 99- 7

AN ORDINANCE AMENDING ORDINANCE 79-21 SO AS TO CHANGE THE NAME OF THE COMMISSION CREATED THEREUNDER FROM THE OCONEE COUNTY PARKS, RECREATION AND TOURISM COMMISSION TO THE OCONEE COUNTY PARKS AND RECREATION COMMISSION AND TO PROVIDE FOR THE FUNCTION, POWERS AND DUTIES THEREOF AND OTHER MATTERS RELATING THERETO.

WHEREAS, Ordinance No. 79-21 created the Oconee County Parks, Recreation and Tourism Commission and set forth the name, function, powers and duties of said Commission; and

WHEREAS, by Ordinance No. 99- , the Oconee County Council did establish and create the Oconee County Tourism Commission, whose duties, powers and functions are set forth in said Ordinance; and

WHEREAS, the governing body of Oconee County so as to avoid duplication of effort and in the interest of the economy, has determined that it is necessary to re-define the function, powers and duties of the Oconee County Parks, Recreation and Tourism Commission as created by Ordinance 79-21; and

NOW, THEREFORE, be it ordained, that Ordinance 79-21 is hereby amended to provide as follows:

SECTION 1: Name, Purpose, Effective Date.

This Ordinance shall be known, in addition to the number as "An Ordinance Amending Ordinance 79-21 so as to change the name of the Commission created thereunder from the Oconee County Parks, Recreation and Tourism Commission to the Oconee County Parks and Recreation Commission and to provide for the function, powers and duties thereof and other matters relating thereto" and shall be effective upon third and final reading.

The purpose of this Ordinance is to change the name of the Oconee County Parks, Recreation and Tourism Commission to the Oconee County Parks and Recreation Commission and to set forth the duties and authorities herein provided.

SECTION 2: Membership.

The membership of the Oconee County Parks and Recreation Commission shall be five (5) in number, selected and appointed by a majority vote of the membership of Oconee County Council voting in Council duly assembled, with one (1) member being selected from each of the five (5) Council Districts in existence and as delineated at the time of the adoption of this

Ordinance. PROVIDED, HOWEVER, if after an appointment of a member to represent a particular Council District of Oconee County to this Commission, such District is altered then such member shall continue to serve thereon for the remainder of the term to which he is appointed, irrespective of his place of residence. PROVIDED FURTHER, HOWEVER, if or in the event the County be further divided into additional Districts, additional appointments of members to the Commission to represent to newly created District may be made by County Council without further action.

Should any member of this Commission move and establish residence outside the County or the District where such member was residing at the time of the appointment to this Commission, such moving shall constitute a resignation by the member and a replacement member shall be appointed to fill the unexpired term of such resigned member.

SECTION 3: Term of Members

Each member shall serve for a term of four (4) years EXCEPT that the initial term of those members selected to represent Districts Two (2), Five (5), and Four (4) shall be for a period of two (2) years, and for Districts One (1) and Three (3) shall be for a period of four (4) years, and thereafter all members shall serve for a four (4) year term or until their successors in office are duly appointed.

If or in the event any member of the Commission shall fail to attend fifty (50%) percent of the regularly scheduled meetings within a period of twelve (12) calendar months, he shall be deemed to have resigned his position and may be replaced without notice by action of Oconee County Council. PROVIDED, HOWEVER, if such absences are excused by the Chairman of the Commission and/or the Supervisor-Chairman of Oconee County Council, then this provision may be waived.

Those members who are serving on the Oconee County Parks, Recreation and Tourism Commission as of the effective date of this Ordinance shall complete the terms for which they were appointed as of the effective date of this Ordinance. Reappointments shall be made in accordance with the terms and provisions hereof.

SECTION 4: Organization, Meetings, Officers

The Oconee County Parks and Recreation Commission shall meet at least once each month, at a time and place selected by the membership thereof, excepting that upon vote of a majority of its members, meetings for July and August may be suspended and waived.

At the January meeting of each even-numbered year, there shall be elected a Chairman, a Vice Chairman and a Secretary, together with such other officers as the Commission may deem necessary, and these officers shall serve for a period of two (2) years or until their successors are duly elected and qualified. Vacancies in any such office by reason of death, resignation or replacement shall be filled for the unexpired term of the officer whose position becomes vacant.

In addition, the Commission may duly adopt such By-Laws as may be necessary for the orderly performance of its duties and functions. Any By-Laws which may be adopted by the Commission for the orderly performance of its duties shall comply with the provisions of the general law of the State of South Carolina and of this Ordinance, and of all other Ordinances of Oconee County, including but not limited to the Freedom of Information Act.

SECTION 5: Powers and Duties

The duties of the Oconee County Parks and Recreation Commission shall be, inter alia, as follows:

- a) To advise Oconee County Council on any matter affecting the operation of County parks and recreational facilities and equipment; to formulate and implement plans to exploit the natural beauty of Oconee County, the present recreational facilities of the County, and the creation of such additional facilities as may be approved, for the enjoyment of the citizens of Oconee County and its visitors and to assist the Oconee County Tourism Commission with an overall plan for attracting tourists to the County. Such advice shall be made in the form of a written report to Council monthly, summarizing the activities, findings and functions of the Commission, together with the agenda for the next meeting, all of which shall be in the hands of the Supervisor of Oconee County or his designee within a reasonable time. In no event, however, should this Commission enter into any contracts, contractual obligations, employment of personnel, purchase of equipment or expenditure of funds not itemized and authorized in the budget under which it shall operate, without the prior written consent, affirmation and authorization of the Oconee County Council. In any event, the power and authority to enter into any contract binding Oconee County is vested with and shall remain in the Supervisor and Oconee County Council and is not herein delegated to this Commission.
- b) To participate in the formulation of the budget and budgetary appropriations affecting the area of concern in this Commission.
- c) To prepare plans and recommendations to Oconee County Council in the area of its activity, with recommendations for the implementation of such plans.
- d) To advise and recommend the employment of County employees to County Council, whose employment is within the area and scope of its activities.
- e) To generally advise Oconee County Council on any matter within the scope of its activities, which would tend to improve the efficiency and beneficial operation of the County government in the field of activity with which the Commission is concerned.

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Any advice or recommendations to Oconee County Council may be prepared and presented orally by the Chairman on the Commission at a regularly scheduled meeting of Council after due notice for agenda purposes, or in writing forwarded to the Supervisor-Chairman of Oconee County Council for dissemination to Council members.

SECTION 6: Salaries and Funding.

Each member of the Oconee County Parks and Recreation Commission shall be paid the sum of one hundred (\$100.00) dollars per year, plus expenses for out of County travel, as sole compensation. Any expense item or claim for same shall be first approved by the Chairman of the Commission, unless the same is made by such Chairman and submitted for approval and payment to the County Council. In no event shall any member of the Commission be entitled to any other compensation, direct or indirect, for services on the Commission and such member shall not provide any services, materials, products, goods or equipment to the County unless the same is sold or offered for sale in accordance with existing County and State purchasing procedures.

In the event that the Executive Director of the Commission is a permanent employee of the County, he shall not be entitled to any additional compensation.

DONE AND RATIFIED on First Reading this _____ day of _____, 1999, by a vote of:

_____ : YES

_____ : NO

_____, Clerk
OPAL GREEN

DONE AND RATIFIED on Second Reading this _____ day of _____, 1999, by a vote of:

_____ : YES

_____ : NO

_____, Clerk
OPAL GREEN

DONE AND RATIFIED on Third Reading this _____ day of _____, 1999, by a vote of:

_____ : YES

_____ : NO

HARRISON E. ORR
Supervisor-Chairman

ATTEST:

_____, Clerk

Opal Green

**STATE OF SOUTH CAROLINA
COUNTY OF OCONEE
RESOLUTION 99-10**

WHEREAS, the Charles McGee Byrd Post 120, American Legion Post located in Seneca, SC has fielded the highly successful Oconee County Baseball Program for young men, ages fifteen (15) through nineteen (19) over fifty (50) years; and

WHEREAS, Mr. Herbert J. "Herb" Hosea moved to Oconee County in 1950 and soon thereafter became involved in this program. As an announcer with the WSNW/WBFM Radio Station, Mr. Hosea became a recognizable sports voice for the American Legion Baseball; and

WHEREAS, Mr. Hosea also became involved in the team management and fund raising which resulted in a highly successful local program; and

WHEREAS, in the almost thirty (30) years Mr. Hosea's services were invaluable in securing funds for advertisements, preparing layouts, printing and distribution of game programs, recruiting players and umpires as well as coordinate scheduling; and

WHEREAS, Mr. Hosea has continued to announce the games from home plate after the broadcasts have been discontinued.

NOW THEREFORE, BE IT RESOLVED, in Council duly assembled, that the official Records and Minutes of the Oconee County Council contain the following:

The unselfish efforts of Mr. Herbert J. "Herb" Hosea and the members of the American Legion Post 120, with their motto of "God and Country" have contributed immeasurably to a successful baseball program for young men by contributing to the molding of their moral character to make them good and productive citizens of our county.

Further, be it resolved that the Oconee County Council expresses a special thank you to Mr. Hosea for his contributions to the program and the county, Oconee County will, for many years, be a better place in which to work and live by reason of his altruistic service.

APPROVED & ADOPTED on first and final reading this 1st day of June, 1999 by a vote of: _____:YES. _____:NO

Harrison E. Orr
Supervisor-Chairman
Oconee County Council

Attest:

Opal O. Green
Council Clerk

APPENDIX B RECOMMENDED SCHEDULE OF PERMIT FEES

SECTION B101 PERMIT FEES

Total Valuation	Fee
<i>250</i> \$1,000 and less	No fee, unless inspection required, in which case a \$15.00 fee for each inspection shall be charged.
<i>2500</i> \$1,000 to \$50,000	\$15.00 for the first <i>750</i> \$1,000.00 plus \$5.00 for each additional thousand or fraction thereof, to and including \$50,000.00.
\$50,000 to \$100,000	\$260.00 for the first \$50,000.00 plus \$4.00 for each additional thousand or fraction thereof, to and including \$100,000.00.
\$100,000 to \$500,000	\$460.00 for the first \$100,000.00 plus \$3.00 for each additional thousand or fraction thereof, to and including \$500,000.00.
\$500,000 and up	\$1,660.00 for the first \$500,000.00 plus \$2.00 for each additional thousand or fraction thereof.

SECTION B105 PLAN-CHECKING FEES

2500

When the valuation of the proposed construction exceeds ~~\$1,000.00~~ and a plan is required to be submitted by 10-4.2, a plan-checking fee shall be paid to the building official at the time of submitting plans and specifications for checking. Said plan-checking fee shall be equal to one-half of the building permit fee as set forth in 10-4.7. Such plan-checking fee is in addition to the building permit fee.

SECTION B102 MOVING FEE

For the moving of any building or structure, the fee shall be \$100.

SECTION B103 DEMOLITION FEE

For the demolition of any building or structures, the fee shall be:

0 up to 100,000 cu ft	\$50.00
100,000 cu ft and over	\$0.50/1,000 cu ft

SECTION B104 PENALTIES

Where work for which a permit is required by this code is started or proceeded prior to obtaining said permit, the fees herein specified shall be doubled, but the payment of such double fee shall not relieve any persons from fully complying with the requirements of this code in the execution of the work nor from any other penalties prescribed herein.

SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY
OFFICE OF SAFETY AND GRANTS
5400 BROAD RIVER ROAD
COLUMBIA, SOUTH CAROLINA 29212

GRANT AWARD

Subgrantee: Oconee County
Grant Title: Oconee County Sheriff's Office School Resource Officer
Grant Period: 07/01/99 - 06/30/00 Date of Award: May 21, 1999
Amount of Award: \$34,310 Grant No.: 1F99037

In accordance with the provisions of the Anti-Drug Abuse Act of 1988, Subtitle C - State and Local Narcotics Control and Justice Assistance Improvements of 1988, Public Law 100-690, CFDA No. 16.579 (Federal Formula Grant #99-DB-MU-0045), and on the basis of the application submitted, the South Carolina Department of Public Safety hereby awards to the foregoing Subgrantee a grant in the federal amount shown above, for the projects specified in the application and within the purposes and categories authorized for Drug Control and System Improvement Program grants.


Payment of Funds: Grant funds will be disbursed to subgrantees (according to the project budget) upon receipt of evidence that funds have been invoiced and products received or that funds have been expended (e.g., invoices, contracts, itemized expenses, etc.). A copy of the Budget Detail Page of the grant application has been attached for the subgrantee's use in completing the Request for Payment/Quarterly Fiscal Report Forms.

The grant shall become effective, as of the date of award, upon return to the Department of Public Safety, Accounting - Grants office. The original signed copy of this form must be signed by the Official Authorized to Sign in the space provided below and returned within thirty (30) days from the above date in accordance with regulations.

Conditions: I certify that I understand and agree to comply with the general and fiscal terms and conditions of this grant including **special conditions**; to comply with provisions of the Act governing these funds and all other federal laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized to commit the applicant to these requirements; that costs incurred prior to grant approval may result in the expenses being absorbed by the subgrantee; and that all agencies involved with this project understand that all federal funds are limited to a twelve month period.

Grant Award (Con't)
Page Two


Supplantation: The Act requires that subgrantees provide assurance that subgrant funds will not be used to supplant or replace local or state funds or other resources that would otherwise have been available for law enforcement and/or criminal justice activities. In compliance with that mandate, I certify that the receipt of federal funds through the Office of Safety and Grants shall in no way supplant or replace state or local funds or other resources that would have been made available for law enforcement and/or criminal justice activities.



Ginger P. Dukes, Program Administrator
Office of Safety and Grants

ACCEPTANCE FOR THE SUBGRANTEE

Signature of Official Authorized to Sign



Burke O. Fitzpatrick, Administrator
Office of Safety and Grants

GRANT AWARD DATA: THIS AWARD IS SUBJECT TO SPECIAL CONDITIONS ATTACHED.

STOUDEMIRE & SPROUSE, P. A.

Attorneys at Law

811 By-Pass 123
Post Office Box 99
Seneca, South Carolina 29679-0099
Telephone: (864) 882-1480
Facsimile: (864) 882-2000

Julian L. Stoudemire
R. Scott Sprouse
Blair L. Stoudemire

June 1, 1999

Mr. Timothy M. Cain
Attorney at Law
Seneca, SC 29678

Re: Building Inspector Agreement

Dear Tim:

Attached to this fax is a draft agreement for the County to provide temporary assistance to the City while their building inspector is incapacitated. Bill Strachan also can come to the County Council meeting.

Please let me know of any changes needed in the agreement and whether Bill Strachan needs to come to the meeting. Thank you for your assistance in this matter.

Yours very truly,



R. Scott Sprouse

STATE OF SOUTH CAROLINA)
)
COUNTY OF OCONEE)

SERVICE AGREEMENT

THIS AGREEMENT made and entered into this _____ day of June, 1999, by and between the City of Westminster and Oconee County.

WHEREAS, the City of Westminster employs a building inspector to enforce the applicable laws to buildings situated inside the city limits of said City; and

WHEREAS, such a position requires special knowledge of the applicable codes and laws regulating structures; and

WHEREAS, that in the event of the incapacity of the employed Building Inspector, the City of Westminster has no reserve, back-up or successor; and

WHEREAS, that Oconee County has a Building Inspector with the credentials and knowledge necessary to perform the duties of Building Inspector for the City of Westminster during times of incapacity of the City of Westminster's Building Inspector; and

WHEREAS, Oconee County and the City of Westminster are both political subdivisions of the State of South Carolina; and

WHEREAS, the citizens of the City of Westminster are also citizens of Oconee County; and

WHEREAS, that the County Council of Oconee County and the City Council of the City of Westminster are desirous of enforcing the applicable building codes, regulations and laws for the people of Westminster; and

WHEREAS, the State Constitution of the State of South Carolina allows joint administration of functions and exercise of powers under Article VIII §13, the pertinent passage reading as follows:

"(A) Any county, incorporated municipality, or other political subdivision may agree with the State or with any other political subdivision for the joint administration of any function and exercise of powers and the sharing of the costs thereof."

WHEREAS, the purpose of this Service Agreement is to provide county assistance to the citizens of Westminster during times that the City of Westminster's Building Inspector is incapacitated; NOW, THEREFORE, in consideration of the mutual covenants and promises contained therein, the parties agree as follows:

(1) **Service Provided**

That, upon completion of the notice requirement outlined below, the Building Inspector for Oconee County shall serve simultaneously in the same capacity for the City of Westminster on a temporary basis, with all of the enforcement powers vested in the Building Inspector for the City of Westminster.

(2) **Notice**

That, in the event that the Building Inspector for the City of Westminster is not able to perform his duties, the City Administrator of the City of Westminster shall send notice in writing to the Oconee County Supervisor that County assistance is needed.

(3) **Duration**

That the service shall begin upon receipt of the notice from the City of Westminster by the County Supervisor and terminate when the City Administrator for the City of Westminster sends written notice to the County Supervisor that the Building Inspector for the City of Westminster is able to return to his duties.

(4) **Cost**

The County Building Inspector shall keep a time sheet for time devoted to the official duties of the City of Westminster Building Inspector position and the City of Westminster shall reimburse

Oconee County at and agreed-upon hourly rate for the County Inspector.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals that date first above written.

CITY OF WESTMINSTER

By: _____
Mayor, City of Westminster

witness

OCONEE COUNTY

By: _____
County Supervisor, Oconee County

witness